Account Transactions

New Bradwell Parish Council

For the period 6 July 2026 to 31 July 2026

DATE	SOURCE	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	VAT
New Bradwell Parish Council							
Opening Balance			**50,011.08**	-	**50,011.08**	-	-
6 Jul 2026	Receivable Payment	INV-11438	100.00	-	50,111.08	100.00	-
6 Jul 2026	Spend Money		-	204.49	49,906.59	(204.49)	-
6 Jul 2026	Spend Money		-	0.79	49,905.80	(0.79)	-
6 Jul 2026	Receivable Payment	INV-11449	70.00	-	49,975.80	70.00	-
7 Jul 2026	Spend Money		-	417.00	49,558.80	(417.00)	-
7 Jul 2026	Spend Money		-	995.00	48,563.80	(995.00)	-
7 Jul 2026	Spend Money		-	1.09	48,562.71	(1.09)	-
7 Jul 2026	Receivable Payment	INV-11455	260.00	-	48,822.71	260.00	-
7 Jul 2026	Spend Money		-	2,391.36	46,431.35	(2,391.36)	-
7 Jul 2026	Spend Money		-	314.50	46,116.85	(314.50)	-
7 Jul 2026	Spend Money		-	1,040.40	45,076.45	(1,040.40)	-
7 Jul 2026	Spend Money		-	550.00	44,526.45	(550.00)	-
7 Jul 2026	Spend Money		-	750.00	43,776.45	(750.00)	-
8 Jul 2026	Receivable Payment	INV-11443	77.00	-	43,853.45	77.00	-
8 Jul 2026	Spend Money		-	1.43	43,852.02	(1.43)	-
8 Jul 2026	Receivable Payment	INV-0726	25.00	-	43,877.02	25.00	-
8 Jul 2026	Receivable Payment	INV-11437	100.00	-	43,977.02	100.00	-
8 Jul 2026	Spend Money		-	56.70	43,920.32	(56.70)	-
8 Jul 2026	Spend Money		-	27.38	43,892.94	(27.38)	-
9 Jul 2026	Spend Money		-	2.03	43,890.91	(2.03)	-
9 Jul 2026	Receivable Payment	INV-11454	195.00	-	44,085.91	195.00	-
9 Jul 2026	Receivable Payment	INV-11441	120.00	-	44,205.91	120.00	-
14 Jul 2026	Spend Money		-	45.60	44,160.31	(45.60)	-
15 Jul 2026	Spend Money		-	8.00	44,152.31	(8.00)	-
20 Jul 2026	Spend Money		-	64.00	44,088.31	(64.00)	-
21 Jul 2026	Spend Money		-	19.13	44,069.18	(19.13)	-
21 Jul 2026	Spend Money		-	34.31	44,034.87	(34.31)	-
22 Jul 2026	Receivable Credit Note Refund	CN-0732	-	100.00	43,934.87	(100.00)	-
22 Jul 2026	Receivable Payment	INV-11460	75.00	-	44,009.87	75.00	-
22 Jul 2026	Receivable Payment	INV-11474	25.00	-	44,034.87	25.00	-
22 Jul 2026	Spend Money		-	3.92	44,030.95	(3.92)	-
22 Jul 2026	Receivable Credit Note Refund	CN-0729	-	100.00	43,930.95	(100.00)	-
22 Jul 2026	Receivable Payment	INV-11459	100.00	-	44,030.95	100.00	-
22 Jul 2026	Receivable Credit Note Refund	CN-0731	-	100.00	43,930.95	(100.00)	-

