New Bradwell Parish Council

Annual Meeting of New Bradwell Parish Council
on 9th May 2022 at 7.15 p.m.
Venue: NBPC Office, Unit 10, St James St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors
7.15 – 7.30 pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

10/23	**Election of chairperson of the council for 2022/23:** *Schedule 1.4.1 Section 15 of the 1972 Act*
11/23	**Election of Vice Chairperson of the council for 2022/23**
12/23	**Acceptance and signature of all Cllrs' declaration of acceptance forms including register of interest forms**
13/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
14/23	**To receive any declarations of interest from Members** *(Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)*
15/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the

	items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
16/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 4th April 2022, *LGA 1972 Sch 12 para 41(1)*
17/23	**To approve and adopt the following policies.** **-**Model Standing Orders (To note the following: Updated model standing order on procurement NALC have updated Model Standing Order 18 (financial controls and procurement) to bring it into line with the procurement position post-Brexit and the recently reissued Legal Topic Note (LTN) 87, which contains the current procurement threshold figures. They have also simplified the model standing order and taken out references to the European Union. The change is only to model standing order 18. -Equality & Diversity Policy -Staff Grievance Policy -Staff Disciplinary Policy
18/23	**To review and accept following:** -Complaints & Disciplinary procedures/policy for Staff. -Complaints policy for Public -Freedom Of Information Policy -Document retention & Disposal Policy
19/23	**Finance:** **To review and accept the following as per Standing orders and Annual Governance guidelines.** **-**To review Internal audit report re: Annual Returns -To review & approve payments being made by STO & Direct Debit -To review & approve Reserves Policy **Approve BACS** **Financial Summary & spend to date.**
20/23	**Agree the appointment of representatives for 2022/23 to the:** -MKALC (Milton Keynes Association of Local Councils) -MKC Parishes Forum
21/23	**Ward Matters:** - Application for councilor received
22/23	**Allotments:** -Quote to maintain ridings at Drill Hall Allotments. -Quote from Lucas Tree Care to remove overgrown shrubbery/trees from allotment alley at rear of Caledonian Rd.

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23/23	**Children & Young People:** -To agree cost of summer MK Dons sessions
24/23	**Planning:** -To note planning permission granted the erection of a two storey side extension and a single storey front extension At: 15 Nightingale Crescent Bradville, Milton Keynes MK13 7UE -App no22/00622/FUL -To note proposal of the demolition of the existing public house (class A4) and the erection of 9 new dwellinghouses (class C3) (resubmission of 21/03758/FUL) At: The Foresters Arms 21 Newport Road New Bradwell, Milton Keynes MK13 0AG - App no: 22/00931/FUL

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
3rd May 2022

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on 9th May 2022 at 7.15 p.m.

Venue: NBPC Office, Unit 10, St James St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ

Minutes

Present: J.Zeigler, D.Zeigler,T.Strutton, S.Clawson, A.Francis, G.Newnham, F.Bunton, K.Lake.

10/23	**Election of chairperson of the council for 2022/23:** *Schedule 1.4.1 Section 15 of the 1972 Act* T.Strutton proposed Joshua Ziegler for Chairperson, D.Ziegler seconded. **Resolved** to re- elect Joshua Ziegler as chairperson.
11/23	**Election of Vice Chairperson of the council for 2022/23** J.Ziegler proposed to re-elect Tina Strutton as Vice Chairperson. **Resolved** to to re-elect T.Strutton as Vice Chairperson.
12/23	**Acceptance and signature of all Cllrs' declaration of acceptance forms including register of interest forms**
13/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* **NONE**
14/23	**To receive any declarations of interest from Members** *(Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)* **NONE**
15/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare

