# New Bradwell Parish Council

**Meeting of New Bradwell Parish Council**
**on 5th September 2022 at 7.15 p.m.**
**Venue: NBPC Office, Unit 10, St James St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ**

**All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.**

## AGENDA

Before the meeting commences the public are invited to raise any questions with councillors
7.15 – 7.30 pm.

*At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.*
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

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| 48/23 | **Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* |
| 49/23 | **Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. |
| 50/23 | **Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 1st August 2022, *LGA 1972 Sch 12 para 41(1)* |
| 51/23 | **Staff & Office.**<br>-Review Clerk job role.<br>-Co-option of Janette Chapman as Councilor |

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| 52/23 | **Finance:**<br>**-To approve SAA to opt in external auditor appointments arrangements.**<br><br>**Approve BACS**<br><br>**Financial Summary & spend to date.** |
| 53/23 | **Ward Matters:**<br>- To note the latest guidance on MKC's operational tree policy.<br>-To note dates for Wheelie Bin rollout.<br>-To note thankyou letter from Permayne Lunch Club<br>-New Bradwell CC updates from the chairman |
| 54/23 | **Parks & Landscaping**<br>- Update re replacement of Bradwell Park & The Rec play equipment by MKC |
| 55/23 | **Allotments:**<br>- To review tenders for maintenance of ridings and boundaries at Drill Hall & Caledonian Rd Allotment sites.<br>*Wilding Gardening Services £990 per month<br>*Dougie's Gardening Services £416.00 per month<br>*Bradle Builders £170.00 per month<br>- To agree cost of replacement allotment plot numbers<br>- Agree quote to prepare banks of Caledonian Rd Allotments for tree planting |
| 56/23 | **Planning:**<br>- To note Application no: 22/01826/CLUP At: 11 Bradwell Road New Bradwell Milton Keynes MK13 0EL<br>Proposal: Certificate of lawfulness for the proposed rear roof dormer (to existing loft conversion), replacement of existing back door and window and erection of a new garden room/storage over footprint of existing shed and part demolished wc |
| 57/23 | **Grant application:**<br>- MK Green Gym £157.00 |

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.

# New Bradwell Parish Council

- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
30th August 2022

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New Bradwell Parish Council

**Meeting of New Bradwell Parish Council**
**on 5th September 2022 at 7.15 p.m.**
**Venue: NBPC Office, Unit 10, St James St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ**

# Minutes

**Present:** J.Ziegler, D.Ziegler,T.Strutton, S.Clawson, A.Francis, G.Newnham. S.Rees, J.Chapman

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| 61/23 | **Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***NONE.*** |
| 62/23 | **Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***NONE*** |
| 63/23 | **Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 1st August 2022, *LGA 1972 Sch 12 para 41(1):****Amended to reflect planning application ref:22/01808/HOU that was discussed agenda ref46/23*** |
| 64/23 | **Staff & Office.**<br>**-** Review Clerk job role **Resolved** that job description is acceptable, additional clause re ensuring no connection to unsecure Wi-Fi if working remotely in order to protect NBPC and additional 4 hrs. to current working hours totaling 26 hrs per wk.<br>-Co-option of Janette Chapman: The members voted unanimously to co-opt Janette Chapman. |

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| 65/23 | **Finance:**<br><br>**Approved BACS**<br><br>-Toilets + inv ref:246520 £118.56<br>-Toilets + inv ref:2352421 £118.56<br>- S.Goodheir ref: Strimming DHA & CAL £170.00<br>-D&L Environmental inv ref:NBPC00191 £379.50<br>-Green Gym MK Grant £250<br>-Set Up Media re: Posters for Openair Cinema £8.00<br>-G.N re: Costco/Openair cinema £135.58<br><br>**Card Payments:**<br>-Tesco re: Outdoor Cinema £14.69<br>-Sid Telfers purchase of x1 Black Dustbin £12.99<br><br>**Financial Summary & spend to date.**<br>**Noted** |
| 66/23 | **Ward Matters:**<br>- MKC's operational tree policy **Noted**<br>-Dates for Wheelie Bin rollout. **Noted** A.Francis will be raising at the Parishes Forum no mention of the 20% of households that are unable to store x4 wheelie bins have yet to be updated on alternative option.<br>- Thankyou letter from Permayne Lunch Club was **Noted** and gratefully received.<br>- New Bradwell Community Centre, update from the Chair, D.Ziegler, frustrated that transition to NBPC has been challenging & slow, a suggestion to the NBCC Committee to dissolve current management committee back in March was rejected, however D.Z has now tabled the motion again for discussion at next meeting of the NBCC 14/09/22<br>**Noted** |
| 67/23 | **Allotments:**<br>- To review tenders for maintenance of ridings and boundaries at Drill Hall & Caledonian Rd Allotment sites.<br>**Resolved** to accept Bradle Builders £170.00 per month<br>- To agree cost of replacement allotment plot numbers<br>- Agree quote to prepare banks of Caledonian Rd Allotments for tree planting **Resolved** to accept quote |
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# New Bradwell Parish Council

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| 68/23 | **Planning:**<br>Application no: 22/01826/CLUP At: 11 Bradwell Road New Bradwell Milton Keynes MK13 0EL<br>Proposal: Certificate of lawfulness for the proposed rear roof dormer (to existing loft conversion), replacement of existing back door and window and erection of a new garden room/storage over footprint of existing shed and part demolished wc **Noted** |
| 69/23 | **Grants:** Green Gym MK **Resolved** to award £250 |

Meeting Closed 8.40 pm

Next meeting to be held Monday 3rd October 2022 at 7.15 in the New Bradwell Parish Council Office

Germaine Newnham
Parish Clerk
6th September 2022

Signed_____Chair of Council

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