Blunsdon Parish Council

keeping it clean, keeping it safe, keeping it beautiful

Parish Council owned Car Parks & Land Management Policy

1. Purpose

This policy sets out the principles for the management, use and maintenance of car parks and land owned or managed by Blunsdon Parish Council. The Parish Council seeks to provide safe, accessible and well-maintained parking facilities and verges for residents, visitors, users of Parish Council facilities and those attending Parish Council events, whilst protecting Parish Council assets and ensuring fair use of available parking spaces.

2. Scope

This policy applies to all Parish Council-owned and managed car parks, verges and land, including associated access roads, pedestrian routes and parking infrastructure.

3. Objectives

The Parish Council will:

- Maintain car parks & owned land in a safe and serviceable condition.
- Promote the efficient and fair use of parking facilities.
- Ensure access is maintained for emergency vehicles and authorised users.
- Support accessibility for disabled users.
- Reduce nuisance, obstruction, and anti-social behaviour within its car parks and land.
- Protect Parish Council property and minimise maintenance costs.

4. General Conditions of Use

Users of Parish Council car parks must:

- Users of the Parish Council's car parks do so at their own risk; Blunsdon Parish Council does not accept liability for loss or damage of vehicles or belongings.
- Park only within designated parking bays when marked.

- Drivers should park in consideration for other road users leaving clear visibility for access/exits.
- Comply with all signage and instructions displayed within the car park.
- Drive with due care and consideration for other users.
- Observe any speed restrictions imposed within the site.
- To NOT park in a manner that obstructs entrances, exits, access roads, footways, emergency routes or designated service areas.
- To NOT park on grass verges, landscaped areas or any area not designated for parking.
- To NOT carry out vehicle repairs, maintenance or cleaning activities other than emergency repairs necessary to move the vehicle safely.

5. Accessibility

- The Parish Council is committed to ensuring its car parks are accessible to all users.
- Disabled parking bays must only be used by those entitled to do so.
- Access routes especially with dropped kerbs and pedestrian pathways, must always remain unobstructed.

6. Commercial and Long-Term Parking

Unless specifically authorised by the Parish Council:

- Commercial vehicles, plant, machinery, trailers and caravans shall not be parked or stored in Parish Council car parks.
- Vehicles shall not be left unattended or parked for extended periods.
- The use of Parish Council car parks for vehicle sales or advertising is prohibited without proper permission.

The Parish Council reserves the right to remove or arrange for removal of abandoned vehicles in accordance with relevant legislation.

7. Events and Temporary Use

The Parish Council may authorise temporary use of car parks for events, contractors, deliveries or community activities.

Where temporary occupation is required, including the placement of skips, storage units, welfare facilities or similar equipment, a separate licence agreement may be required. Any authorised occupier shall:

- Maintain access at all times.
- Ensure public safety.
- Reinstate any affected land or surfaces to their original condition.
- Meet any associated costs arising from damage or remedial work.

The Parish Council may require a refundable deposit where there is a risk of damage to Parish Council property.

8. Risk and Health & Safety

Users Park and leave vehicles at their own risk.

The Parish Council accepts no responsibility for:

- Theft or damage to vehicles.
- Loss of property left within vehicles.
- Damage caused by third parties.

Users must report any accidents, hazards, defects, or incidents to the Parish Council as soon as practicable. You can report via our website www.blunsdonparishcouncil.co.uk or email the clerk clerk@blunsdon-pc.gov.uk

9. Enforcement

The Parish Council reserves the right to take appropriate action where this policy is breached, including:

- Issuing warnings.
- Restricting future use of Parish Council facilities.
- Referring matters to the police or other enforcement agencies where appropriate.

10. Maintenance and Inspections

The Parish Council will undertake periodic inspections of its car parks, land, and associated infrastructure to identify defects, maintenance requirements, and safety concerns.

Maintenance priorities shall include:

- Surface condition.
- Lighting where provided.
- Signage.

- Drainage.
- Line marking.
- Vegetation management.
- Accessibility features.

11. Review

This policy shall be reviewed every three years, or sooner in response to changes in legislation, operational requirements or Parish Council priorities.

Policy adopted by: Blunsdon Parish Council
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