TO ALL MEMBERS OF THE COUNCIL
You are hereby summonsed to attend the meeting of New Bradwell Parish Council on **Monday 4th December 2017 at 7.30pm** for the purpose of transacting the business as set out below.

Janette Chapman, Parish Clerk for New Bradwell Parish Council Signature

AGENDA

200/18 Public Participation
-None

201/18 Apologies
- None

202/18 Minutes of the Last Meeting
- Read and duly accepted as a true record of the meeting on 20th November 2017

203/18- Disclosure of Interest
-None

204/18 Parish Office/Staff
- To note meeting dates for 2018
- To approve travelling expenses for Clerk and Admin Assistant for courses..
- To note Janette attending Annual Audit for Town and Parish council training course

205/18- Finance
-To update on Metro Bank

Invoices to be agreed
-Toilets + - £96.00

206/18 Planning and Licensing applications
-To note planning application for 2 High Street
-To note planning approval for 14 Nightingale Close

207/18 Quality Parish Councils/Parish appraisal
- To note email from Jane Munn regarding Kay Pettit presentation.

208/18 Allotments
- To discuss Water bill and what can be done.

209/18 Parks and Landscapes
-None

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210/18 Highways/Parking Review
- To note email regarding parking in the triangle behind School Street.

211/18 Children and Young People
-None

212/18 Community Centre
-None

213/18 Reports on Meetings Attended
-None

214/18 Ward Matters
- None

Next meeting Monday 8th January 2018 at 7.30 p.m. in the Parish Office.

New Bradwell Parish Council
Minutes of the Meeting on Monday 4th December 2017 at 7.30pm
At Unit 10 New Bradwell Workspace.

Present: Councillors: J.Ziegler (Chair); D. Ziegler; T. Strutton; R. LaHaye; N. Coxon; A. Francis;.

200/18 Public Participation
-None

201/18 Apologies
- L.Venneker

202/18 Minutes of the Last Meeting
- Read and duly accepted as a true record of the meeting on 20th November 2017.

203/18 Disclosure of Interest
- None

204/18 Parish Office/Staff
-Meeting dates for 2018 noted and agreed. Copy to be emailed to all councillors.
-Travel expenses for staff agreed at 45pence per mile, once signed off to be paid by BACS.
-Councillor Marie Collins continued absence was raised. Under the "Local Government Act 1972 Chapter 70 sect:85 it was voted 5 to 1 to relieve Marie of her duty of councillor for New Bradwell PC. J.Z to contact M.C with decision.
-Deadline for applications for Parish Councillor 15th January 2018 Applicants to be reviewed at P.C meeting 22nd Jan, decision due 5th February 2018.

205/18 Finance
- Metro Bank account progressing, hope to be up and running early 2018. J.Z noted that transfer of funds from existing account to Metro will take place, however a small balance will be left in Co-op account to capture any payments during transition.
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Invoices agreed
-Toilet+ £96.00 BACS
-J.Chapman Travel expenses £24.30 BACS

206/18 Planning and Licensing Application
-2 High St: Re-submission of application noted for change of use to Class C3. Parish council objects to business and exterior signage at front of property as not appropriate nor in keeping. No objection to business being run at rear of property and signage to side.
-14 Nightingale Close-Planning approval duly noted.

207/18 Quality Parish Councils/Parish Appraisal
-None

208/18 Allotments

-It was decided to remove taps due to high water bills and revert to use of self-filling troughs only. G.N to contact a plumber to carryout work. A notice will be placed on the allotment notice board alerting plot holders to removal of taps.

209/18 Parks and Landscapes
-None

210/18 Highways/parking Review
-Complaint from resident of School St re the illegal/obstructive parking in the triangle at rear of School St, P.C to report MKC and write to residents requesting they cease use of pedestrian area.

211/18 Children and Young People
-None

212/18 Community Centre
-Reminder from D.Ziegler that it is the "Christmas fest" Saturday 9th December at 3pm.

213/18 Reports on Meetings Attended
-None

214/18 Ward Matter
-None

Meeting ended at 8.40 pm Next meeting is on 8th January 2018 at 7.30 p.m.