New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 8th April 2024 at 7p.m.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

1/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***None***
2/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
3/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on **4th March 2024**, *LGA 1972 Sch 12 para 41(1)*
4/24	**Staff & Office:** - **To consider and approve** the Parish Council Meeting date 13th May and move to 8th May 2024. - **To consider and approve** hiring office administrator, working days & hrs. Mon-Thursdays 10am-1pm hourly rate tbc.

5/24	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) - **To note** Financial Summary & spend to date. - **To note** first instalment of the 2024/25 Parish precepts and grant will be paid to on the 15th of April 2024. The second instalment will be paid on 16th September 2024. - **To approve** amendment of Metro Bank & Skipton BS mandates to remove J.Ziegler as signatory. - **To approve payment of £8,970.59** re grant for match funding to provide the shortfall under the Landfill Communities Fund to refurbish play equipment & area.
6/24	**Ward Matters:** - **To note** MKCC Highways have completed the resurfacing of Church St, High St & Glyn St. - **To consider and approve** cost of printing newsletter x1500 copies £850 - **To consider and approve** cost of delivering 1500 newsletters from D2D Ltd £325+ vat. - **To note and consider approval** of increase cost to run MK Dons summer sessions, as price originally quoted was incorrect and now adjusted from £60 to £80 per session. - **To note** SIDS Summary from Bradwell Rd.
7/24	**Parks & Landscapes:** - **To note** MKCC Parks & Landscapes dpt have confirmed replacement of play equipment in New Bradwell Park (Bounty St Park) work to commence July/August 2024 - **To note** MKCC Landscaping have trimmed the trees on High St and refurbished benches, a new litter bin has also been installed & traffic signs cleaned.
8/24	**Grant applications:** - Green Gym MK £350 - New Bradwell School PTA £400 - 1st New Bradwell Guides Group £400 - MK Pride 2024
9/24	**Events:** - Annual Easter egg hunt review. - **To consider and approve** quotes from MKPA for July & August play sessions £495 per session. - **To note and consider approval** for Sound & Stage hire quote £4,530.00 incl vat. re Bradfest 13th July 2024
10/24	**New Bradwell Community Centre:** - **To consider and approve** increasing the current cleaning schedule to

New Bradwell Parish Council

	incl Mondays, as toilets & kitchen is heavily used over weekends.

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
2nd April 2024

New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 8th April 2024 at 7p.m.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

MINUTES

Present: J.Ziegler, D.Ziegler, G.Newnham, S.Clawson, H.Clawson , A.Francis, N.Coxon.

1/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted* ***T.Strutton, J.Chapman, S.Rees.***
2/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended* ***None***
3/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on **4th March 2024**, *LGA 1972 Sch 12 para 41(1)* ***Resolved to approve.***
4/24	**Staff & Office:** - **To consider and approve** the Parish Council Meeting date 13th May and move to 8th May 2024: ***Resolved to approve.*** - **To consider and approve** hiring office administrator, working days & hrs. Mon-Thursdays 10am-1pm hourly rate tbc. **Resolved to approve that office administrator to be hired via a recruitment agency**.

5/24	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) **Resolved to approve.** - **To note** Financial Summary & spend to date: **Noted** - **To note** first instalment of the 2024/25 Parish precepts and grant will be paid to on the 15th of April 2024. The second instalment will be paid on 16th September 2024: **Noted** - **To approve** amendment of Metro Bank & Skipton BS mandates to remove J.Ziegler as signatory. **Resolved to approve commencing as of 1st May 2024.** - **To approve payment of £8,970.59** re grant for match funding to provide the shortfall under the Landfill Communities Fund to refurbish play equipment & area. **Resolved to approve.**
6/24	**Ward Matters:** - **To note** MKCC Highways have completed the resurfacing of Church St, High St & Glyn St: **Noted** - **To consider and approve** cost of printing newsletter x1500 copies £850 **Resolved to approve.** - **To consider and approve** cost of delivering 1500 newsletters from D2D Ltd £325+ vat. **Resolved to approve.** - **To note and consider approval** of increase cost to run MK Dons summer sessions, as price originally quoted was incorrect and now adjusted from £60 to £80 per session. **Resolved to approve.** - **To note** SIDS Summary from Bradwell Rd. **Noted.**
7/24	**Parks & Landscapes:** - **To note** MKCC Parks & Landscapes dpt have confirmed replacement of play equipment in New Bradwell Park (Bounty St Park) work to commence July/August 2024 **Noted** - **To note** MKCC Landscaping have trimmed the trees on High St and refurbished benches, a new litter bin has also been installed & traffic signs cleaned **Noted**
8/24	**Grant applications:** - Green Gym MK £350 **Resolved to approve.** - New Bradwell School PTA £400 **Resolved to approve.** - 1st New Bradwell Guides Group £400 **Resolved that PC requires specific number of New Bradwell residents that attend.** - MK Pride 2024 **Resolved to decline as options for donations are too high.**
9/24	**Events:** - Annual Easter egg hunt review. **Noted that despite the lack luster weather a strong turnout, approx. 50 out of 200 Easter eggs left which will be donated to MK Foodbank.**

	- **To consider and approve** quotes from MKPA for July & August play sessions £495 per session. **Resolved to approve.** - **To note and consider approval** for Sound & Stage hire quote £4,530.00 incl vat. re Bradfest 13th July 2024 **Resolved to seek alternative quote as overall cost to run event not acceptable.**
10/24	**New Bradwell Community Centre:** - **To consider and approve** increasing the current cleaning schedule to incl Mondays, as toilets & kitchen is heavily used over weekends **Resolved to approve by 1 hr.** D.Z raised issue of the hirers leaving late and unacceptable state of the toilets which required a top up clean, and padlock to gate missing. **Resolved to approve increase of deposit to £100** In addition, an email from a local resident complaining that the music was to loud. **Resolved G.N will respond**.
11/24	**To note:** Was announced that Chairperson Joshua Ziegler and V.Chair Daniel Ziegler will be stepping down from their roles effective 1st May, 2024. Cllr J Ziegler stated that this difficult decision was due to personal reasons impacting his wellbeing, stemming from certain disputes related to matters of procedure. The Council expressed gratitude to Cllr J. Ziegler for 12 years and Cllr D. Ziegler for 8 years of dedicated service, steering many positive changes through their invaluable knowledge and commitment to improving the PC. Best wishes were given for their future endeavors. **To note:** Sue Rees resigned from NBPC effective immediately.

Meeting closed 8pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 8th May 2024 at 7pm
Venue: New Bradwell Parish Council Office, Unit 10 NBWS Ltd, St James Street, New Bradwell, Milton Keynes MK13 0BJ

Germaine Newnham
Parish Clerk
9th April 2024