New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 7th August 2023 at 7p.m.
Venue: Unit 10, NBWS Ltd, St James Street, New Bradwell, Milton Keynes MK13 0BJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

36/23	**Public Questions**: *To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).*
37/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
38/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
39/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 3rd July 2023, *LGA 1972 Sch 12 para 41(1)*

40/23	**Office:** -Approve new telephone & broadband provider - To note ICO updates for Town & Parish Councils. -Approve draft CCTV Usage policy re NB Community Centre
41/23	**Finance:** -To approve use of.Gov.UK Pay to Take and process online payments for hall hire, allotment fees. This is free and secure online payment service for government and public sector organisations. **Approve BACS** **Financial Summary & spend to date.**
42/23	**Ward Matters:** - To approve draft play area questionnaire. As requested by MKCC. - G.N meeting with P.Snell MKCC Parks & Landscapes manager re refurb of parks. - To note that NB has made it to second round re decision on suitability & location of EV charging bay opposite Napoli's/Corner pin.
43/23	**New Bradwell Community Centre:** -To note a draft quote received from Bradle Builders to carryout works to Main Hall rear store area. - 4/7/23 To note D.Z, G.N & Adrian Prisk met with Peter Beer & Janette Murphy from Property Dpt @MKCC - Utility supplier renewal costs. -To introduce deposits from private hirers.
45/23	**Allotments:** -To approve draft allotment holder's handbook/guide to be sent out with annual invoices & all new allotment holders.
46/23	**Planning:** - Application no: 23/01482/CLUP Proposal: Certificate of lawfulness for a loft conversion including a dormer on the rear elevation and roof lights on the front elevation At: 27 Caledonian Road New Bradwell Milton Keynes MK13 0AP **Planning enforcement notices:** -23/00272/ENF at 34 St Peters Way New Bradwell Description of alleged breach: Running a HMO from a residential property -23/00268/ENF at 20 Bounty Street New Bradwell Description of alleged breach: Installation of an electric vehicle charging point with cable in a hazardous position

New Bradwell Parish Council

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
31st July 2023

New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 7th August 2023 at 7p.m.
Venue: Unit 10, NBWS Ltd, St James Street, New Bradwell, Milton Keynes MK13 0BJ

MINUTES

Present: J.Zeigler, D.Zeigler, T.Strutton, A.Francis, N.Coxon, S.Reese G.Newnham. A.Cave.

45/23	**Public Questions**: *To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).* ***None***
46/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***S.Clawson, H.Clawson, J.Chapman***
47/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. J.Zeigler, D.Zeigler declared interest in agenda item 46/23 Planning enforcement ref:23/00268/ENF
48/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 3rd July 2023, *LGA 1972 Sch 12 para 41(1)* ***Approved***

49/23	**Office:** **-**Approve new telephone & broadband provider **Resolved to use** B.T - To note ICO updates for Town & Parish Councils **Noted** **-**Approve draft CCTV Usage policy re NB Community Centre **Resolved to approve** pending one amendment and additional clause.
50/23	**Finance:** **-**To approve use of.Gov.UK Pay to Take and process online payments for hall hire, allotment fees. This is free and secure online payment service for government and public sector organisations. **Resolved to approve.** -Approve BACS**: Resolved to approve.** -Financial Summary & spend to date**: Noted**
51/23	**Ward Matters:** - To approve draft play area questionnaire. As requested by MKCC. **Resolved to approve.** - G.N meeting with P.Snell MKCC Parks & Landscapes manager re refurb of parks: **Noted** G.N reported that MKCC wish to refurbish New Bradwell Park (Bounty St Park) & The Rec. in order to do so further funding is required, P.Snell is applying for a FCC Communities Foundation grant to match the Sect 106 funding. NBPC have earmarked funds for improvements. A projected amount or timescale was available at time of meeting. - To note that NB has made it to second round re decision on suitability & location of EV charging bay opposite Napoli's/Corner pin. **Noted**
52/23	**New Bradwell Community Centre:** -To note a draft quote received from Bradle Builders to carryout works to Main Hall rear store area. **Noted & approved** cost £40 to re-fix external security mesh to porch window. - 4/7/23 To note D.Z, G.N & Adrian Prisk met with Peter Beer & Janette Murphy from Property Dpt @MKCC **Noted** - Utility supplier renewal costs. **Resolved to** use Scottish Power 36 mth term, G.N to arrange. -To introduce deposits from private hirers **Resolved to approve** a £50 deposit for private hirers.
53/23	**Allotments:** -To approve draft allotment holder's handbook/guide to be sent out with annual invoices & all new allotment holders. **Resolved to approve.**
54/23	**Planning:** - Application no: 23/01482/CLUP

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	Proposal: Certificate of lawfulness for a loft conversion including a dormer on the rear elevation and roof lights on the front elevation At: 27 Caledonian Road New Bradwell Milton Keynes MK13 0AP **Noted** **Planning enforcement notices:** -23/00272/ENF at 34 St Peters Way New Bradwell Description of alleged breach: Running a HMO from a residential property **Noted** -23/00268/ENF at 20 Bounty Street New Bradwell Description of alleged breach: Installation of an electric vehicle charging point with cable in a hazardous position **Noted**

Meeting closed 8pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 4th September 2023 at 7pm
Venue: New Bradwell Community Centre (The Gym) Church St, New Bradwell, Milton Keynes MK13 0BL