TO ALL MEMBERS OF THE COUNCIL
You are hereby summonsed to attend the meeting of New Bradwell Parish Council on **Monday 5th February 2018 at 7.30pm** for the purpose of transacting the business as set out below.

Janette Chapman, Parish Clerk for New Bradwell Parish Council Signature

AGENDA

245/18 Public Participation
-Binal Anandji (May be after 7.30 as she is attending another meeting)

246/18 Apologies
- None

247/18 Minutes of the Last Meeting
- Read and duly accepted as a true record of the meeting on 22nd January 2018

248/18- Disclosure of Interest
-None

249/18 Parish Office/Staff
- To note invite to the Mayor's Civic Reception
- To discuss name badges and photographs
- Over 50s have asked if a councilor can give them a talk regarding what the Parish Council do.

250/18- Finance
-None

Invoices to be agreed
-J. Chapman - £30.27
-N.B. Community Centre - £116.00
-MK Hospital Charity - £50.00

251/18 Planning and Licensing applications
- To note Planning permission granted for 164 Newport Road, New Bradwell
- To note Planning application for single storey front extension at 76 Permayne, New Bradwell

252/18 Quality Parish Councils/Parish appraisal
-To note email from Bow Brickhill parish re 'Call for Unity'.

253/18 Allotments
-None

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254/18 Parks and Landscapes
-None

255/18 Highways/Parking Review
- None

256/18 Children and Young People
-To discuss Play sessions for the summer holidays. A total of 12 session with MKPA would cost £3900. MK Dons last year cost £800. I have emailed for a quote this year but had no reply so far.

257/18 Community Centre
- None

258/18 Reports on Meetings Attended
-None

259/18 Ward Matters
-None

260/18 After Agenda
-None

Next meeting Monday 19th February 2018 at 7.30 p.m. in the Parish Office.

New Bradwell Parish Council
Minutes of the Meeting on Monday 5th February 2018 at 7.30pm
At Unit 10 New Bradwell Workspace.

Present: Councillors: J. Zeigler (Chair); D. Zeigler; T. Strutton; N. Coxon; A. Francis; R. delaHaye

245/18 Public Participation
-Binal Anandji came in and talked to us about why she wanted to become a counsellor.

246/18 Apologies
-Email from Lesley was noted and her resignation accepted.

247/18
-Read and duly accepted as a true record of the meeting on 22nd January 2018. The minutes should have included the Budget and amount of Precept.

New Bradwell Parish Council - Budget 2018/2019 Financial Year

Budget Item	16/17	17/18	18/19
Income			
Precept / Grant Income	£ 62,089.00	£ 63,330.78	£ 67,500.00
Allotment Income	£ -	£ -	£ 4,500.00
Balance Brought Forward	£ 101,025.31	£ 124,644.04	£ 109,652.26
Outgoings			
Office Costs	-£ 13,500.00	-£ 13,500.00	-£ 5,100.00
Staff Costs	-£ 26,750.00	-£ 30,266.03	-£ 33,684.00
Staff Training Budget	£ -	£ -	-£ 2,000.00
Newsletter Budget	-£ 3,500.00	-£ 4,500.00	-£ 5,000.00
Dog Bins Budget	-£ 3,500.00	-£ 3,500.00	-£ 2,000.00
Allotments Budget	-£ 3,000.00	-£ 596.45	-£ 12,500.00
Events Budget	-£ 11,600.00	-£ 9,500.00	-£ 6,000.00
Grants Budget	-£ 6,000.00	-£ 3,500.00	-£ 20,000.00
Community Budget	-£ 15,000.00	-£ 15,000.00	-£ 15,000.00
Improvement & Maintainance Budget	£ -	£ -	-£ 15,000.00
Allotted Reserves	-£ 20,000.00	-£ 20,000.00	-£ 20,000.00
Position	**£ 60,264.31**	**£ 87,612.34**	**£ 45,368.26**

The Precept asked for is a 10% rise on last year.

248/18 Disclosure of Interest
-None

249/18 Parish Office/Staff
-The invite for the Mayors reception was noted. Janette to reply with names.
-ICLA Course was discussed and it was agreed for Janette and Germaine to attend.
-Tina mentioned about the name badges and photos. She recommended photos to go in the newsletter. It was agreed for Germaine to look into the cost of this. Also having t-shirts printed so that when we cover events we are recognisable. Josh said that the photos would have to be modular because of our turnover.

-The Over 50's would like a counsellor to go and talk to them regarding the role of the Parish Council. Alan has volunteered. Janette to find out a convenient date.

250/18 Finance
- Metro bank now up and running. Janette to set up standing orders and direct debits.

Invoices agreed
-Toilets + - £96.00 – BACS
-J. Ziegler - £150.00 – BACS (Easter eggs for Good Friday)
-G. Newnham - £5.04 – BACS
-G. Newnham - £12.06 – BACS
-Toilets + - £96.00 – BACS
-J. Chapman - £30.27 – BACS
-Milton Keynes Hospital Charity - £50.00 – Chq. 800001

251/18 Planning and Licensing Application
-Planning acceptance noted for 164 Newport Road
-Planning application for 76 Permayne for erection of a single storey front extension was noted. Alan is checking that it is on Permayne side and not on the High Street.
-Danny asked if there has been any update to the Tattoo Parlour, as he is trading and from the front and stated that it would be trading from the rear. Alan found out that planning permission had been granted in January. It was agreed to find out if there are any regulations covering the front of the property i.e. window. Germaine to check.

252/18 Quality Parish Councils/Parish Appraisal
- The email from Bow Brickhill was noted and that we would be interested to go to a meeting. Janette to reply

-The report of the seminar was noted. Josh, Danny and Tina have offered to help sort out the archives over a weekend.

253/18 Allotments
-Nothing apart from rabbits.

254/18 Parks and Landscapes
- None

255/18 Highways/parking Review
-Germaine's report regarding the school parking was noted and felt that a letter should be sent to the school asking for the car park opening time to be extended until 6 p.m. Germaine to action.

256/18 Children and Young People
-It was decided to go with MKPA and MK Dons for the summer holidays.

257/18 Community Centre
- They are still sorting out the lease

258/18 Reports on Meetings Attended

- None

259/18 Ward Matters
-None

260/18 After Agenda
-Cambridge building society statement was noted.
-Payment of £361.25 was noted from 'Get Started'
-The insurance documents from Came and Co. was noted asking if we wanted to take out a three year agreement. It was agreed to go with the three year deal. Janette to action.
-The 'Expression of Interest' form was noted. The form to be filled in and sent back.
-Need to tell the Parks Trust that our address is not 15 Spencer Street.

Meeting ended at 9.00 pm Next meeting is on 19th February 2018 at 7.30 p.m.