

CIL expenditure recorded and reported to PC and District in accordance with legislation	Yes ✓	EOY CIL statement completed, circulated to Councillors and submitted to MSDC at end of financial year
Compliance with GDPR	Yes ✓	Files held with Clerk and reviewed regularly.
Compliance with Local Transparency Code Of 2015	Yes ✓	Minutes, Agendas, standing orders, CIL statement on website when approved by Council.
Minutes properly numbered and paginated with a master copy kept in for safekeeping	Yes ✓	Minutes kept in loose folder and pages numbered.
Compliance with Data Protection Legislation and registered with ICO	Yes ✓	ICO registration ZA534694 Expires 8 August 2024
Procedures in place for recording and monitoring Members' Interests and Gifts of Hospitality	Yes ✓	Agenda item at each monthly meeting.
Adoption of Codes of Conduct for Members	Yes ✓	Code of Conduct 2020 adopted in July 2022
Declaration of Acceptance of Office	Yes ✓	All Councillors completed form following the Election in May 2023. New Councillors DAO completed upon cooption.

Date of review of system of Internal Controls..... 18-07-2023

Review of system of Internal Controls carried out by:

Name ROBERT LENKO Signature R. Lenko

Report submitted to Council (date)..... 18-07-2023.

(minute reference).....

Next review of system of Internal Controls due.....

Additional comments by reviewer: