TO ALL MEMBERS OF THE COUNCIL
You are hereby summonsed to attend the meeting of New Bradwell Parish Council on **Monday 19th February 2018 at 7.30pm** for the purpose of transacting the business as set out below.

Janette Chapman, Parish Clerk for New Bradwell Parish Council Signature

AGENDA

261/18 Public Participation
-None

262/18 Apologies
- None

263/18 Minutes of the Last Meeting
- Read and duly accepted as a true record of the meeting on 5th February 2018

264/18- Disclosure of Interest
-None

265/18 Parish Office/Staff
- To note quote from Setup Media regarding t-shirts (also note cost of printing newsletter)
- To discuss office365 subscription

266/18- Finance
-None

Invoices to be agreed
-NB Community Centre - £64.00 – BACS
-BCCL - £118.80 – BACS
-J.Chapman - £27.80 - BACS

267/18 Planning and Licensing applications
- To note approved tree preservation order for 8 Guest Gardens
- To note planning permission granted for 124 Newport Road

268/18 Quality Parish Councils/Parish appraisal
-None.

269/18 Allotments
-None

270/18 Parks and Landscapes
-None

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271/18 Highways/Parking Review
- None

272/18 Children and Young People
-To note MKPA booked for Summer holidays
-To note MK Dons booked for Summer holidays.

273/18 Community Centre
- None

274/18 Reports on Meetings Attended
-None

275/18 Ward Matters
-To note email from resident regarding Dance School.

276/18 After Agenda
-None

Next meeting Monday 5th March 2018 at 7.30 p.m. in the Parish Office.

New Bradwell Parish Council
Minutes of the Meeting on Monday 19th February 2018 at 7.30pm
At Unit 10 New Bradwell Workspace.

Present: Councillors: J. Zeigler (Chair); D. Ziegler; T. Strutton; N. Coxon; R. DelaHaye; A. Francis.

261/18 Public Participation
- None

262/18 Apologies
- None

263/18 Minutes of last meeting
-These were duly accepted as a true record of the meeting on 5th February 2018. Amendment to second page Councillor instead of Council.

264/18 Disclosure of Interest
-None

265/18 Parish Office/Staff
-The quote for the t-shirts was discussed. Roger said about high-viz vests. Janette to find out cost of cotton Hi-Viz. It was also decided to order 5 medium and 5 large t-shirts with logo on it.
-The cost of the printing the newsletter was discussed. It was decided to go with Design and Print this time and see what they are like.
-It was also decided to ask if the letterheads were in colour. If so we decided to order 1000.
-Danny also put forward his idea of having Office 365, which would enable us to open all old emails, it would also enable us to have signatures on emails, and out of office emails. It was decided to go ahead with that. Danny to sort out.
-Danny also said about replacing the office laptops. He had found refurbished ones on Amazon for £439. It was noticed that it was only a 12.5 inch screen which was too small but Danny will look for some others. It was agreed to spend £1000 on laptops. Danny will look and bring to the next meeting.
-Danny also mentioned about a printer. He had found a laser printer for £80. He has also got an offer of a printer from work but it is rather large and we are not sure that it will fit in the office. Everyone was in agreement to upgrade the printer as well.
-The email from Binal was read. Roger said to ask her for her working dates. Josh felt that we go ahead and ask her to join us. It was agreed to ask her to join us. Janette to reply.
-The Open Forum renewal request was discussed. Alan gave a disclosure of interest as he is on the committee. Danny was of the opinion that we didn't need it. The majority agreed to go ahead and renew.

266/18 Finance
-None

Invoices agreed
- W&GTC - £384.00 - BACS
- NBCC - £64.00 - BACS
- BALC - £118.80 - BACS

-J.Chapman - £27.80 – BACS Travel Expenses

267/18 Planning and Licensing Application
-Tree preservation order at 8 Guest Gardens noted
-Planning approval for 124 Newport Road noted

268/18 Quality Parish Councils/Parish Appraisal
-Danny said we had quite a few inserts for the Parish Newsletter.

269/18 Allotments
- None

270/18 Parks and Landscapes
- None

271/18 Highways/parking Review
-The Welcome to New Bradwell signs are not up as yet. It may be because of the weather today.

272/18 Children and Young People
-It was noted that MKPA and MK Dons were booked for the summer holidays.
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273/18 Community Centre
-None

274/18 Reports on Meetings Attended
- None

275/18 Ward Matters
-The email from Mr Johnson was noted. Janette replied to him stating that he should contact 101 regarding parking and Environmental Health regarding the noise. The Dance school replied that the night in question was a charity 'do' for Willen Hospice.
-Alan said that a resident from Bridge Street had told him of a problem that they are having.. The problem is drunkenness, noise, kicking doors in. Germaine to ask police for help if possible.

276/18 After Agenda
-The litter in St Peters Way, Meads close, etc was noted. Janette to report to Council.

Meeting ended at 8.23pm Next meeting is on 5th March 2018 at 7.30 p.m.