New Bradwell Parish Council

Annual Meeting of New Bradwell Parish Council
on 15th May 2023 at 7.15 p.m.
Venue: NBCC Church St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors
7.15 – 7.30 pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

10/23	**Election of Chair of the council for 2022/23:** *Schedule 1.4.1 Section 15 of the 1972 Act*
	To receive the declaration of acceptance of office from the newly elected Chair
11/23	**Election of Vice Chair of the council for 2023/24**
12/23	**To receive the declaration of acceptance of office from the newly elected Vice Chair**
13/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
14/23	**To receive any declarations of interest from Members** *(Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)*
15/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations*

	2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
16/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 3th April 2023, *LGA 1972 Sch 12 para 41(1)*
18/23	**To review and accept following:** - Staff Complaints & Grievance procedures/policy. -Complaints policy for Public -Freedom Of Information Policy -Document retention & Disposal Policy -Health & Safety Policy -Model STO's -Delegations to the Clerk -Equality & Diversity Policy -Data Protection & Use of Personal Data Policy
19/23	**Finance:** **VAT Return 2023-** to note vat return has been filled with HMRC **To review and accept the following as per Standing orders and Annual Governance guidelines.** **-**To review Internal audit report re: Annual Returns -Annual Governance statement & Accounts. Chairperson to certify accounts (Sects 1&2) consider, approve and sign the accounts -To review & approve payments being made by STO & Direct Debit -To review & approve the following policies: Model Sanding Orders, Complaints Procedure, Reserves Policy **Approve BACS** **Financial Summary & spend to date.**
20/23	**Agree the appointment of representatives for 2023/24 to the following external bodies:** -MKALC (Milton Keynes Association of Local Councils) -MKCC Parishes Forum -East West Rail Meetings
21/23	**Ward Matters:** - Response from MKCC Highways re cost to implement residents parking permits on Sct of Newport Rd.
22/23	**New Bradwell Community Centre:** -Cllr D.Ziegler would like to host "Coronation Bingo Event"

	- NBCC Working group, lack of attendance by member since transferring to NBPC. -Update on Community Centre from trustees of St James Church.
23/23	**Planning:** **-To note:** APPEAL BY Paul Newman New Homes AGAINST REFUSAL FOR Demolition of the existing public house (Sui Generis) and the erection of 9 new dwellinghouses (class C3) (resubmission of 22/00931/FUL) AT The Foresters Arms, 21 Newport Road, New Bradwell, Milton Keynes, MK13 0AG **-To note:** Application no: 23/00839/TPO Proposal: The crown reduction by up to 5.0 metres laterally, pruning to viable growth points, reduce dead stem in upper crown back to truncated point level with adjacent torn out fork, retaining for habitat to Walnut (T1) tree protected by Milton Keynes Council Tree Preservation Order No.PS/540/15/333 At: The Old Walnuts 221 Newport Road New Bradwell Milton Keynes MK13 0AW

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
9th May 2023

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Minutes

Present: J.Zeigler, D.Zeigler, T.Strutton, S.Clawson, A.Francis, N.Coxon, S.Reese J.Chapman, G.Newnham.

10/23	**Election of Chair of the council for 2023/24:** *Schedule 1.4.1 Section 15 of the 1972 Act D.Ziegeler* proposed Joshua Ziegler for Chairperson, T.Strutton seconded. **Resolved** to re- elect Joshua Ziegler as Chairperson.
	To receive the declaration of acceptance of office from the newly elected Chair. **Accepted**
11/23	**Election of Vice Chair of the council for 2023/24** J.Ziegler proposed D.Ziegler, Cllr T Strutton seconded **Resolved** to elect Daniel Ziegler as Vice Chairperson.
12/23	To receive the declaration of acceptance of office from the newly elected Vice Chair. **Accepted**
13/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***None***
14/23	**To receive any declarations of interest from Members** *(Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)* ***None***
15/23	**Declaration of interest:** in any matter on the agenda. *Under the*

	Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
16/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 3th April 2023, *LGA 1972 Sch 12 para 41(1)*
17/23	**To review and accept following:** - Staff Complaints & Grievance procedures/policy **Resolved to approve.** -Complaints policy for Public **Resolved to approve.** -Freedom Of Information Policy **Resolved to approve.** -Document retention & Disposal Policy **Resolved to approve.** -Health & Safety Policy **Resolved to approve.** -Model STO's **Resolved to approve.** -Delegations to the Clerk **Resolved to approve.** -Equality & Diversity Policy **Resolved to approve.** -Data Protection & Use of Personal Data Policy **Resolved to approve.**
18/23	
19/23	**Finance:** **-**VAT Return 2023**-** to note vat return has been filled with HMRC **Noted that a refund of £3,697.81 received 9/05/23** **-**To review and accept the following as per Standing orders and Annual Governance guidelines. To review Internal audit report re: Annual Returns **Resolved to approve.** Annual Governance statement & Accounts. Chairperson to certify accounts (Sects 1&2) consider, approve and sign the accounts **Resolved to approve and signed by Chairperson.** -To review & approve payments being made by STO & Direct Debit **Resolved to approve.** -To review & approve the following policies: Model Sanding Orders, Complaints Procedure, Reserves Policy **Resolved to approve.** -Approve BACS **Resolved to approve.** -Financial Summary & spend to date **Resolved to approve.**
20/23	**Agree the appointment of representatives for 2023/24 to the following external bodies:** -MKALC (Milton Keynes Association of Local Councils) **Cllr A Francis & Chair J.Ziegler** -MKCC Parishes Forum **Cllr A Francis & Cllr S.Clawson** -East West Rail Meetings **Cllr A Francis**

21/23	**Ward Matters:** - Response from MKCC Highways re cost to implement residents parking permits on Sct of Newport Rd. **Noted**
22/23	**New Bradwell Community Centre:** -Cllr D.Ziegler would like to host "Coronation Bingo Event" date agreed 24/05/23 **Resolved to accept** - NBCC Working group, lack of attendance by member since transferring to NBPC. **V.Chair D.Ziegler raised issue of non-attendance by one member in particular: Resolved that member will be contacted and withdrawn from membership.** **-**V.C D.Ziegler confirmed that the **c**ost of NBCC hall hire per hour increasing from £16 to £20 per hour in order to cover increase in running costs. Resolved to accept. **-**It was also noted that large quantity of rubbish was left after polling day, however it was thought to be left by a party booking and not MKCC polling station organisers. **-**Update on Community Centre from trustees of St James Church. **V.Chair D.Ziegler confirmed email from Dr A Prisk that Archdeacon has given authority for a valuation of the NBCC "** The purpose of this is to prepare a section 119 report for the Charity Commission which he hopes will persuade them to either accept your proposal for a 'peppercorn' purchase or alternatively a very long-term lease. He has offered us a grant to cover the cost of this.
23/23	**Planning:** **-To note:** APPEAL BY Paul Newman New Homes AGAINST REFUSAL FOR Demolition of the existing public house (Sui Generis) and the erection of 9 new dwellinghouses (class C3) (resubmission of 22/00931/FUL) AT The Foresters Arms, 21 Newport Road, New Bradwell, Milton Keynes, MK13 0AG **Noted and Resolved that Cllr A Francis will prepare a letter of objection.** **-To note:** Application no: 23/00839/TPO Proposal: The crown reduction by up to 5.0 metres laterally, pruning to viable growth points, reduce dead stem in upper crown back to truncated point level with adjacent torn out fork, retaining for habitat to Walnut (T1) tree protected by Milton Keynes Council Tree Preservation Order No.PS/540/15/333 At: The Old Walnuts 221 Newport Road New Bradwell Milton Keynes MK13 0AW **Noted.**

Meeting closed 8.06pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 5th June 2023 at 7.15pm in the New Bradwell Community Centre (Gym).