



Minutes

**Meeting of New Bradwell Parish Council
on 1st June 2026 at 7 p.m.**

**Venue: New Bradwell Parish Office, St James St, New Bradwell Workspace Ltd,
New Bradwell, Milton Keynes MK13 0BJ**

Present Chairperson S. Clawson, Vice chairperson T. Strutton and Cllrs A. Francis, H Clawson, S.Barby, N.Coxon & Clerk

33/26	Apologies for absence: <i>Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk; it is usual for the grounds upon which apologies are tendered also to be recorded. Under section 85(1) of the LGA 1972, members present must decide whether the reason(s) for a member's absence are accepted. Apologies received from S. Sutcliffe: Resolved to accept.</i>
34/26	Declaration of interest: in any matter on the agenda. <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended None received</i>
35/26	Public participation: <i>Public Bodies (Admission to Meetings) Act 1960; Local Government Act 1972, Sch. 12, para. 10(2)(b) permits public admission to parish council meetings subject to statutory exclusions. Public participation at a meeting in accordance with standing order 3(e) shall not exceed 5 minutes unless directed by the chair of the meeting. Each member of the public may speak for up to 5 minutes in accordance with standing order 3(f). Mr L. Stuart, a plot holder at the Caledonian Road allotment site, reported the suspected presence of ermine moths and expressed concern that, without intervention, most fruit trees on the site could be subject to possible infestation. Prior to the meeting, the Clerk emailed the MKCC Tree Officer to request a site visit to confirm whether the pest is the suspected ermine moth. Upon receipt of the report, the Clerk will advise on any action considered necessary.</i>

36/26	Minutes: Approve the minutes of the Meeting of the New Bradwell Parish Council held on 11 th May 2026, <i>LGA 1972 Sch 12 para 41(1)</i> Resolved to approve
37/26	Assertion 10: - To receive and to note: Further updates on website accessibility. <i>Relevant duties include the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 and the Equality Act 2010 public sector equality duty, s149. See agenda document. Noted.</i>
38/26	To review and accept following: - Model Standing orders -To note: No amendments: Noted - Model Financial Regulations - To note: This version restores the full numbered paragraph structure from the NALC Model Financial Regulations (March 2025). The previous NBPC version (adopted July 2024, reviewed June 2025) contained all required content but lost the numbered references during adaptation. FR2.6 (bank reconciliation verification by a member) was present in substance but unidentifiable by number. <i>Relevant duties: Local Government Act 1972, s151; Accounts and Audit Regulations 2015; Local Government Act 1972, s111 ancillary power. Noted. Resolved to approve amendment.</i> - Debit card use policy - To review and approve. <i>Relevant duties: Local Government Act 1972, s151; Accounts and Audit Regulations 2015; Local Government Act 1972, s111 ancillary power. Reviewed. Resolved to adopt.</i>
39/26	Finance: - Approve BACS payments summary and card payments: <i>Local Government Act 1972, s151; Accounts and Audit Regulations 2015; Local Government Act 1972, s111 ancillary power. Resolved to approve.</i> - Financial Summary and spend to date: <i>Local Government Act 1972, s151; Accounts and Audit Regulations 2015. Noted.</i>
40/26	New Bradwell Community Centre: - To receive report of recent meeting with trustees of St James Church re asset transfer of NBCC Clerk reported on update provided by trustees of St James Church, Dr A. Prisk and Mr G. Crisp: Noted that trustees' solicitor has applied to the Charity Commission to approve the property transfer.
41/26	Ward matters: - To consider: Application for CIF Funding to remove planters and bump-outs on St Mary Street, St Giles Street and King Edward Street. <i>Relevant powers: Highways Act 1980, s96 permits a parish council, with highway authority consent, to exercise powers relating to planting, verges and associated highway features; Local Government Act 1972, s111 ancillary power; any works remain subject to MKCC highway authority approval. Council resolved to approve the commencement of</i>



	preliminary investigations into the feasibility and cost of removing bump-outs and planters in St Mary Street, St Giles Street and King Edward Street, and authorised the Parish Clerk to request that MKCC Highways arrange for the Road Safety Officer to undertake the necessary survey and thereafter, if appropriate, to seek a formal quotation from Ringway for the removal works. No financial commitment is authorised at this stage. <i>See agenda document.</i> Resolved to approve preliminary investigations. Five voted for, one against. Cllr Francis opposed the scheme, stating loss of greenery, traffic calming and potential effect on property prices. - To receive CCTV report re Bradwell Park (aka Bounty Street Park). <i>Relevant powers/duties: Local Government and Rating Act 1997, s31 power to spend on crime prevention; Crime and Disorder Act 1998, s17 duty to consider crime and disorder implications. See agenda document.</i> Noted.
42/26	Allotments: Drill Hall Allotment Trough Purchase & Installation - To resolve: To approve the purchase of a trough and parts (£237 + delivery) and installation (£120 + VAT). <i>Relevant powers/duties: Small Holdings and Allotments Act 1908, ss23 and 26, including provision and improvement/adaptation of allotment land; Local Government Act 1972, s111 ancillary power.</i> Resolved to approve. Note: This project is funded by Section 106 contributions (£1,292.90) received from the development at, 82-84, Newport Road, New Bradwell, Milton Keynes, MK13 0AA, Planning Application Ref:17/00483/FUL. Noted
43/26	Children and Young People: - To consider: Kick Off Academy's proposal for Tots Football sessions and a Youth Club commencing in September 2026. <i>Relevant powers: Local Government (Miscellaneous Provisions) Act 1976, s19 power to provide recreational facilities; Local Government Act 1972, s145 power to provide entertainment and support the arts; Local Government Act 1972, s137 may be used only where no more specific power applies and subject to the statutory limits. See agenda document.</i> Youth Club: Resolved to approve funding for a one-term trial period. Attendance data is to be submitted at the end of each month, with a review to take place at the Parish Council meeting in December. Tots Football: Resolved to invite Kick Off Academy to run Tots Football sessions as an independent business.

44/26	Grant applications: - Little Miracles, amount requested £580. <i>Relevant powers: Local Government Act 1972, s137 power to incur expenditure for the benefit of the area or its inhabitants where no other specific power applies, subject to the statutory limit and benefit test; Local Government Act 1972, s145 may apply if the grant supports recreational, entertainment or arts provision. See agenda document: Resolved that, to consider the grant request, data is required on attendees from New Bradwell. Clerk to email Little Miracles and ask whether NB residents use their services and, if so, how many. Report back at July's PC meeting.</i> -
45/26	Planning: To note Planning Enforcement reference 2025/0234, address: 20 High Street, MK13 0BU.. Case was closed. Noted.

Note: Statutory powers and duties inserted above are for minute-recording purposes and should be checked against the council's own legal advice, standing orders, financial regulations and any specific grant or asset-transfer conditions before action is taken.



Prepared by: Germaine Newnham, Parish Clerk.



Contact: clerk@newbradwell-pc.gov.uk



NEW BRADWELL PARISH COUNCIL



Meeting closed at 8.20pm

Signed _____ Chair of Council

Date 01/06/2026

Next Meeting 6th July 2026 at 7pm