

Minutes of Parish Council Meeting at the Village Hall at 7.30 p.m.

Eleventh Meeting of 2026-27 - Finance	Monday 21st September 2026
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Cllr Members Present: Ian Jankinson (IJ), Ian Selwood (IS), Peter Hughes (PH), Hazel Wakefield (HW), Sandra Keates (SK), & Kingsley Poulton (KP)

Ward Councilors Present: Nick Gardiner (NG)

Members of Public: Two

Officers: Claire Boles (Deputy Clerk) & Kate Egan (RFO by Teams video)

Minute Ref No.	MINUTES
26/130	APOLOGIES: Received and accepted from Debbie Braiden (Clerk), Lesley Elliot (LE), Vanessa Boyd (VB), Jo Barnett (JB), & Paul Weston (PW)
26/131	DECLARATIONS – INTERESTS AND DISPENSATIONS 1. Declarations of interest from KP for planning application S/HOU/26/0917 2. No written requests were received prior to the meeting for dispensations of disclosable pecuniary or non-pecuniary interests. 3. No dispensations given.
26/132	PUBLIC RECESS 1. Report from the Ward Councillor: NG confirmed that Julie had replied on speed monitoring data, from the 6 proposed locations, 3 were approved, these 3 can work in either direction. SBC said that all monitoring that displays should be rotated every 3 weeks to ensure fresh data. NG recommends the purchase of one SID to be used on a rotation basis on 3 posts. Farrier Street homeowners share concerns on Broadbush speed limit. Speed tubes are to be placed on Kingsdown this week. Turnpike concerns have raised interest with SBC, there will be a cutting crew to clear overgrowth from hidden signage over the next week or so, subject to machine availability. One lot of fly tipping has been removed but another is still uncleared, NG to chase this. The JADU system response over the last few months has been slow, SBC are working on this. There have been changes to the planning appeal policy, which affects applications being called in by the PC, all requests now will have to be made to Daniel/Helen who are the head of planning at SBC. The CEO of SBC is to have a walk around Blunsdon with NG, NG will share the date for any other member that may wish to attend. 2. Recess – One member of the public spoke: Questions were raised to NG regarding an updated on illegal parking of vehicles (no tax, flat tyres etc) on Turnpike, including vehicles parked on the verges adjacent to double yellow lines. NG stated that 12 additional traffic wardens have been taken on by SBC and he would request this road is looked at as no action has been taken, cars can be ticketed or reported to DVLA. RRT are carrying out a litter pick on Saturday 26 th Sept, meeting at 8.10am at village shop.
26/133	MINUTES 1. The draft minutes for the Finance Council Parish meeting held 17 th August 2026, were approved. RESOLVED: Proposed by Cllr Hughes & seconded by Cllr Poulton. All agreed they be accepted as a true record and the minutes were signed by the Chairman, Cllr Jankinson.
133.2	2. ACTION POINTS from the above minutes were reviewed below and further actions required approved.

133.2/1	Community Building: To get quotes for timber treatment in outside porch area by entrance doors. 21/9 Work starts 24/9
133.2/2	Water Seepage: bend at Front Lane & Back Lane. Reported to Thames Water twice. JADU Ref: E38045 (Front Lane 20/5) JADU Ref: E38308 (Back Lane 20/5) 20/7: IS reported that the water seepage issue has deteriorated further since the last inspection. Thames Water were on site mid-July, but no repair was carried out. IS to provide updated photographs to NG as the affected area has now doubled in size. NG to contact SBC to request a water sample check. Last reviewed 17/8 NG providing photos to SBC. NEW Water pillow bulging opposite bungalows has been reported to SBC & Thames Water. 21/9 D/Clerk to share report with NG to chase.
133.2/3	High Street Path Repairs: Pavement opp 76 High Street, reported E37695 20/7: NG to chase and ask if it has been included in the repair cycle. Last reviewed 17/8: D/Clerk rec'd email from SBC to say 'did not meet investigation level' 21/9 D/Clerk to share report with NG to chase.
133.2/4	MUGA: • Wi-Fi installation: 20/7 install done but hanging wires to be fixed before invoice paid. NG to chase. Suggested Ferndale aerials to fix. Last reviewed 21/9 IS to request purchase of Starlink bracket to Clerk. • Electric Car Charging points: SK to contact Charge My Street to see if they are interested in supplying units. 20/7: IJ in Contact with BE.EV Last reviewed 21/9 c/f • RING system for CCTV once all Gate access and Wi-Fi complete. Last reviewed 18/8 D/Clerk to re-issue quotes ready for next meeting. 21/9 P/O issued, install date 22/9
133.2/5	Community Building: Quotation required for pipe lagging in roof due to condensation build up. 20/7: Quote approved from Robert Heath £1048.08. Noted: No other quotes received from 4 other contractors. Last reviewed 17/8 SK has asked if the recommended 13mm fittings would be covered by guarantee – waiting confirmation. Clerk advised that if we request a re-visit to measure the pipes to be able to fit 19mm lagging, a charge of £239 would be due. Members confirmed to go ahead with 13mm as recommended but only with a guarantee from contractor. 21/9 SK reported that temperature changes still happening, this is suspected user tampering, JT to check system again on 22/9
133.2/6	Traffic/footpaths: SBC expects an increase in funding for cycling and walking schemes. We want the footpaths to be improved for school and the surgery. See AP no. 4 of 1/12/25. An update was provided to IJ to say SBC would allow access to S106 funds for pathways to school bus stops etc. to help with the 80 new homes project currently being reviewed. 2/2/26 IJ emailed SBC manager – no progress to report. 11/5 No updates provided so far awaiting traffic data. 1/6 IJ to chase – CWIP - IS confirmed path resurfacing preparation to adopt? No pathway from village to surgery – NG may be able to assist as now on Highways & Transport committee. 20/7 IJ informed all, we have traffic data and are awaiting discussion with Highways about the Amey consultation report and Highways adaptation. LCWIP In North Swindon, the scope would focus on upgrading links between Blunsdon and the Tadpole Garden Village and Abbey Farm developments rather than concentrating on the Tadpole Garden Village development, which was the remit of the original plan. Last reviewed 17/8 Julie

