

The Management Committee includes three Elected members, five Representative member, and allows for two Co-opted members

1. Chairman – Vacancy Coming Up

2. Secretary – Vacant Now

3. Treasurer – In Post

1. Representative for the Church - Vacancy Coming Up

2. Representative for the School - Vacant Now

3. Representative for the WI - Vacant Now

4. Representative for the BSA – Vacant Now

5. Representative for the Parish Council – In Post

1. Co-Opted Member - Vacancy Coming Up

2. Co-Opted Member - Vacant Now

The Village Hall is now in critical crisis where after several months of just being able to form a quorum (5 members) the committee will now not have enough trustee numbers to make a quorum.

THE HALL NEEDS YOU

Without the support of the community the hall will no longer be sustainable and we risk losing this community asset.

Eligibility to be a charity trustee

Certain individuals are not eligible to act as trustees. You will be ineligible if:

1. You have an unspent conviction for an offence involving dishonesty or deception;
2. You are currently declared bankrupt, subject to bankruptcy restrictions or an interim order;
3. You have an individual voluntary arrangement to pay off debts with creditors;
4. You are disqualified from being a company director; or
5. You have previously been removed as a trustee by either the Charity Commission or the high court due to misconduct or mismanagement.
6. Are under the age of 18.

The Committee meet once a month, normally the second Tuesday of every month, however, this is flexible to suit all committee members. The only upfront commitment asked is that you try and attend these meetings as much as possible, but we appreciate not everyone will always be able to make them all. When voting you must be in attendance to hold a valid vote.

In these meetings you can then take on tasks as you wish on top of any role responsibility (where applicable). This could be running or helping to organise an event, researching something, organising a piece of work to be completed.

Roles and Responsibilities:

Treasurer

- making sure the charity keeps proper accounts
- reviewing the charity's financial performance
- drawing up or reviewing policies for finance and investment
- ensuring that the charity has robust and effective financial controls in place
- liaising with finance staff and with the charity's independent examiner or auditor
- reporting on financial matters to the members, in a membership charity

Secretary

- Aid with administration and compliance;
- Preparing for meetings, agendas;
- Taking meeting minutes;
- Other meetings.

More information can be found here: [The role of Secretary](#)

Representative or General Roles

This is more general than the predefined role of Chairman, Treasurer, and Secretary. You join the Management Committee who take on the management responsibility for the Charity. The following six legal duties are taken from the Charity Commission's core guidance: [The Essential Trustee: what you need to know, what you need to do](#).

1. Make sure your charity's carrying out its purposes for the public benefit
2. Comply with your charity's governing document and the law
3. Act in your charity's best interests
4. Manage your charity's resources responsibly
5. Act with reasonable care and skill
6. Make sure your charity is accountable