DATE	SOURCE	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	VAT
22 Jul 2026	Receivable Payment	INV-11463	100.00	-	44,030.95	100.00	-
22 Jul 2026	Receivable Payment	INV-11447	9.00	-	44,039.95	9.00	-
22 Jul 2026	Receivable Payment	INV-11473	20.00	-	44,059.95	20.00	-
22 Jul 2026	Receivable Payment	INV-11453	28.00	-	44,087.95	28.00	-
22 Jul 2026	Receivable Payment	INV-11439	54.00	-	44,141.95	54.00	-
22 Jul 2026	Receivable Payment	INV-11461	35.00	-	44,176.95	35.00	-
22 Jul 2026	Receivable Payment	INV-11451	20.00	-	44,196.95	20.00	-
22 Jul 2026	Receivable Payment	INV-11448	20.00	-	44,216.95	20.00	-
22 Jul 2026	Receivable Credit Note Refund	CN-0728	-	100.00	44,116.95	(100.00)	-
22 Jul 2026	Receivable Credit Note Refund	CN-0730	-	100.00	44,016.95	(100.00)	-
22 Jul 2026	Receivable Payment	INV-11462	25.00	-	44,041.95	25.00	-
22 Jul 2026	Receivable Payment	INV-11471	20.00	-	44,061.95	20.00	-
22 Jul 2026	Receivable Payment	INV-11472	50.00	-	44,111.95	50.00	-
22 Jul 2026	Spend Money		-	46.66	44,065.29	(46.66)	-
23 Jul 2026	Spend Money		-	4,500.00	39,565.29	(4,500.00)	-
23 Jul 2026	Spend Money		-	70.48	39,494.81	(70.48)	-
23 Jul 2026	Spend Money		-	1.74	39,493.07	(1.74)	-
23 Jul 2026	Receivable Payment	INV-11477	180.00	-	39,673.07	180.00	-
23 Jul 2026	Receivable Payment	INV-11475	20.00	-	39,693.07	20.00	-
23 Jul 2026	Receivable Payment	INV-11445	80.00	-	39,773.07	80.00	-
24 Jul 2026	Spend Money		-	1.00	39,772.07	(1.00)	-
24 Jul 2026	Receivable Payment	INV-11476	96.25	-	39,868.32	96.25	-
Total New Bradwell Parish Council			**1,904.25**	**12,047.01**	**39,868.32**	**(10,142.76)**	**-**
Closing Balance			**39,868.32**	**-**	**39,868.32**	**-**	**-**
Total			**1,904.25**	**12,047.01**	**39,868.32**	**(10,142.76)**	**-**

New Bradwell Parish Council Reconciliation Summary

New Bradwell Parish Council
As at 30 June 2026
New Bradwell Parish Council

DATE	DESCRIPTION	REFERENCE	AMOUNT
Totals Summary			
30 Jun 2026	Balance in Xero		50,026.66
	Plus outstanding payments		-
	Less outstanding receipts		-
	Plus unreconciled statement lines		-
30 Jun 2026	Statement balance (calculated)		50,026.66
30 Jun 2026	Bank statement ending balance		50,026.66
30 Jun 2026	Calculated balance out by		-
Balance in Xero			
30 Jun 2026			50,026.66
Statement Balances			
30 Jun 2026	Statement balance (calculated)		50,026.66
30 Jun 2026	Bank statement ending balance		50,026.66
30 Jun 2026	Calculated balance out by		-

Bank Statement

New Bradwell Parish Council
For the period 1 June 2026 to 30 June 2026
New Bradwell Parish Council

DATE	DESCRIPTION	DATE IMPORTED INTO XERO	REFERENCE	RECONCILED	SOURCE	AMOUNT	BALANCE
Opening Balance							
1 Jun 2026						-	57,638.97
Statement Lines							
1 Jun 2026	MILTON KEYNES COUNCIL 69003304775 37171542 MILTON KEYNES COUNCIL NAT WEST BANK PLC CHATHAM SC601455 REF:690033047 75	2 Jun 2026	Standing Order FT26152DRDX4	Yes	Bank Feed	(409.00)	57,229.97
1 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	2 Jun 2026	Inward Payment FT261528W32X	Yes	Bank Feed	444.17	57,674.14
2 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	3 Jun 2026	Inward Payment FT26153ZF9R2	Yes	Bank Feed	161.80	57,835.94
2 Jun 2026	NIXON CLEANING SERVICES LTD INV 67347 33322971 NIXON CLEANING SERVICES LTD BARCLAYS BANK UK PLC LEICESTER SC205744 REF:INV 67347	3 Jun 2026	Outward Faster Payment FT26152YLR82	Yes	Bank Feed	(417.00)	57,418.94
2 Jun 2026	BRADLE BUILDERS CAL RD RIDINGS 00051896 BRADLE BUILDERS BARCLAYS BANK	3 Jun 2026	Outward Faster Payment FT26152ZZ6L8	Yes	Bank Feed	(600.00)	56,818.94