	Furnival from SBC has advised that if we are consulted on houses at the bottom of Blunsdon hill, we must comment and insist on a safe pedestrian link with schools and doctors. 21/9 CWIP scheme funds are needed to help, but no update received. Latest report says that if speed chevrons are put in place, then road layout would need alterations which is too costly. Suggestions of boundary marking white picket fencing as an option to highlight entering village.
133.2/7	Kingsdown Development: S106 form still to be signed. Current Reserve Matters Plan is not acceptable. 2/2/26 SBC, Tim Thomas and team are still to provide updates. 11/5 Update in April – Reference Reg 19 will be in August C/F 1/6 No reply received IJ wrote to Tim Thomas to confirm, is S106 signed, as there is activity around the development site. 2015 Local Plan, Persimmon and Primegate to fund infrastructure for 1650 houses. This was agreed in principle with Borough & Developers, but document has not been signed. 20/7: A compromise 17% affordable housing model was agreed to be run with the adjustments. This resulted in a shortfall in the residual land value relative to the target benchmark value. The Applicant, it is understood, is offering the 17% affordable housing with the £17.4m s106 package which exceeds the viability based available package. In conclusion the recommended viability driven scheme is sub 17% affordable housing with a S106 budget of £17,403,634. The Applicant considers it important to deliver affordable housing on site so has offered on a without prejudice basis to maintain the 17% affordable housing offer. Last reviewed 21/9 No updates
133.2/8	Ermin Street: IJ confirmed we had agreed to cover 10 years of maintenance of the wildflower maintenance, including watering, cutting and seed collection using the funds from the Ermin Street project. The tender for this should show our costs in two parts: GM and Ermin Street (Oliver) 20/7: Oliver reported that approximately 80% of small trees would not survive due to hot weather. Last reviewed 17/8 IS raised concerns that the larger trees have also died, despite Oliver providing watering service, should we be looking for compensation if they have died? DB to contact Oliver. It was agreed to use GM contractor for the additional watering, 2 lots of 9 hrs labour at £351. IS also confirmed that no cutting of verges had taken place on Ermin Street yet due to non-availability of farmer's flail arm which is larger than GM contractors. 21/9 Meeting to take place with IS, IJ, Clerk and contractor to discuss further.
133.2/9	Pavilion: • Refurb quotes: Clerk to obtain 3 <u>non-prejudice</u> quotes to give approx. cost of refurb before putting out tender. 20/7: Kelly's currently collating info to send to contractors. 21/9 One quote received so far. • Last reviewed 17/8: Clerk has sent out info and now awaiting quotes from contractors. 21/9 No update • Pavilion lease update required from SBC. Clerk has contacted SBC, but no reply has been received (change of staff?) 17/8: NG advised Clerk to contact Matthew Courtliff, who is responsible for property at SBC. 21/9 IJ speaking to the football foundation on available grants.
133.2/10	SIDS Update from SBC on supply of SIDS locations. 20/7: PH to ask Julie F to come to the village. 17/8: Awaiting response from Julie F on proposed sites, the plan being to purchase one device and rotate locations. 21/9 IJ to share a report with all members, 3 SID locations have been approved.

