

Instruction and useful information for hiring the river room studio

Hopefully you shouldn't need them but here are some phone numbers just in case you do.
Either one of us will probably be on site:

Craig's phone number: 07763 430561

Krista's phone number: 07754983499

We allow 15 minutes either side of your booking for set up and close [down](#). It will be automatically added to your booking. Please add more time to your booking if you need more.

Feel free to use any of the props in the studio – we have blocks, blankets, mats, straps and eye pillows, enough for props for a class of 8/9 students. I tend to use two mats per person in the winter as the floor can get chilly. There should be enough mats to double up. There are chairs in the cupboard at the back of the room.

Please wipe down any mats that you use with the spray kept in the cupboard at the back.

Lighting – At the front of the room on the right hand side of the double doors are 2 light switches, 1 of them is for the bright light on the ceiling (you probably won't need this) the other is for the outside light in the porch. There are dimmer switches at the back of the room next to the cupboard door for the uplights on the wall.

There are no shoes to be worn in the river room at any point. If you have a lot to set up it can be handy to put all the stuff in the porch, then transport into the room to save taking your shoes on and off.

Access to the park will be via the side door to the building on the left hand side as you enter the park. The side door is open all day even if the park is closed to the public (if it is open to the public the main gates will be open.) There is no need to lock up as you leave. The river room doors will likewise will be open for you, and do not need locking when you leave.

If you need to unload a vehicle, you are welcome to drive into the park through the main gate. Please let us know if you require this.

You can leave the car in the park if we are not open to the public (November-March) Only one vehicle please.

If the park is open to the public please return your vehicle to the car park at the bottom (not the one at the top, this is staff only) after you have finished unloading. Your clients can park in the car park at the bottom (opposite Trymwood studios).

General house keeping: The river room is cleaned/hovered once a week, however it may need a sweep between cleanings. There is a broom in the cupboard at the back. We appreciate your help and understanding with this.

The heaters are on a timer, so please don't switch them off when you leave. There is no need to switch off any sockets. If you would some additional heating there is a fan heater in the cupboard that looks like a small fireplace to give an instant boost of heat (if you use the fan heater please switch off when you leave.)

You are welcome to burn candles/incense. Please be careful not to spill the wax.

Kitchen/Dining area:

There are 2 doors at the back of the studio, one is a cupboard and one leads through to the Kitchen/Dining area. Basic facilities are provided for preparing/reheating food and a fridge, please take all food with you when you leave the kitchen. Do not leave anything in the fridge.

There is a kettle and mugs, and also a tea set with teapots, tea cups and saucers which you are welcome to use. Please bring your own tea bags, coffee and milk.

There are basic eating utensils available. Please wash-up anything that you use.

We would appreciate your help in keeping this area clean and tidy. We are a volunteer run organisation and there is no one available to clean the room after you leave.