# New Bradwell Parish Council

**Meeting of Parish Council on 7th September 2020 at 7.30 p.m.**

**This is a remote meeting held using Microsoft Teams. All Councillors to log on by 7.15 pm.**

**All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.**

## AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7.15 – 7.30 pm.

*At the start of the meeting, councilors are requested to put their mobile phones on silent whilst the meeting is in progress.*
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

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| 62/21 | **Apologies for absence-** None |
| 63/21 | **Declaration of interest** in any matter on the agenda. |
| 64/21 | **Minutes:** Approve the minutes of the Parish Council meeting on 20th July 2020 |
| 65/21 | **Finance:**<br>**a.** Approve Bacs payments<br>**b.** Approve Debit card expenditure<br>**c.** Approve and sign Financial Statement, Spend to Date and Monthly payments<br>**d.** To note receipt of Skipton acct info. Signatures of signatories required. |
| 66/21 | **Parish Office/Staff:**<br>-To note and agree draft social media & electronic comms policy.<br>-To note national salary pay scales. |
| 67/21 | **Planning:**<br>-To note Planning approval for erection of one detached bungalow |

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| | 20/00365/OUT At: Land to rear of County Arms Public House 189 Newport Rd New Bradwell MK<br>-To note planning application Single rear storey extension<br>20/01896/CLUP At: 22 Bertram Close New Bradwell MK<br>-To note application for Certificate of lawfulness refused -<br>20/01281/CLUP At: The Walnuts, 221 Newport Rd New Bradwell MK |
| 68/21 | **Grants:**<br>– Application from Mums and Toddlers group. |
| 69/21 | **Ward Matters-**<br>**-**To note statement from YMCA<br>**–**To note ongoing conversation regarding lamp posts & cost for BSEN40 tests. Lights on High St shops were disconnected from supplies on wall mounted lampposts as unsafe/not permitted. Ringway to advise schedule of replacement once signed off by Andy Dickinson of MKC Highways dpt.<br>**–**To note Draft Planning Obligations and Health Impact Assessment SPD Consultation from MKC<br>-To consider trees in NBWS LTD carpark St James Street side. |
| 70/21 | **Parks & Landscape:**<br>**-**To agree proposed planting scheme of bulbs and roses in beds to left & right of entrance of Newport Rd. Incl the Land to front of Spencer St/High St. |
| 71/22 | **Allotments:**<br>-To note & agree proposed rent increase per pole for Drill Hall Allotment site.<br>-To note and proposed rent per pole of Caledonian Rd Allotments incl cost for land being utilized by residents for leisure purposes i.e Gardens. |
| 72/21 | **Reports from meetings attended:**<br>**-** Parishes Forum update/minutes attached. |
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Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

# New Bradwell Parish Council

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
1st September 2020

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# New Bradwell Parish Council

**Minutes of the Remote Meeting of New Bradwell Parish Council held at 7.15pm on**
**Monday 7th September 2020.**
**The meeting was held remotely through Microsoft Teams**

**Present:** J.Zeigler, D.Zeigler, G.Coddington, A.Francis, N.Coxon, T.Strutton, G.Newnham

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| 62/21 | **Apologies for absence-** R.LaHaye.(Annual Leave) |
| 63/21 | **Disclosure of interest**- None |
| 64/21 | **Minutes**: Minutes of the meeting held on 20th July 2020 were approved and signed. A.F Noted the wording in item 59/21 be amended as not correct. **Resolved** to amend. |
| 65/21 | **Office/Parish Staff**:<br>-It was **Resolved** that the proposed draft social media & electronic comms policy was not in document bundle for review as such item will move to next agenda 21/09/20.<br>-**Resolved** to accept national salary pay scales.<br>- |
| 66/21 | **Finance:**<br><br>**a. Bacs payments**<br>£7.98 G. Newnham (x 2 Microsoft windows keys)<br>£105.60 Toilets+ inv period 13/07/20 - 09/08/20<br>£663.47 A.Spink installation of sink/kitchen unit & moving radiator<br>£412.50 D&L Env officer inv period 29/06/20 – 27/07/20<br>£81.60 Iprint Headed paper NBPC<br>££4,300 Bradle Builders 2nd phase of regeneration works @Caledonian Rd Allotments<br>£280 Clear Pest/Drill Hall Allotments<br>£200 R.Kemp/Drill Hall Allotments |

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| | £10.81 Wave/ Drill Hall Allotments<br>£25 D.Vale plot (probationary) deposit refund<br>£25 Jakubowski/Lornec plot (probationary) deposit refund<br><br>**b.Payment Authorisation:**<br>£59.80 Cartridge people (samsung printer)<br>£63.98 Hp printer Ink<br>£2.45 Post office postal for AGR Docs.<br><br>**c. Note, approve and sign Financial Summary, Spend to Date and Monthly payments: Resolved** to move to next agenda 21/09/20 as docs not in bundle. |
| 67/21 | **Planning –**<br>-The Planning approval for erection of one detached bungalow 20/00365/OUT At: Land to rear of County Arms Public House 189 Newport Rd New Bradwell MK: Was noted no further comments.<br>-The planning application for Single rear storey extension 20/01896/CLUP At: 22 Bertram Close New Bradwell MK: Was noted, NBPC have no objection/comments.<br>-The application for Certificate of lawfulness refused - 20/01281/CLUP At: The Walnuts, 221 Newport Rd New Bradwell MK: Was noted no further comments |
| 68/21 | **Grants -** Mums & Toddlers grant request- **Resolved** to invite a formal grant application. J.C to email for update. |
| 69/21 | **Ward Matters –**<br>**-**The update from YMCA was read & noted.<br>-The cost to carryout BSN40 tests on columns & replacement of lampposts: **Resolved** that GN will follow up with MKC Highways Dpt for schedule of proposed works/sign off. Cost of BSN40 testing discussed and agreed in principal.<br>-Draft planning obligations & Health Impact Assessment SPD Consultation : Cllr Strutton had supplied comments on the Health Imapct Assessment SPD **Resolved**: G.N to forward for inclusion as the NBPC response.<br>-Trees to the rear of NB Community Centre/Workspace Ltd carpark St James St. Cllr Francis has received update from N.Hannon, Head of Environment & Waste @ MKC, confirming that the works have been placed on hold due to nesting birds. There are several trees that will be removed due to H&S. |
| 70/21 | **Parks & Landscape:**<br>**-**Proposed bulb planting scheme**: Resolved** to agree both locations, G.N to cost spring bulbs. |
| 71/21 | **Allotments:** |

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| | -Proposed 5% rent increase for Drill Hall Allotments: **Resolved** the 5% increase was agreed unanimously. (And in addition to be applied to the rents at Caledonian Rd Allotment site)<br>-Proposed rents for Caledonian Rd Allotments: **Resolved** to charge same as Drill Hall Allotments rates. in addition, any land being currently utilized by residents as "leisure gardens" will be charged a flat yearly rate of £100. As is stated within NBPC Allotment terms & conditions- "Use of allotment land for trade or business is prohibited. Allotment gardens should be used mainly for the production of vegetable of fruit crops. A proportion of the plot may be used to grow cut flowers". It was also resolved that no further plots to be utilized as leisure gardens will be permitted. |

The Chair closed the meeting at 8.55 p.m.

**Signed……Chair of council**

**Date……**

**Next Meeting 21st September 2020 at 7.15 pm remote meeting.**