133.2/11	Cemetery: Clerk to purchase Notice board for cemetery. 21/9: Clerk to sort logo for supplier.
133.2/12	Grounds Maintenance: IS to ask Lee to quote for an extension and a one-year addition to the contract. 21/9 To be discussed at meeting on 14/10 Clerk to get quote for jet washing Millenium Gardens. 21/9 To be discussed at meeting on 14/10 IS to ask Lee to quote on cutting back of bushes at Broadbush that is affecting use of path. 21/9 To be discussed at meeting on 14/10
133.2/13	DEFERRRED ACTIONS Pavilion – electrical jobs – on hold • Pavilion Electrical Building Safety Test Certificate. 2/2/26 JT investigated this – few issues arose and on hold. • Pavilion – PAT testing for appliances. 2/2/26 Cllr Tayler liaising with BFC to remove all own goods that do not require PAT testing first. Clerk to ask Cricket Club.
133.2/14	CLOSED ACTIONS FROM THIS MEETING Air Con quote Great Indoors - to obtain further servicing costs following first year. Last reviewed 18/8: 17/8 - NEW Still waiting for VAT number. Complete 22/9 DB to ask Lee to quote on cutting back of bushes at REC, photos provided by BFC. 21/9 Quote approved in 26/135.D IJ asked Clerk to check we have a maintenance fund from the EMR, this should be used to cover the 15-year maintenance programme. Last reviewed 17/8 Clerk to meet with RFO to plan EMR & meeting to discuss. 21/9 Complete
26/134	PLANNING 1. To receive and note planning decisions by Swindon BC S/RES/26/0873 - DECISION NOTICE Proposal: Reserved matters application (following planning application S/OUT/23/1499) for details of appearance, landscaping, and layout At: Little Rose Farm, Lower Village Blunsdon SN26 7BJ S/26/0892/BURGES - DECISION NOTICE Proposal: Erection of 4 no. Dwellings in lieu of the 5 no. Conversions approved by Application S/PAG2R/25/1059. At: Stubbs Hill Farm, Broad Bush Blunsdon Swindon SN26 7ES S/TPO/26/0859 - DECISION NOTICE Re: Works to BOS TPO 2007-01 G1 8 Lime trees (No.7). At: 17 Pontings Close, Blunsdon, Swindon, SN26 7AH

2. To consider and agree comments upon NEW applications deposited from Swindon Borough Council for comment listed:

Planning application: S/HOU/26/0917

Re: Erection of a detached timber garden workshop and storage building.

At: Maple Tree Cottage, 17A Turnpike Road Blunsdon Swindon SN26 7EA

BPC Comment: No reason to object

Application Ref: S/HOU/26/1126

Description: Single storey side extension to form new bedroom and associated works

At: 47 High Street, Blunsdon, Swindon SN26 7AG

BPC Comment: The Parish Council makes no specific comment on this application and defers to the Conservation Officer's in respect of this application.

Application Ref: S/LBC/26/1127 (additional planning application to 1126)

Description: Single storey side extension to form new bedroom and associated works.

At: 47 High Street, Blunsdon, Swindon SN26 7AG

BPC Comment: The Parish Council makes no specific comment on this application and defers to the Conservation Officer's in respect of this application.

3. To receive and discuss Planning Correspondence

- a) To note the new National Planning Policy Framework was released on 17th August 2026
- b) To note the UK government has introduced a mandatory National Scheme of Delegation of Planning Functions across England from 31st October 2026. The new rules remove individual council's powers to set their own local delegation criteria, replacing them with uniform national standards.
- c) To acknowledge Notification received on revised planning application S/25/1300 submitted to SBC.

4. SBC Planning Committee Meetings – To discuss any upcoming applications going to committee – NONE

26/135

PROJECTS - To receive updates from working groups for the following sites and operations. To approve any further actions required: (note project works will be discussed at the next finance meeting)

1 GROUNDS MAINTENANCE

- a) To discuss and approve the extension of the current Grounds Maintenance Contract. This will be discussed further at the meeting of the 14th October.
- b) To receive an update on Millennium Gardens.
The cutting has been completed, IS to discuss with GM ABL Services
- c) To receive an update for the Trees at the cemetery.
The cutting of the trees has not yet taken place, but PO has been issued.

d) **All approved** quote no 1291 from ABL Services (Lee) for cutting back bushes at the pavilion £300 & £600, Clerk to ensure that purchase order is raised stating that cutting is to fence line and debris removed, a completion date is also to be obtained.

e) The quote no 1295 from ABL Services GM for weeds spraying around parish; £1440 has been received, this will be discussed further at the meeting of the 14th October.

