# New Bradwell Parish Council

**Meeting of New Bradwell Parish Council**
**on 3rd April 2023 at 7.15 p.m.**
**Venue: NBPC Office, Unit 10, St James St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ**

**All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.**

## AGENDA

Before the meeting commences the public are invited to raise any questions with councillors
7.15 – 7.30 pm.

*At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.*
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

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| 108/23 | **Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* |
| 109/23 | **Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. |
| 110/23 | **Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 6th March 2023, *LGA 1972 Sch 12 para 41(1)* |
| 112/23 | **Staff & Office:**<br>- To discuss hiring of a PT office administrator. |

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| 113/23 | **Finance:**<br><br>- To review & approve 2023 Asset register.<br>- To note confirmation of Parish Precept payment schedule<br>- To note D&L Environmental price increase from £16.50 to £17.50 phr<br>- To note Marcus Young's email confirming no price increase for this year.<br>- Approve BACS & card payments (Schedule in agenda papers)<br><br>- Financial Summary & spend to date. |
| 114/23 | **NB Community Centre:**<br>- Quote to install new heaters in Gym & install electrical outlets for CCTV.<br>- Request from Mums & Toddlers to extend their current times of 8.30-11.30 am to 8am-12pm |
| 115/23 | **Grant Application:**<br>- To note MK Springers have withdrawn their grant application.<br>- Grant for Kings Coronation party @NBCC £500 |
| 116/23 | **Ward Matters:**<br>- 20mph scheme<br>- Connected Kerb EV Points update.<br>- To note email from owner/developer of 207 Newport Rd re scaffolding to side of property falling into PC allotments. PC to investigate fencing off side of the property as developer not re-instating original fence.<br>- AxiomB quote total cost for supply and install of column baskets, supply and install of flowers, watering, and removal of flowers once season is over is: £3359.60<br>- MKCC Serco have issued a letter on the 27.03.23 to the residents of the King & Queen Streets now giving options to either retain wheelie bins or switch to an alternative.<br>- MKCC Serco have produced a postcode checker to allow residents to check if they are to be issued W.Bins or Sacks. |
| 117/23 | **Allotments:**<br>- Quote from Lucas Trees to pollard Walnut tree & willow tree @Cal Rd & Pollard Willow tree, remove broken limb from apple tree as poses H&S risk @DHA |
| 118/23 | **Planning:**<br>- **To note:** Application no: 23/00651/HOU Proposal: The erection of a ground floor rear extension, floor plan redesign and all associated works At: 12 Queen Anne Street New Bradwell Milton Keynes MK13 0BA https://publicaccess2.milton-keynes.gov.uk/online- |

# New Bradwell Parish Council

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| | applications/applicationDetails.do?activeTab=summary&keyVal=RRPJQVKWGNO00 |

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
28th March 2023

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# New Bradwell Parish Council

**Meeting of New Bradwell Parish Council**
**on 3rd April 2023 at 7.15 p.m.**
**Venue: NB Community Centre, Church St, New Bradwell, Milton Keynes MK13 0BJ**

**All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.**

## Minutes

**Present: J.Ziegler, J.Chapman,T.Strutton, A.Francis, S.Rees, S.Clawson, T.Strutton G.Newnham, N.Coxon**

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| 114/23 | **Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***D.Ziegler*** |
| 115/23 | **Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None*** |
| 116/23 | **Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 6th March 2023, *LGA 1972 Sch 12 para 41(1)* ***Resolved to approve.*** |
| 117/23 | **Staff & Office:**<br>- Hire of P.T office administrator. Due to the workload a part time office administrator is required to carryout admin tasks and field enquiries. Felt that hiring a temp will allow for flexibility surrounding workloads ect ***Resolved to approve. G.N to contact recruitment Company(s) to get costings and present at next PC meeting 15th May 2023*** |

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| | - *Policy updates*:* Equality & Diversity. Complaints Procedure: ***Noted & signed***<br>- Replacement laptop: Current laptop has come to end of its lifespan. ***Resolved to replace***. D.Z to procure appropriate replacement. |
| 118/23 | **Finance:**<br><br>- To review & approve 2023 Asset register. ***Resolved to approve***<br>- To note confirmation of Parish Precept payment schedule. ***Noted***<br>- To note D&L Environmental price increase from £16.50 to £17.50 phr: ***Noted***<br>- To note Marcus Young's email confirming no price increase for this year: ***Noted***<br>- Approve BACS & card payments (Schedule in agenda papers) ***Noted & Resolved to approve***<br><br>- Financial Summary & spend to date. ***Noted*** |
| 119/23 | **NB Community Centre:**<br>- Quote to install new heaters in Gym & install electrical outlets for CCTV: ***Resolved to approve***<br>- Request from Mums & Toddlers to extend their current times of 8.30-11.30 am to 8am-12pm: ***Resolved to approve*** |
| 120/23 | **Grant Application:**<br>- To note MK Springers have withdrawn their grant application: ***Noted***<br>- Grant for Kings Coronation party***: NBPC to give grant of £300 and top up with MKCC Funding award for Kings Coronation £200 Totaling requested £500.*** |
| 121/23 | **Ward Matters:**<br>- 20mph scheme: ***Cllr Francis will investigate 20mph scheme post elections.***<br>- Connected Kerb EV Points update: ***G.N confirmed that NBWS Ltd agreed to install of two EV Points in NBWS carpark Church St side. J.Z will contact Connected Kerb for costs ect***.<br>- To note email from owner/developer of 207 Newport Rd re scaffolding to side of property falling into PC allotments. PC to investigate fencing off side of the property as developer not re-instating original fence:***It was noted that the owner/developer of 207 Newport rd has already erected scaffolding on the PC land ahead of PC agreement, Resolved that copy of their public liability insurance is required. It was also resolved to get cost of installing fencing along the boundary to prevent access to allotments from side of the property. G.N to investigate.*** |

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| | - AxiomB quote total cost for supply and install of column baskets, supply and install of flowers, watering, and removal of flowers once season is over is: £3359.60: ***Resolved to approve***<br>- MKCC Serco have issued a letter on the 27.03.23 to the residents of the King & Queen Streets now giving options to either retain wheelie bins or switch to an alternative: ***Noted***<br>- MKCC Serco have produced a postcode checker to allow residents to check if they are to be issued W.Bins or Sacks: ***Noted*** |
| 122/23 | **Allotments:**<br>- Quote from Lucas Trees to pollard Walnut tree & willow tree @Cal Rd & Pollard Willow tree, remove broken limb from apple tree as poses H&S risk @DHA: ***Resolved to approve quote for Drill Hall allotment, re the willow tree at Cal Rd, as noted in quote the "Walnut Tree is A1 Tree and adding value to the surrounding area" Council require second opinion. G.N to enquire.*** |
| 123/23 | **Planning:**<br>- **To note:** Application no: 23/00651/HOU Proposal: The erection of a ground floor rear extension, floor plan redesign and all associated works At: 12 Queen Anne Street New Bradwell Milton Keynes MK13 0BA https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRPJQVKWGNO00 ***Noted*** |

* Chair included items due to time sensitive/urgency

Meeting Closed 8.10pm

Germaine Newnham
Parish Clerk
4th April 2023

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