DATE	DESCRIPTION	DATE IMPORTED INTO XERO	REFERENCE	RECONCILED	SOURCE	AMOUNT	BALANCE
	UK PLC LEICESTER SC205740 REF:CAL RD RIDINGS						
2 Jun 2026	D L ENVIRONMENT NBPC00371 85655996 D L ENVIRONMENT NAT WEST BANK PLC CHATHAM SC600409 REF:NBPC00371	3 Jun 2026	Outward Faster Payment FT261521481H	Yes	Bank Feed	(370.00)	56,448.94
2 Jun 2026	JOE WOOLF GARDENING NBCC 13682943 JOE WOOLF BARCLAYS BANK UK PLC LEICESTER SC205740 REF:GARDENING NBCC	3 Jun 2026	Outward Faster Payment FT261529BWD2	Yes	Bank Feed	(60.00)	56,388.94
3 Jun 2026	MKCOUNCIL FINANCE 1150000798 NEW BRADWELL PARIS	4 Jun 2026	BACS Payment Received BACS-06-03-20262279504543 24	Yes	Bank Feed	1,292.90	57,681.84
3 Jun 2026	01 JUN 26 TOILETS+ NORFOLK GBR 01 JUN 26 TOILETS+ NORFOLK	4 Jun 2026	Card Transaction 00001787781-20260602-1523100	Yes	Bank Feed	(118.56)	57,563.28
3 Jun 2026	FIONA KNIGHT FIONA KNIGHT FIONA KNIGHT REF-FIONA KNIGHT FIONA KNIGHT FIONA KNIGHT	4 Jun 2026	Inward Payment FT26154XGFGP	Yes	Bank Feed	441.00	58,004.28
5 Jun 2026	INFORMATION COMMIS 241618	8 Jun 2026	Direct Debit DDIN-06-05-2026668740510815	Yes	Bank Feed	(47.00)	57,957.28
5 Jun 2026	NEW BRADWELL WORKSPACE OFFICE RENT 62499768 NEW BRADWELL WORKSPACE NA SC301553 REF:OFFICE RENT	8 Jun 2026	Standing Order FT261568GP23	Yes	Bank Feed	(204.49)	57,752.79
5 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK	8 Jun 2026	Inward Payment FT26156DWT8S	Yes	Bank Feed	346.42	58,099.21

DATE	DESCRIPTION	DATE IMPORTED INTO XERO	REFERENCE	RECONCILED	SOURCE	AMOUNT	BALANCE
	LTD COMMUNITY CNTR BOO						
8 Jun 2026	GOCARDLESS 278643	9 Jun 2026	Direct Debit DDIN-06-08-2026949210640838	Yes	Bank Feed	(56.70)	58,042.51
8 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	9 Jun 2026	Inward Payment FT261599G3LZ	Yes	Bank Feed	3.77	58,046.28
9 Jun 2026	07 JUN 26 MICROSOFT-G162705968 50122140607 MSBILL.INFO GBR 07 JUN 26 MICROSOFT-G162705968 50122140607 MSBILL.INFO	10 Jun 2026	Card Transaction 00001787781-20260608-1530294	Yes	Bank Feed	(27.38)	58,018.90
9 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	10 Jun 2026	Inward Payment FT26160WNQHT	Yes	Bank Feed	448.89	58,467.79
12 Jun 2026	XERO UK LTD 204318	15 Jun 2026	Direct Debit DDIN-06-12-2026127430494434	Yes	Bank Feed	(45.60)	58,422.19
12 Jun 2026	10 APR 26 MICROSOFT PAYMENTS 50100629469 READING GBR 10 APR 26 MICROSOFT PAYMENTS 50100629469 READING	15 Jun 2026	Card Transaction 00001787781-20260611-1521080	Yes	Bank Feed	9.99	58,432.18
16 Jun 2026	12 JUN 26 SMARTY CO UK 50121042799 MAIDENHEAD GBR 12 JUN 26 SMARTY CO UK 50121042799 MAIDENHEAD	17 Jun 2026	Card Transaction 00001787781-20260615-1528240	Yes	Bank Feed	(8.00)	58,424.18
17 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK	18 Jun 2026	Inward Payment FT26168QD85B	Yes	Bank Feed	5.77	58,429.95

