New Bradwell Parish Council

Meeting of Parish Council on 6th July 2020 at 7.30 p.m.

This is a remote meeting held using Microsoft Teams. All Councillors to log on by 7.15 pm.

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7.15 – 7.30 pm.

At the start of the meeting, councilors are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

43/21	**Update from the Clerk –** To note Clerks report
44/21	**Apologies for absence-** None
45/21	**Declaration of interest** in any matter on the agenda.
46/21	**Minutes:** Approve the minutes of the Parish Council meeting on 15th June 2020
47/21	**Office/Parish staff –** Approve and note the Internal Audit**.** This needs to be minuted. - Sign and approve Section 1 Annual Governance Statement. This needs to be minuted. - To note that Alan, in a personal capacity, responded to the letter regarding **COVID-19 Places and Services Higher Risks**, and it was not the PC views. - To discuss the reworking of the office and to note the new job descriptions.(to follow) - To note email regarding remote meetings. - To note quotes from Bradle builders and Andy Spink for office sink. - To note Sue Sapwell letter regarding joining the council - To discuss the new draft Code of Conduct. Any comments/views

	to be put in writing.
48/21	**Finance:** Bank Balance 30.06.2020 £69817.23 **a.** Approve Bacs payments **b.** Approve Debit card expenditure **c.** Approve and sign Financial Summary, Spend to Date and Monthly Payments
49/21	**Parish –** To decide on our Parish Forum representatives at the moment it is Alan and Josh. - To discuss MK Strategy 2050, any views to be put in writing. - To note Janette has ordered signage for #Restart MK under S137 LGA 1972.
50/21	**Planning** – To note Tree preservation order for 4 Chipperfield Close - To note changes in the plans for 164 Newport Road
51/21	**Allotments –** To note waiting list numbers for allotments**.**
52/21	**Youth –** To discuss the letter from MKPA and decide how to move forward with Play sessions over the summer break

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Janette Chapman
Parish Clerk
30th June 2020

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Minutes of the Remote Meeting of New Bradwell Parish Council held at 7.15pm on
Monday 6th July 2020.
The meeting was held remotely through Microsoft Teams

Present: J.Zeigler, D.Zeigler, G.Coddington, A.Francis, N.Coxon, T.Strutton & G.Newnham).

43/21	**Update from Clerk:** The Clerks report was read and noted
44/21	**Apologies for absence-** J.Chapman annual leave
45/21	**Disclosure of interest-** T.Strutton, declared interest as personal relationship with G.N. As such Will not take part in discussion re job descriptions.
46/21	**Minutes**: Minutes of the meeting held on 15th June 2020 were approved and signed.
47/21	**Office/Parish Staff**: - The internal audit was noted and **Resolved** that Sect 1 Annual Governance Statement duly signed by Chairman J.Zeigler. - Noted that A.Francis had replied to a letter addressed to the PC. - New Job descriptions – G.N left the meeting. Update to be provided by chair at next meeting. - NALCS email re continuation of remote meetings was noted: **Resolved** to continue as per NALCS advice. - Quotes for sink & unit to be installed in office **Resolved** toengage services of A.Spink. G.N to confirm date of installation. - The letter from Sue Sapewell re joining the council was gratefully received, however it was felt that this was not the best time to accept new councilors as training and familiarity with PC functions would be limited. as such a fear of "boredom" at the limited functions. **Resolved** to write and thank S.S for her letter and ask advise joining the PC be deferred until such time when

	normal business resumes. - -Draft code of conduct discussed and well received. **Resolved**:G.N reitterated that any comments/views be submitted to the clerk in order to collate and formulate an appropriate response.
48/21	**Finance:** **a.Invoices:** - R.Kemp: Drill Hall Allotments £100 - David Barnes, Environmental officer £239.25 - MKC Renewal annual licence fee £70.00 - MKALC membership renewal fee £115.00 - Drill Hall Allotment plot probationary deposit returns: - Plot 66, C.Atkinson £25.00 - Plot 77, C&D Wright £25.00 - Plot 39, A.Patey £25.00 **b.Payment Authorisation**: - Floor cable cover £19.73 **c.Financial Summary, Spend to date, Monthly payments were approved and signed.**
49/21	**Parish –** - MKC Parish forum representatives, J.Zeigler stepped down, A.Francis to continue, T.Strutton asked if staff can attend**.** **Resloved** G.N to enquire with MKC if staff can be parish representative. - MK Strategy 2050 was noted. - It was noted that signage for #Restart MK has been ordered.
50/21	**Planning –** - 4 Chipperfield Close, ref: 20/01321/TPO noted the application to fell x2 sycamore trees replace with x1 Plum tree, and Crown x2 Sycamore trees. **Resolved:** No Objections to application. - 164 Newport Rd, ref:17/03150/FUL Variation of condition 1 (Approved plans) to change doors & windows to rear elevations. **Resloved:** No objections to application.
51/21	**Allotments –** It was noted that **t**he current waiting list for allotments confirmed as 23 on waiting list, 5 residents of NB, 8 nonresidents & 10 not known. There are 6 interested in Caledonian Rd, 5 Drill Hall & 12 not committed to either.
52/21	**Youth-** The draft proposal from MKPA was discussed, concerns raised at level of safety for users.And concerns that if sessions are allowed

	there could be either a possible under subscription or over subscription. **Resolved** to enquire with MKC if they are permitting/supporting MKPA.

The Chair closed the meeting at 8.35 p.m.

Signed……Chair of council

Date…….

Next Meeting 6th July 2020 at 7.15 pm remote meeting.