New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 3rd March 2025 at 7pm.
Venue: New Bradwell Parish Council Offices, Unit 10 New Bradwell Workspace, St James St, New Bradwell, Milton Keynes, MK13 OBJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

120/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
121/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
122/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on ***3rd February 2025****, LGA 1972 Sch 12 para 41(1)*
123/24	**Staff & Office:** - **To review and approve** Data Protection policy. - **To review and approve** "Operation Menai Bridge" policy. - **To review and approve** Grants & Donations policy.
124/24	**Finance:** - **Approve** BACS & card payments (Schedule w/agenda papers) - **To note** Financial Summary & spend to date. - **To consider** opening a Unity Trust Savings account, **approve** either of

	the following savings product: fixed @4.25% min deposit £50k or Easy access acct 30 day @2.96% or 90 day @3.06% both £85k min deposit. - **To note** the current payroll provider has issued notice of retirement. - **To approve** new payroll provider. - **To approve** the appointment of new Internal Auditor. - **To note** Insurance Renewal Quote from Hiscox, £1,226.56 (increase of £17.85) - **To review and approve** 2025 Asset register - **To review and approve** 2025/26 Reserves policy - **To review and approve** 2025 Financial Risk Assessment
125/24	**Ward Matters:** - **To note** NBPC's objection to ward boundary review draft recommendations–LGBCE response.pdf logged on 10th February 2025. https://www.lgbce.org.uk/sites/default/files/2024-12/milton_keynes_draft_recommendations_report.pdf
126/24	**Community Centre:** - **To note** price increases to the hourly hire rate & cupboard hire will commence as of 1st April, all regular hirers have been informed with no responses received to date. - **To approve** quote to repair roof light window frame, and exterior repair to roof material surrounding window. The location of the window is directly above the staircase in Gym (NBCC) - **To approve and adopt the following:** Revised community center hire terms and conditions re Charity status, Corporate & Private Hires.
127/24	**Allotments:** - **To note** following a very busy weekend of planting Edible Avenue (rear of Caledonian Rd Allotments) is now completed, a total of 26 fruit trees & 74 fruit shrubs were planted by volunteers including MK community trees and the Ahmadiyya Muslim Youth Association, Chris Curtis MP and the next mayor of MK Cllr James Lancaster.
128/24	**Parks and Landscaping:** - **To note** The Rec, Newport Rd: MKCC Parks & Landscapes Dpt have commenced works to refurbish, play equipment starting approx. 3rd wk of Feb 2025, residents will note some of the old play equipment being removed in preparation for installation new play surface & equipment in the coming weeks. - **To note** opening of the newly installed Alice in Wonderland Themed play Park went ahead, sadly the persistent rain quelled attendance **https://www.milton-keynes.gov.uk/news/2025/city-council-unveils-alice-wonderland-themed-park-new-bradwell**

New Bradwell Parish Council

Councilor's are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
25th February 2025

Meeting of New Bradwell Parish Council
on 3rd March 2025 at 7pm.
Venue: New Bradwell Parish Council Offices, Unit 10 New Bradwell Workspace, St James St, New Bradwell, Milton Keynes, MK13 OBJ

MINUTES

Present: S.Clawson, T.Strutton, H.Clawson , A.Francis, , S.Sutcliffe, S.Barby, N.Coxon, G.Newnham.

120/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***None***
121/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
122/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on ***3rd February 2025****, LGA 1972 Sch 12 para 41(1)* ***Resolved to approve***
123/24	**Staff & Office:** - **To review and approve** Data Protection policy**. Resolved to approve** - **To review and approve** "Operation Menai Bridge" policy. **Resolved to approve** - **To review and approve** Grants & Donations policy. **Resolved to defer.**
124/24	**Finance:** - **Approve** BACS & card payments (Schedule w/agenda papers) **Resolved to approve** - **To note** Financial Summary & spend to date. **Noted** - **To consider** opening a Unity Trust Savings account, **Resolved to approve opening of** 90 day @3.06% both £85k min deposit **Resolved to approve** (Proposed by S.C, Seconded by T.S.)

	- **To note** the current payroll provider has issued notice of retirement. **Noted** - **To approve** new payroll provider. **Resolved to approve** Hippey Payroll @£47.25+vat per month (Proposed by T.S, Seconded by S.C.) - **To approve** the appointment of new Internal Auditor. **Resolved to approve** P.Milford – PSLCC **(**Proposed by S.C, Seconded by S.F). - **To note** Insurance Renewal Quote from Hiscox, £1,226.56 (increase of £17.85) **Noted** - **To review and approve** 2025 Asset register**. Resolved** not approve as incorrect laptop figure**. G.N to amend and add to next agenda 14.04.25** - **To review and approve** 2025/26 Reserves policy. **Resolved to defer to next agenda 14.04.25** - **To review and approve** 2025 Financial Risk Assessment. **Resolved to defer to next agenda 14.04.25**
125/24	**Ward Matters:** - **To note** NBPC's objection to ward boundary review draft recommendations– LGBCE response.pdf logged on 10th February 2025. https://www.lgbce.org.uk/sites/default/files/2024-12/milton_keynes_draft_recommendations_report.pdf **Noted**
126/24	**Community Centre:** - **To note** price increases to the hourly hire rate & cupboard hire will commence as of 1st April, all regular hirers have been informed with no responses received to date. **Noted** - **To approve** quote to repair roof light window frame, and exterior repair to roof material surrounding window. The location of the window is directly above the staircase in Gym (NBCC) **Resolved to approve** - **To approve and adopt the following:** Revised community center hire terms and conditions re Charity status, Corporate & Private Hires. **Resolved to approve**
127/24	**Allotments:** - **To note** following a very busy weekend of planting Edible Avenue (rear of Caledonian Rd Allotments) is now completed, a total of 26 fruit trees & 74 fruit shrubs were planted by volunteers including MK community trees and the Ahmadiyya Muslim Youth Association, Chris Curtis MP and the next mayor of MK Cllr James Lancaster. **Noted**

Meeting closed at 20.00 pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

New Bradwell Parish Council

Next meeting to be held on **Monday 14th April at 7pm**
Venue: **New Bradwell Parish Council Office, Unit 10, New Bradwell Workspace Ltd, St James St, New Bradwell, Milton Keynes, MK13 ODA**

Germaine Newnham
Parish Clerk
4th March 2025