DATE	DESCRIPTION	DATE IMPORTED INTO XERO	REFERENCE	RECONCILED	SOURCE	AMOUNT	BALANCE
	LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO						
18 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	19 Jun 2026	Inward Payment FT261699X5ZW	Yes	Bank Feed	89.04	58,518.99
19 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	22 Jun 2026	Inward Payment FT26170F68ZN	Yes	Bank Feed	252.48	58,771.47
22 Jun 2026	ANGLIAN WATER BUSI 215269	23 Jun 2026	Direct Debit DDIN-06-22-2026136490670508	Yes	Bank Feed	(64.00)	58,707.47
22 Jun 2026	ANGLIAN WATER BUSI 215238	23 Jun 2026	Direct Debit DDIN-06-22-2026136490670502	Yes	Bank Feed	(4,148.18)	54,559.29
22 Jun 2026	18 JUN 26 SID TELFERS MILTON KEYNE GBR 18 JUN 26 SID TELFERS MILTON KEYNE	23 Jun 2026	Card Transaction 00001787781-20260619-1521117	Yes	Bank Feed	(7.99)	54,551.30
23 Jun 2026	EDF ENERGY 213623	24 Jun 2026	Direct Debit DDIN-06-23-2026713680504123	Yes	Bank Feed	(25.99)	54,525.31
23 Jun 2026	EDF ENERGY 213628	24 Jun 2026	Direct Debit DDIN-06-23-2026713680504124	Yes	Bank Feed	(36.22)	54,489.09
23 Jun 2026	HIPPEY ACCOUNTANCY SERVICES NBPC PAYROLL 53680231 HIPPEY ACCOUNTANCY SERVICES HSBC UK BANK PLC BUCKINGHAMSHIRE SC403333 REF:NBPC PAYROLL	24 Jun 2026	Standing Order FT26174QRZDB	Yes	Bank Feed	(4,500.00)	49,989.09

DATE	DESCRIPTION	DATE IMPORTED INTO XERO	REFERENCE	RECONCILED	SOURCE	AMOUNT	BALANCE
23 Jun 2026	21 JUN 26 MICROSOFT-G166290370 50122140607 MSBILL.INFO GBR 21 JUN 26 MICROSOFT-G166290370 50122140607 MSBILL.INFO	24 Jun 2026	Card Transaction 00001787781-20260622-1529306	Yes	Bank Feed	(41.47)	49,947.62
24 Jun 2026	SCOTTISHPOWER 217579	25 Jun 2026	Direct Debit DDIN-06-24-2026753350518707	Yes	Bank Feed	(181.49)	49,766.13
24 Jun 2026	BT GROUP PLC 207636	25 Jun 2026	Direct Debit DDIN-06-24-2026357960529835	Yes	Bank Feed	(75.38)	49,690.75
26 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	29 Jun 2026	Inward Payment FT261770GB2M	Yes	Bank Feed	183.15	49,873.90
28 Jun 2026		29 Jun 2026	Account Maintenance Fee 26980364.20260628.CHG.20260531	Yes	Bank Feed	(3.00)	49,870.90
28 Jun 2026		29 Jun 2026	Online Banking Mthly Fee 26980364.20260628.CHG.20260531	Yes	Bank Feed	(20.00)	49,850.90
29 Jun 2026	COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO REF-COMMUNITY CNTR BOO STRIPE PAYMENTS UK LTD COMMUNITY CNTR BOO	30 Jun 2026	Inward Payment FT26180FR3NY	Yes	Bank Feed	175.76	50,026.66

Closing Balance

30 Jun 2026						-	50,026.66

Statement Exceptions

New Bradwell Parish Council
For the period 1 June 2026 to 30 June 2026
New Bradwell Parish Council

Financial Summary

New Bradwell Parish Council
For the period 6 July 2026 to 28 July 2026

	6 JUL-28 JUL 2026	13 JUN-5 JUL 2026
Turnover		
DHA Income	-	43.05
Community Events - Sales	195.00	-
Community Centre Sales	984.25	1,087.00
CRA Income	25.00	50.00
Total Turnover	**1,204.25**	**1,180.05**
Cost of Sales		
Community Budget	314.50	-
DHA Expenses	867.00	3,555.62
Community Events - Expenses	2,295.00	-
Office	38.00	-
Total Cost of Sales	**3,514.50**	**3,555.62**
Gross Profit	**(2,310.25)**	**(2,375.57)**
Administrative Costs		
Bank Fees	12.00	34.87
IT Software and Consumables	61.70	34.56
NBPC - Light, Power, Heating	50.90	59.25
Rent	204.49	-
Salaries	4,500.00	4,500.00
Telephone & Internet	58.73	62.82
Audit & Accountancy Fees	47.25	-
Community Centre Expenses - CCTV Sim Card Smarty	6.67	6.67
Community Centre Expenses - Misc	2,391.36	566.90
Community Centre Expenses - Water	53.33	53.33
Community Centre Expense - Cleaning	347.50	-
Total Administrative Costs	**7,733.93**	**5,318.40**
Operating Profit	**(10,044.18)**	**(7,693.97)**
Profit on Ordinary Activities Before Taxation	**(10,044.18)**	**(7,693.97)**
Profit after Taxation	**(10,044.18)**	**(7,693.97)**

