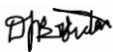


**Public notice is given for the next Parish Council Meeting at the Village Hall
beginning at 7.30 p.m.**

Thirteenth Meeting of 2026-27 – Finance & Facilities	To be held Monday 19th October 2026
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Addressed to: Cllrs Ian Jankinson, (Chair) (IJ), Sandra Keates (SK), Kingsley Poulton (KP), Ian Selwood (IS), Paul Weston (PW), Peter Hughes (PH) & Nick Gardner (NG), Lesley Elliot (LE), Jo Barnett (JB), Vanessa Boyd (VB) & Hazel Wakefield (HW)

Councillors, you are hereby summoned to attend the **above Blunsdon Parish Council meeting** to transact the business listed below within the agenda. Members of the public and press are welcome to attend.

Signed:  Deborah Braiden, Clerk to the council. Date: **13th October 2026**

Minute Ref No.	AGENDA
26/154	APOLOGIES: Members who cannot attend a meeting to tender apologies to the Clerk or the Chairman. Council to approve reasons for apologies.
26/155	DECLARATIONS – INTERESTS AND DISPENSATIONS 1. To receive declarations of interest from councillors for items on the agenda. 2. To receive written requests prior to the meeting for dispensations of disclosable pecuniary or non-pecuniary interests. (As required by the Council's Code of Conduct for Members and the Localism Act 2011). 3. To grant dispensations received.
26/156	PUBLIC RECESS Close for Recess – Members of the public are invited to make representations to the Council on any matters relating to items on this agenda. Public Bodies (Admission to Meetings) Act .
26/157	MINUTES 1. To approve the draft minutes for the Finance Parish Council meeting held on 21 st September 2026. 2. To review action points from the above minutes <u>relating to this agenda</u> and approve further actions required.
26/158	PLANNING - To receive time-sensitive applications due for comment before the next Full Council Meeting. To note the Regulation 19 deadline has been extended to 12th November.
26/159	FINANCE – To receive & approve if agreed, the following: - To approve bank reconciliation for all bank accounts as £524,673.47 - To approve transfer of £70,000 from the Co-Op Main Account to the Co-Op 35 Day Notice Bank Account - To approve Batch 12 payments list for paying – to follow - To ratify approval of payments for Batch 11, as paid at the end of September 2026 – attached. - To approve payments for September £35,179.93 - To approve income for September at £87,296.50 - To review the Budget Comparison reports and anticipated spend for this current year.

	8. To consider the report and the recommendation to move across to Scribe Accounting System from April 2027. 9. Referring to point 8 above, to discuss initial budget requirements for 2027/28 to enable RFO to draft preliminary budget required. Members/staff to make early requests direct to RFO for consideration at the meeting – for example SIDs or Village Hall maintenance. 10. To receive an update in connection to the closure of the Santander Account. 11. To ratify purchase of annual poppy wreath for Remembrance Day, £31.50 includes p&p plus VAT.
26/160	GM & FACILITIES - To receive updates from working groups for the following sites and operations. To approve any further actions required: <u>HEALTH & SAFETY</u> - To receive an update for the work Dave Buckley has been doing as a volunteer Health and Safety Officer for the council. He has identified the following items required and members to consider whether to do this year or include in next year's budget: • New fire alarm for the Village Hall & smoke detectors • Asbestos surveys for Village Hall & Pavilion • Non- compliant fire doors in Village Halls – 5 in total. • PAT testing. • Water Risk Assessment for both Village Hall & Pavilion • EICR (Electrical Installation Condition Report) Includes: Consumer unit (fuse board), Wiring and cables, Sockets, switches and light fittings, Earthing and bonding arrangements, Electrical safety devices such as RCDs, Signs of wear, damage, overheating or deterioration <u>GROUPS MAINTENANCE</u> a) To receive notes and an update for the meeting held 14th October by GM Group. b) To discuss an extension of the current ground's maintenance contract for another year. <u>MUGA & OFFICE</u> a) To note that the Perspex which caused H&S concerns over the green emergency exit button has been amended to a flat covering and therefore should not cause further harm to participants. b) To receive an update re vandalism of WC lock. c) To discuss and review balls kicked into neighbouring gardens, do we need extra fencing/netting installed. d) To review, discuss and agree parking permissions in all council owned public car parks. The clerk can then create a parking policy and produce appropriate signage at next meeting. <u>COMMUNITY BUILDING</u> a) To receive an update for servicing of the Fire and Intruder Alarms. b) To discuss a request from a Catering Van business requesting to use Shop car park – do we want to licence out for weekends? <u>BURYTOWN CEMETERY & CHURCHYARD</u>

- a) To receive an update for notification to grave owners of future maintenance of unkempt graves and safety concerns.

VILLAGE HALL

- a) To discuss, review and approve if agreed, holding a large deposit for late night bookings to re-commence at Village Hall. If it is approved to open late, to discuss time limits for staffing safety.
b) To discuss Hall Hire – motion requested by LE.
c) To discuss and agree a refund to the preschool for interruptions during the roofing repairs. They were only able to use the small hall for two days. They pay £92 per day for both halls.
d) To approve the servicing of Fire Extinguishers (overdue). Time sensitive - To give delegated authority to the Clerk to engage a company following procurement.

RECREATION GROUNDS & PAVILION

- a) To receive an update on the cleaning provisions – to approve a new cleaner with immediate effect.
b) To receive details and quotes, to approve which option for recycling at the pavilion.
c) To approve the servicing of Fire Extinguishers (overdue). Time sensitive - To give delegated authority to the Clerk to engage a company following procurement.

OPEN SPACES & PLAY AREAS

- a) To note checks are carried out each month by caretakers for the play areas. Hard copies are kept in the office.

ALLOTMENTS

- a) To receive an update on the maintenance at Minerva Court.
b) To approve removal or approve retaining the central tipping areas at both allotments – note the tenancy agreements confirms allotment holders should dispose or compost their own waste individually. If this is to be adhered to – D Clerk to circulate to each tenant.
c) To note report of a wasp nest around the Hillside compost area. To approve if necessary for contractor to remove, depending on time they may die out – to delegate to clerk.

26/161	CORRESPONDENCE received in relation to Finance & Facilities - To note correspondence received and to agree on items raised to be added to the next agenda. <i>(To note, decisions cannot be made on matters raised in this section)</i> • Camper van parking in the MUGA car park. • FB changes - charges for posting and links
26/162	PARISH MATTERS in relation to this agenda: To receive and note Parish issues raised for finance & facilities items to be added to the next agenda. <i>(To note, decisions cannot be made on matters raised in this section)</i>
26/163	KEY MATTERS raised in relation to this agenda. To receive and note all suggestions received as key messages.
26/164	CLOSE OF BUSINESS & NEXT MEETING To record the end time of the meeting and confirm the Summons to attend the next COUNCIL meeting as Monday, 2nd November 2026.



Parish Councillors are reminded of their responsibilities in ensuring entries in the Register of Financial and Other Interests are updated as necessary, and the Monitoring Officer is informed of the nature of any gift or hospitality received in connection with their role of Parish Councillor, to the value of 50 or more, within 28 days of receipt.