

Wherwell Village Hall Licencing Policy

Wherwell Village Hall is regulated by the Licencing Act 2003. The holder of the premises licence, and the 'designated premises supervisor' (DPS) for the supply of alcohol, is the Wherwell Village Hall Management Committee.

The purpose of the Licencing Act 2003 is:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

Licensable activities in Wherwell Village Hall are listed below. Any activity that is to take place within Wherwell Village Hall that is not a licensable activity will require a Temporary Event Notice (TEN) from Test Valley Borough Council.

Activity	Timings
Boxing and Wrestling	10.00 – 00.00
Performance of dance	10.00 – 00.00
Exhibition of film	10.00 – 00.00
Indoor Sporting event	10.00 – 00.00
Live music	10.00 – 00.00
Recorded music	10.00 – 00.00
Plays	10.00 – 00.00
Entertainment similar to music or dance	10.00 – 00.00
Late night refreshment	23.00 – 00.00
Supply by retail of alcohol *	10.00 – 00.00

***Rules on the supply and sale of alcohol in Wherwell Village Hall**

Under the Licencing Act of 2003 it is unlawful:

- To sell or supply alcohol to a person who is drunk
- To knowingly allow disorderly conduct on licenced premises
- To knowingly keep or to allow to be kept on licenced premises any goods that have been imported without payment of duty or which have otherwise been unlawfully imported
- To allow drinks from the premises to be consumed elsewhere.
- To sell or supply alcohol to anyone to under 18.
- For someone under 18 to buy, attempt to buy alcohol or to be sold alcohol.

Potable water must be freely available.

*** For hirers of the hall who would like to sell alcohol,** they may do so under the Wherwell Village Hall Premises Licence on the following conditions:

- Payment of an administration fee of £20.
- Completion of a Licence Hire Agreement designating a Responsible Person (see appendix 1).

*** The sale of alcohol (Licencing Act 2003)**

You are selling alcohol if:

- You are charging for alcoholic drinks at any event.
- If the event is ticketed and you are providing a free drink. (This is seen as selling as the cost is included in the ticket price and or the organisation providing the alcohol is providing the free drink.
- If the event has an entrance charge and you are providing a free drink.

Music Licencing

Music licencing is the licenced use of copyrighted music. Community buildings don't require a licence if no copyright-controlled music is played at all, or if the only use is:

- For sacred worship
- For wedding ceremonies, civil partnership ceremonies, civil ceremonies, religious ceremonies
- For medical music therapy
- At private functions and parties of a purely domestic or family nature, such as wedding receptions, christening parties or domestic birthday parties, when:
 - Attendance of guests is by personal invitation only (except for staff, performers, etc.)
 - The function is held in a privately-booked room, not at that time open to the general public
 - There is no form of charge made for admission
 - There is no financial gain to the function's organiser or host (e.g. the person hiring the venue)

If your event will require licences under Performing Right Society (PRS) and the Phonographic Performance Licence (PPL), the hirer must let the booking secretary know at the time of booking.

8 September 2022

Appendix 1

Application for a licenced bar to be provided at an event at Wherwell Village Hall

I hereby apply to Wherwell Village Hall Management Committee for authorisation of the sale of alcohol under The Legislative Reform (Supervision of Alcohol Sales in Church and Village Halls) Order 2009 as detailed below:

Description of event	
Date(s)	
Time	
Name of hirer	
Organisation (if applicable)	
Name of Organisation's Authorised Representative (if applicable)	
Address	
Email	
Telephone Number(s)	
Name of person(s) to be authorized to sell alcohol in accordance with the Licensing Act 2003	
Address (if different from above)	

Signed by the Hirer. I confirm that I have read and understood the rules on the supply and sale of alcohol in Wherwell Village Hall

Name	
Signed	
Date	

I/We hereby agree to authorise the persons named above to sell alcohol at the event described above, on the date(s) and time(s) in Wherwell Village Hall

Name	
Signed	
Date	