New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 3rd August 2026 at 7 p.m.
Venue: New Bradwell Parish Office, St James St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

Distributed to: Chairperson S. Clawson, Vice chairperson T. Strutton and Cllrs A. Francis, H Clawson, S.Sutcliffe, S.Barby & N.Coxon

AGENDA

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

57/26	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
58/26	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
59/26	**Public participation:** *Public Bodies (Admission to Meetings) Act 1960* Public participation at a meeting in accordance with standing order 3(e) shall not exceed 5 minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than 5 minutes in accordance with standing order 3(f)
60/26	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 6th July 2026, *LGA 1972 Sch 12 para 41(1)*

61/26	**Finance:** **- To Review and Approve BACS payments summary and card payments.** **- To Note Financial Summary & spend to date.** **- To Review and Approve bank reconciliation report & Bank statement (to be signed by Cllr)** **- To Note** the amendment made to the 2025/26 AGAR Section 2 (Boxes 6, 7 and 8), corrected respectively, following a query raised by the external auditor (PKF). To note that the Internal Auditor had signed but not printed name, this was also amended The amendment was initialed by the RFO and Vice-Chair 21.07.26, in the Chair's absence, and has been returned to PKF along with the bank reconciliation as at 1 April 2025. **To Note** that the Internal Auditor had signed but not printed name, this was also amended.
62/26	**Ward matters:** **SIDs Project – Community Infrastructure Fund / Parish Council Contribution** **To note** the previous Council resolution (**Minute Ref. 42/25, 7 July 2025**) approving Quote 1 in principle and authorising submission of a Community Infrastructure Fund application to Milton Keynes City Council, subject to match funding, relevant permissions and installation arrangements. **To receive** an update from MKCC Highways confirming that: The 2 SID pole installations will be covered fully by MKCC as part of a pole installation project separate to CIF. The SIDs cost £2589.99 each as per the spec from the application. Total for 2 SIDs (no VAT) is £5179.98 This will be covered by £2,354 (NB parish contribution) and the remaining amount will be from MKCC CIF, (£2825.98). For the SIDs, the parish will purchase these and invoice MKCC for the £2825.98. **To review, consider and approve** the Parish Council contribution of **£2,354.00** towards the purchase of 2 Speed Indicator Devices and to authorise the Clerk to proceed with the procurement arrangements and reimbursement claim to MKCC in accordance with the Community Infrastructure Fund agreement
63/26	**Allotments:** **Drill Hall Allotments:**

	- **To Note** Leak confirmed on supply pipe between remote meter (in parkland) and allotments; pipe is council's responsibility. No leaks found within Drill Hall allotments; leak suspected near meter on Park Trust land. Permission from Park Trust is required before any excavation. Recommended by Wave contractor: Hand excavation around meter and tracing of supply pipe to pinpoint leak location. Initial survey completed (£699 + VAT); further works quoted at £2,855.75 + VAT (excludes repair/reinstatement costs). Wave has paused billing while leak is ongoing; Anglian Water must isolate supply for repairs. **Insurance Notification and Claim Status** We have alerted our insurance company regarding the incident and have obtained a claim reference. However, please note that until the full report is shared with the insurer, there is a possibility that the claim may not be covered, as the issue may fall outside the boundaries of our allotment site.
66/26	**Grant applications:** - Mums & Toddlers group **£120** to purchase arts & crafts to support our summer activities as they extend the age range during summer sessions to include the older siblings of attendees.
	Planning: - **To note** Application Ref: PLN/2026/0775 Proposal: Change of use of carport into an annex (Retrospective) at 2 Highbury Mews, New Bradwell, MK13 0FX https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004BH9h - **To review, consider and approve** draft objection

🧭 **Governance Reminder**

Councillors must observe the Nolan Principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, Leadership.

🔒 **Confidential Matters**

Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

📄 **Prepared by:** Germaine Newnham, Parish Clerk
📅 **Published:** 28th July 2026
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🏛️ NEW BRADWELL PARISH COUNCIL