Blunsdon Parish Council

keeping it clean, keeping it safe, keeping it beautiful

Notice is given for the Closed Parish Council Meeting at **the Parish Office, beginning at 6.00 p.m.**

An Extraordinary Closed Meeting of 26/27	**To be held Wednesday 25th November 2026**

Addressed to: Cllrs Ian Jankinson, (Chair) (IJ), Sandra Keates (SK), Kingsley Poulton (KP), Ian Selwood (IS), Paul Weston (PW), Peter Hughes (PH) & Nick Gardner (NG), Lesley Elliot (LE), Jo Barnett (JB), Vanessa Boyd (VB) & Hazel Wakefield (HW)

Dear Councillors, you are hereby summoned to attend the above Blunsdon Parish Council meeting to transact the business listed below within the agenda.

Signed:  Deborah Braiden, Clerk to the council. Date: 19th November **2026**

Minute Ref	**AGENDA**
26/194	**Exclusion of Public –** To resolve public exclusion from this meeting under subsection Public Bodies (Admission to Meetings) Act 1960.
26/195	**APOLOGIES:** Members who cannot attend a meeting to tender apologies to the Clerk or the Chairman.
26/196	**DECLARATIONS – INTERESTS AND DISPENSATIONS** **1.** To receive declarations of interest from councillors for items on the agenda. **2.** To receive written requests prior to the meeting for dispensations of disclosable pecuniary or non-pecuniary interests. (As required by the Council's Code of Conduct for Members and the Localism Act 2011). **3.** To grant dispensations received.
26/197	**STAFFING** a) To receive recommendations from the Staffing Group and to approve the new staffing structure. b) To approve new job descriptions & NJC pay scales for each role. c) To approve advertising and costs for the replacement Admin Assistant & the new operations role.
26/198	**CLOSE OF BUSINESS & NEXT MEETING** To record the end time of the meeting and confirm the Summons to attend the next Full council meeting as Monday 7th December 2026.

Parish Councillors are reminded of their responsibilities in ensuring entries in the Register of Financial and Other Interests are updated as necessary, and the Monitoring Officer is informed of the nature of any gift or hospitality received in connection with their role of Parish Councillor, to the value of £50 or more, within 28 days of receipt.