2 ERMIN STREET

Update for the collection of wildflower seeds & bench project, this will be discussed further at the meeting of the 14th October.

3 MUGA

Banham's will start the install of the CCTV at the MUGA on 22/9
Slatters have offered repainting of the MUGA lines free of charge and assistance on remedial touch ups.

4 COMMUNITY BUILDING

- a. The leak and lagging investigations are now complete.
- b. The re-oiling of the porches will be completed by 29/9/26.

5 SIDS

As per minutes, a full report has been received by IJ, it will be shared to all members and any action points added to the next agenda.

6 PAVILION

Pavilion recycling, still under discussion.

26/136

FINANCE, GOVERNANCE & POLICIES – To discuss & approve the following:

1. **All approved** main current bank account reconciliation as £134,663.63
2. **All approved** Batch 10 payments list for paying – appendix A
3. **All approved** to ratify payments for Batch 9 paid at end of August 2026 – Appendix B
4. **All approved** payments for August £33,051.57
5. **All approved** income for August at £126,349.00 - Appendix C
6. The Budget Comparison reports and anticipated spend for the year was shared with members, the RFO said we are currently within budget.
7. **All approved** RFO attendance at annual SLCC conference (£150 proportion to each council contribution).
8. **All approved** to allocate the £122,135.00 of S106 funding currently held in EMR 345 – S106 2026/27 to Ermin Street traffic enforcement improvements.
9. **All approved to** ratify the financial internal controls check carried out in August by Cllr Keates.
10. **All reviewed and approved** additional insurance cover for cyber insurance cover as an extra cost of £393.84. This is no longer covered on standard policy.
11. **All reviewed and approved** new insurance cover for the next year £9551.12
12. **All approved** quote and urgent works required for the village hall roof leak retrospectively by Taylor roofing £578.98.

	Note: The RFO confirmed her attendance at the next Finance meeting in October, a pre-meeting should take place to cover any budget issues, this will be arranged by RFO & Clerk.
26/137	The RFO advised members that, following changes in legislation in June 2026, councillors are no longer required to publish their personal home addresses, including within Registers of Interest. Members agreed that all personal addresses should be redacted from published records.
26/138	CORRESPONDENCE - To note correspondence received & to receive any post-agenda correspondence. To agree on items raised to be added to the next agenda. (To note, decisions cannot be made on matters raised in this section) Request for additional water trough at Minerva allotment – request declined as water supply would be needed. Complaint about the path from Beach Lee to Sams Lane for overgrown vegetation over the path, what are the next steps as this is not BPC responsibility – D/Clerk to contact SBC to obtain ownership.
26/139	PARISH MATTERS: To receive and note all other Parish issues raised as items to be added to the next agenda. To consider discount for MCS rate for village hall hire – this was agreed to be added to next agenda for retrospective approval. £114 main hall and discount for small hall for same period £35 To consider part credit for pre-school for roof repairs – this was agreed to be added to next agenda for retrospective approval. 2 x £97 credit to be raised. IS – Resurfacing of road near Blunsdon House Hotel, near the new houses should be monitored as in need of work. NG said there is a list of roads with repairs for Blunsdon, he has the plan should there be any enquiries. In 2027 SBC will adopt a new standard of road checking. PH shared that road conditions should also be considered for public use of crossing and bikes as well as vehicle usage. HW – Golden Gatherings 1 year anniversary is coming up. Dial A Ride have cancelled 3 journeys so far, so there is a potential credit, can the use of funds be used still towards Golden Gatherings? This item will be on the agenda at the next meeting. NG – Asked if we have much interaction with Kingsdown (South of the A419), it was confirmed that they contact us on items such as grounds maintenance, bins etc when needed. D/Clerk requested that the following items be added to the next agenda: Unauthorised drop kerbs for vehicle access. Cemetery system including grave plotting. IJ requested that the following item be added to the next agenda.