	any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. **NONE**
16/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 4th April 2022, *LGA 1972 Sch 12 para 41(1)* Amended 04/23 reworded to pay invoices on behalf of NB Community Centre.
17/23	**To review following policies, approve and adopt:** -Model Standing Orders (To note the following: Updated model standing order on procurement NALC have updated Model Standing Order 18 (financial controls and procurement) to bring it into line with the procurement position post-Brexit and the recently reissued Legal Topic Note (LTN) 87, which contains the current procurement threshold figures. They have also simplified the model standing order and taken out references to the European Union. The change is only to model standing order 18. **Resolved to approve and adopt.** -Equality & Diversity Policy **Resolved to approve and adopt.** -Staff Grievance Policy **Resolved to approve and adopt.** -Staff Disciplinary Policy **Resolved to approve and adopt.**
18/23	**To review and accept following:** -Complaints & Disciplinary procedures/policy for Staff: Reviewed and **Resolved to approve.** -Complaints policy for Public: Reviewed and **Resolved to approve.** -Freedom Of Information Policy: Reviewed and **Resolved to approve.** -Document retention & Disposal Policy: Reviewed and **Resolved to approve.**
19/23	**Finance:** **To review and accept the following as per Standing orders and Annual Governance guidelines.** **-**To review Internal audit report re: Annual Returns: J.Z read out auditors comments. Actions to be taken prior to external audit. K.L & G.N to action points raised in report. . **Resolved** to accept. -To review & approve payments being made by STO & Direct Debit: Noted. **Resolved** to accept. -To review & approve Reserves Policy. Reviewed and **Resolved to approve.**

	Approved BACS Payments -APS Payroll Services inv:2022028 £30 ref: pensions exercise £30 -G.Newnham ref:refreshements for Allotment AGM £9.50 -D&L Environmental inv: NBPC00175 £330 -R.Kemp inv:BA55 ref:DHA £110 -R.Kemp inv:BA56 ref:DHA £110 .R.Kemp inv:CAL18 ref:CAL RD £75 -R.Kemp inv:CAL19 ref:CAL RD £75 Toilets + inv:221954 ref:DHA £118.68 -H.Mortimer inv:40522 ref: Internal audit £100 -BMKALC inv:3695 ref:Annual Subscription fee £456.76 -G.Newnham Ref: P.C Screen, fridge for office. £218.99 -G.Newnham ref:Shed roof felt adhesive & Brush £18.54 Card payments -Wolseley Plumbing. X2 replacement non concusuvie taps for Drill Hall Allt £57.98 -The Sign Shed. x3 Private Land/No Access signs for Cal Rd Allotments £33.42 -Sid Teflers, shed roof felt £30.00 **Financial Summary & spend to date.** **NOTED**
20/23	**Appointment of representatives for 2022/23 to the:** -MKALC (Milton Keynes Association of Local Councils) **Resolved** that Alan Francis will represent NBPC. -MKC Parishes Forum **Resolved** that Alan Francis & Simon Clawson will represent NBPC.
21/23	**Ward Matters:** - The application for councilor from Sue Reece was noted: **Resolved** to invite Sue Reese to next PC Meeting 06.06.22 G.N to contact.
22/23	**Allotments:** -Quote to maintain ridings at Drill Hall Allotments. -Quote from Lucas Tree Care to remove overgrown shrubbery/trees from allotment alley at rear of Caledonian Rd.

23/23	**Children & Young People:** **-**To agree cost of summer MK Dons sessions
24/23	**Planning:** -To note planning permission granted the erection of a two storey side extension and a single storey front extension At: 15 Nightingale Crescent Bradville, Milton Keynes MK13 7UE -App no22/00622/FUL **NOTED** -To note proposal of the demolition of the existing public house (class A4) and the erection of 9 new dwellinghouses (class C3) (resubmission of 21/03758/FUL) At: The Foresters Arms 21 Newport Road New Bradwell, Milton Keynes MK13 0AG - App no: 22/00931/FUL **NOTED**: That the re-submission includes Technical Drains & Flooding report, and "tree Pits" in the carpark area, no changes to design of proposed building. **Resolved** that A.Francis will draft 3rd objection.

Meeting closed 8.35pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 6th June 2022 at 7.15 in the New Bradwell Parish Council office.

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