Meeting of New Bradwell Parish Council
on 7th October 2024 at 7p.m.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

66/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***None***
67/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
68/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on **2nd & 23rd September 2024**, *LGA 1972 Sch 12 para 41(1)*
69/24	**Staff & Office:** - **To approve** 2025 meeting dates

70/24	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) - **To note** Financial Summary & spend to date. - **To note** Amendment to payroll STO - **To propose date and Cllrs re** drawing up draft budget 2025 - **To note** Skipton BS have confirmed mandate has been update and new "passbook" received. - **To note** PKF Littlejohn issued an interim report on 29/09/24 stating the following: **"**the smaller authority has submitted its AGAR and supporting documentation prior to 30 September 2024; however, we have not been able to complete our review work in time to enable to smaller authority to publish the required documentation in line with statutory requirements" - As is required under *Sect 20(2) & 25 of the Local Audit and Accountability Act 2014, Sect 16 of the Accounts and Audit Regulations 2015 (S1 2015/234* on the 30th September the Notice of Audit was posted as was the relevant uncertified sects of the AGAR. - **AGAR: To note** External Auditor Report and Certificate 2023/24 (received 30th September @9.04pm posted 1st October 24).
71/24	**Grant applications:** - Over 50's Club £300 - Stantonbury Sports & Social Club have requested financial support to replace roof, no specific amount has been given nor a grant application presented at thi point it is an enquiry.
72/24	**Community Centre:** - **To consider** request from NB School PTA to allow food vendor vans and "Snow globe" photo booth in the carpark 7th Dec for the Christmas fair. - **To note** on the 23rd Sept, the main entrance hall flooded due to persistent and very heavy rainfall. The damage caused to ceiling/walls and carpeted area was reported to insurance Co. All bookings upto the 30/09/24 were also cancelled due to electrics being adversely affected by water ingress.
73/24	**Parks & Landscaping:** - Phillip Snell MKCC Parks & Landscaper manger will provide briefing of the upcoming refurbishment of New Bradwell Park (aka Bounty St) and plans for the Rec which are being drafted
74/24	**Allotments:** - **To note**: Annual allotment invoices were issued on the 9th September.

New Bradwell Parish Council

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
1st October 2024

New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 7th October 2024 at 7p.m.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

MINUTES

Present: S.Clawson, H.Clawson , A.Francis, N.Coxon, G.Newnham, T.Strutton, , S.Filby , Phillip Snell (Parks & Landscapes Dpt MKCC)

66/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***S.Barby***
67/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
68/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on **2nd & 23rd September 2024**, *LGA 1972 Sch 12 para 41(1)* ***Resolved to approve.***
69/24	**Staff & Office:** - 2025 meeting dates ***Resolved to approve.***

70/24	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) ***Resolved to approve.*** - **To note** Financial Summary & spend to date. **Noted** - **To note** Amendment to payroll STO **Noted** - **To propose date and Cllrs re** drawing up draft budget 2025 **Resolved** to appoint Cllrs S.Clawson, A.Francis & H.Clawson to draw up draft with Clerk. Meeting date TBC. - **To note** Skipton BS have confirmed mandate has been update and new "passbook" received **Noted** - **To note** PKF Littlejohn issued an interim report on 29/09/24 stating the following: **"**the smaller authority has submitted its AGAR and supporting documentation prior to 30 September 2024; however, we have not been able to complete our review work in time to enable to smaller authority to publish the required documentation in line with statutory requirements" - As is required under *Sect 20(2) & 25 of the Local Audit and Accountability Act 2014, Sect 16 of the Accounts and Audit Regulations 2015 (S1 2015/234* on the 30th September the Notice of Audit was posted as was the relevant uncertified sects of the AGAR. **Noted** - **AGAR: To note** External Auditor Report and Certificate 2023/24 (received 30th September @9.04pm posted 1st October 24). **except for matters were noted. discussed the need to appoint new IA.**
71/24	**Grant applications:** - Over 50's Club £300 **Resolved to grant £300 under LGA Sect 137** - Stantonbury Sports & Social Club**: The council received an inquiry for financial support to replace the club's roof. No specific amount was requested, and no formal grant application was submitted. After discussion, the council resolved that New Bradwell Parish Council would not be in a position to provide grant funding towards the cost of replacing the roof.**
72/24	**Community Centre:** - **To consider** request from NB School PTA to allow food vendor vans and "Snow globe" photo booth in the car park 7th Dec for the Christmas fair. **Resolved to approve. With the proviso that vendors supply copy of their public liability insurance & up to date PAT test certificates for any equipment. Carpark area to the right of NBCC will be conned off on the evening of the 6/12/24 G.N will notify**

	church and residents. - **To note** on the 23rd Sept, the main entrance hall flooded due to persistent and very heavy rainfall. The damage caused to ceiling/walls and carpeted area was reported to insurance Co. All bookings upto the 30/09/24 were also cancelled due to electrics being adversely affected by water ingress. **Noted**
73/24	**Parks & Landscaping:** - Phillip Snell MKCC Parks & Landscaper manger presented the final renderings for New Bradwell park (aka Bounty St Park). The area did not include bench seating, which NBPC felt was a necessity, P.S agreed to x3 benches to be added. Confirmed that new play area & equipment to be installed beginning of November although exact start date still TBC, this will be sited on the grassed area between the basketball court & play area at opposite end (Park C) which will be removed. work would involve removal of the small, enclosed toddler park (Park A) The enclosed play area near the carpark will remain until further funding is secured, draft plan is to remove the play equipment and replace with outdoor exercise apparatus. The Rec draft plan is TBC, it will include a new MUGA with pathway from each entrance. this to run parallel with the Newport Rd, the sand pit and play frame will be deleted. Other play equipment will remain in situ. New "senior goal posts will be installed with 3 socket positions included. The siting of the Forest Garden is to be moved to the right-hand side nearer the entrance due to the original position causing concern as the lower area of the rec is subject to regular flooding, and in previous weeks has seen flood waters covering approx. half of the Rec. the FG will incl raised beds & x600 tree whips planted, (this is subject to MKCC Landscapes approval and will be confirmed) Concerns re access to through both entrances was raised as not fit for ease of access for wheelchair & pushchair due to the bollards, P.S conf this will be reviewed requested that the railings & gate which is damaged to be repaired and repainted as part of the refurb plans. Works are subject to available funding. P.S will draw up draft plans.
74/24	**Allotments:** - Annual allotment invoices were issued on the 9th September. **Noted**

Meeting closed 8.30pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 4th November 2024 at 7pm
Venue: New Bradwell Parish Council Office, Unit 10 NBWS Ltd, St James Street, New Bradwell, Milton Keynes MK13 0BJ

Germaine Newnham
Parish Clerk
9th October 2024