	Discussion on two lots of S106 funds for Linley Road, what area to improve/develop HW – Request to have PC email addresses set up for all new members and access to Zoho mail due to delay with transferring to Microsoft system. IJ – Request for Clerk to contact users that store items in the loft and request sort out/tidy up. IJ – will get quote from suppliers for replacement main door
26/140	KEY MESSAGES & MAGAZINE CONTENT: To receive and note all suggestions received as key messages. MUGA is set up for netball & hockey lines. Speed tube for Turnpike Update on cemetery noticeboard. RRT Litter pick – Facebook post
26/141	CLOSE OF BUSINESS & NEXT MEETING There being no further business, the Chairman declared the meeting closed at 9.30pm. The next FULL COUNCIL meeting will be on Monday 5th October with the next Finance Meeting to be held on 19th October 2026. Signed by Chairman on Monday 19th October 2026

Appendix A



Blunsdon Parish Council

keeping it clean, keeping it safe, keeping it beautiful

Blunsdon Parish Council Batch Payments 2026-2027					
BATCH 10					
Invoice Date	Beneficiary	Purpose of Expenditure	Invoice No	Amount (Including VAT)	Rialtas Code
Invoices					
7-Sep-26	Blunsdon Cricket Club	Grant	Grant Form	700.00	4130/115 EMR 330
7-Sep-26	Blunsdon Youth FC	Grant	Grant Form	1000.00	4130/115 EMR 330
31-Aug-26	Breeves	Resand the block paved entrance to the community carpark	1755	95.00	5020/450
6-Sep-26	Breeves	Security cages for air conditioner units at the shop	1756	473.12	5020/450
31-Aug-26	Hills Waste Solutions Ltd	Collection of waste	P1066241	149.64	5200/200
13-Aug-26	Kate Egan	Contribution to National Conference	BK227353	150.00	4150/100
9-Aug-26	Notice Board Company	New notice board for the cemetery	8212	1031.98	4108/400
7-Sep-26	PKF Littlejohn	External Audit	2061656	2016.00	4063/100
6-Sep-26	Russell	Refund for purchase of fuel	Receipt	8.38	5215/370
3-Sep-26	SN Heating & Plumbing	Annual service on the boiler in the village hall	5297	180.00	5020/200
4-Sep-26	Spot-On	Cleaning Materials	12283052	14.68	4150/110
2-Sep-26	Spot-On	Cleaning Materials	12282669	60.10	4150/110
4-Sep-26	Swindon Dial a Ride	Golden Gatherings 02.09.26	13534	65.00	4130/115 EMR 340
11-Sep-26	Taylor Roofing Contractors	Deposit for repairs to the roof	SI-2254	578.98	5020/200
6-Sep-26	WALC	Training for Lesley Elliott	1388	42.00	4150/110
6-Sep-26	WALC	Training for Jo Barnett	1390	42.00	4150/110
Total Payments				6606.88	

Appendix B

Blunsdon Parish Council Batch Payments 2026-2027						
BATCH 9						
Invoice Date	Beneficiary	Purpose of Expenditure	Invoice No	Amount (Including VAT)	Rialtas Code	Payment Date
Invoices						
16-Aug-26	Ab Fab Loos Ltd	Site Toilet at the MUGA	60608	127.20	4170/340	27-Aug-26
4-Aug-26	All Build	Tree works at the Recreational Ground	3640	900.00	4118/320	27-Aug-26
4-May-26	All Build	Removal of shrubs and stones in the open spaces	3636	720.00	4140/300	27-Aug-26
4-Aug-26	All Build	Collection of waste from the Recreational Ground	3625	72.00	4135/370	27-Aug-26
4-Aug-26	All Build	Contract services	3627	4503.00	4135/370 4107/370 EMR 370	27-Aug-26
26-Aug-26	Claire Boles	August Salary		1327.97	4000/100	27-Aug-26
26-Aug-26	Debbie Braiden	August Salary		1923.83	4000/100	27-Aug-26
31-Aug-26	Hayley Seagroatt	Cleaning of the village hall	63	600.00	5015/200	27-Aug-26
26-Aug-26	Karen Collins	August Wages		674.15	4000/100	27-Aug-26
26-Aug-26	Kate Egan	August Salary		354.69	4000/100	27-Aug-26
26-Aug-26	Russell Wilson	August wages		567.10	4000/100	27-Aug-26
26-Aug-26	Wiltshire Pensions	Pension contributions August		1141.19	4003/100	27-Aug-26
31-Jul-26	In2 Groundworks	Ermin Street project - EMR		2316.00	4119/360 EMR	27-Aug-26
Total Payments				15227.33		

Appendix C

PAGE NO.

Initial by Chairman:.....

TOTAL INCOME FOR THE MONTH OF JULY 2026

VAT Refund	-
S106	122,135.00
MUGA	80.00
Allotment Income	-
Village Hall Income	2,160.00
Recreation Field Income	-
Pavilion Income	644.00
Cemetery	1,330.00
Total Income	126,349.00