New Bradwell Parish Council

Meeting of Parish Council on 18th November 2019 at 7.30 p.m. in the Parish Office, Unit 10, New Bradwell Workspace, St. James Street, New Bradwell.

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7.15 – 7.30 pm.

At the start of the meeting, councilors are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

202/20	**Update from the Clerk**
203/20	**Apologies for absence-**None
204/20	**Declaration of interest** in any matter on the agenda
205/20	**Minutes:** Approve the minutes of the Parish Council meeting on 4th November 2019
206/20	**Parish Office/Staff: -** To discuss Christmas Opening hours. -To note next year's meeting calendar -To discuss councilor email addresses -To discuss streamlining of spreadsheets -To update data protection for councilors -To discuss newsletter
206/20	**Finance:** **a.** Approve Bacs payments **b.** Approve Debit card expenditure **c.** Approve Financial Summary and Spend to date (if applicable)
207/20	**Planning:** To note planning application for 41 Queen Anne Street -To note planning application for 114 Newport Road - To note Tree cutting application for 8 Guest Gardens -To note resubmission of plans for 50 High Street -To note planning refusal for 82-84 Newport Road

208/20	**Allotments:** To discuss rent increase -To note that we have sent out 17 payment reminders giving them till the 12th December for payment or they will be terminated as the Allotment Rules and Regulations states
209/20	**Ward Matters:** To note the tree work has started throughout New Bradwell. -To note the work done by the Green Gym at the clock tower. -To note the 2nd December is switch on day for Christmas lights
210/20	**Reports from Meetings attended –** JC to update PC on allotment meeting

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Janette Chapman
Parish Clerk
12th November 2019

-

New Bradwell Parish Council

Meeting of Parish Council on 18th November 2019 at 7.30 p.m. in the Parish Office, Unit 10, New Bradwell Workspace, St. James Street, New Bradwell.

You are invited to attend this meeting of New Bradwell Parish Council to raise any questions.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7.15 – 7.30 pm.

At the start of the meeting, councilors are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

202/20	**Update from the Clerk**
203/20	**Apologies for absence-**None
204/20	**Declaration of interest** in any matter on the agenda
205/20	**Minutes:** Approve the minutes of the Parish Council meeting on 4th November 2019
206/20	**Parish Office/Staff: -** To discuss Christmas Opening hours. -To note next year's meeting calendar -To discuss councilor email addresses -To discuss streamlining of spreadsheets -To update data protection for councilors -To discuss newsletter
206/20	**Finance:** **a.** Approve Bacs payments **b.** Approve Debit card expenditure **c.** Approve Financial Summary and Spend to date (if applicable)
207/20	**Planning:** To note planning application for 41 Queen Anne Street -To note planning application for 114 Newport Road - To note Tree cutting application for 8 Guest Gardens -To note resubmission of plans for 50 High Street -To note planning refusal for 82-84 Newport Road

208/20	**Allotments:** To discuss rent increase -To note that we have sent out 17 payment reminders giving them till the 12th December for payment or they will be terminated as the Allotment Rules and Regulations states
209/20	**Ward Matters:** To note the tree work has started throughout New Bradwell. -To note the work done by the Green Gym at the clock tower. -To note the 2nd December is switch on day for Christmas lights

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Janette Chapman
Parish Clerk
12th November 2019

New Bradwell Parish Council

Minutes of the Meeting of New Bradwell Parish Council held at 7.15pm on Monday 18th November 2019 at the Parish Office, Unit 10, New Bradwell Workspace, St. James Street, New Bradwell.

Present: J. Ziegler (Chair); T. Strutton (Vice-Chair); D. Ziegler; G. Coddington; R. DelaHaye; A. Francis; N. Coxon; J. Chapman (Parish Clerk)

202/20	**Update from Clerk:** Noted
203/20	**Apologies for absence:** B. Anandji – Work commitment
204/20	**Disclosure of interest-** None
205/20	**Approve the Minutes of last meeting:** -200/20 should read - *It was decided that the Parish Council would support the decision of the parents re special needs department.* - 4th November 2019. Read and duly accepted.
206/20	**Parish Office/Staff: -** It was agreed to finish on Friday 20th December and return on the 6th January 2020. -Bring Meeting dates to next meeting as it is Election year. JC to resolve -It was decided that the councilors would keep their email addresses. If in the future they decide to create a new email account they will inform JC. -It was agreed to find out the cost of streamlining the spreadsheets but in theory it was agreed to go ahead -The councilors were all handed an updated GDPR statement to sign -Danny went through the newsletter but didn't think it should be published as there was no real information in it. It was agreed that we

	would put it on hold until February.
207/20	**Finance:**
	a. Invoices: D & L Environment - £412.50 – Environmental Officer Green Gym - £120 – Clock Tower gardens G. Newnham - £124.45 – Office supplies
208/20	**Planning: -** The planning application for 41 Queen Anne Street was noted and there was no objection**.** The planning application for 114 Newport Road was noted. There was no objection. -The refusal for 82-84 Newport Road was noted. -The tree reduction application for 8 Guest Gardens was noted. There was no objection.
209/20	**Allotments:** It was agreed to send letters out informing the tenants of a 5% increase to the rent in October 2020. This is the first increase in 3 years.
210/20	**Ward Matters:** The tree felling and pollarding around New Bradwell was noted. Alan said that we were not informed of the felling of the trees. GN to find out if they are going to replace the ones which have been felled and if there was a reason for the felling. -The Christmas lights will be switched on 2nd December 2019. -The grant for the Community Centre was discussed, as it came in too late to go on Agenda but our next meeting is too late. It was agreed if they fill in the grant form, we would then deal with it.
211/20	**Reports from Meetings attended:** Janette reported on the Allotment meeting.

The Chair closed the meeting at 8.32 p.m.

Signed……..Chair of council

Date……

Next Meeting 9th December 2019


New Bradwell Parish Council

-