TAX INVOICE

New Bradwell Parish Council
10 St. James Street
New Bradwell
MILTON KEYNES
Buckinghamshire
MK13 0BL
GBR

Invoice Date
9 Jul 2026

Invoice Number
INV-29493

VAT Number
101280671

I Print MK Ltd
Unit E1 (10) Mount Mill Farm
Stratford Road
Wicken
Milton Keynes
Buckinghamshire
MK19 6DG
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
1300 x A5 Flyers	1.00	145.00	Zero Rated	145.00
			Subtotal	145.00
			TOTAL ZERO RATED	0.00
			TOTAL GBP	**145.00**

Due Date: 27 Jul 2026
BACS/Bank Payment info:
Account Name: I print mk ltd
Bank Barclays Bank PLC
9 Midsummer Place
Central Milton Keynes
MK9 3GB
Sort Code: 20-57-40
Account Number: 20973467

View and pay online now

PAYMENT ADVICE

To: I Print MK Ltd
Unit E1 (10) Mount Mill Farm
Stratford Road
Wicken
Milton Keynes
Buckinghamshire
MK19 6DG
UNITED KINGDOM

Customer	New Bradwell Parish Council
Invoice Number	INV-29493
Amount Due	**145.00**
Due Date	27 Jul 2026
Amount Enclosed	

Enter the amount you are paying above

D2D Distribution Ltd

TEL: 01727 899330
FAX: 01727 899190
EMAIL: d2d.distribution@btinternet.com

D2D Distribution Ltd
2-4 St Peters Street
St Albans
Hertfordshire
AL1 3LF

I N V O I C E

New Bradwell Parish Council
Unit 10,
New Bradwell Workspace,
St James Street,
MK13 0BL

INVOICE NO:	005115
DATE:	24/07/26
CUSTOMER:	
OUR Ref:	G. Newnham

OUR REF	CUSTOMER ORDER NO.	DESCRIPTION	GOODS	VAT
Germaine Newnham		Distribution of "New Bradwell Parish Council Newsletter"		
		Commenced: July 2026		
		Solus:	350.00	70.00
		TOTAL	350.00	70.00
		TOTAL DUE	420.00	

ALL CHEQUES PAYABLE TO "D2D DISTRIBUTION LTD" **PAYABLE : On Completion**
Bank Account: 13410129
Sort Code:20-74-09

Joe Woolf
13 North Street
New Bradwell
MILTON KEYNES
MK13 0EE

Grass Cutting Invoice

16/06/2026

New Bradwell Community Centre
Church Street
New Bradwell
Milton Keynes
MK13 0DA

Work carried out

- cut grass round side and front of community centre
- cut grass along footpath at rear of building
- put all cuttings in green bin

Labour: £40.00

Invoice for work completed on 05/06/2026

Bank details

Sort code: 20-57-40

Account number: 13682943

Joe Woolf 07511 614467
joe.woolf@hotmail.co.uk

Joe Woolf
13 North Street
New Bradwell
MILTON KEYNES
MK13 0EE

Grass Cutting Invoice

14/07/2026

New Bradwell Community Centre
Church Street
New Bradwell
Milton Keynes
MK13 0DA

Work carried out

- cut grass round side and front of community centre
- cut grass along footpath at rear of building
- put all cuttings in green bin

Labour: £40.00

Invoice for work completed on 10/07/2026

Bank details

Sort code: 20-57-40

Account number: 13682943

Joe Woolf 07511 614467
joe.woolf@hotmail.co.uk

Microsoft

Invoice

Microsoft Limited
Microsoft Campus
Thames Valley Park
Reading Berkshire RG6 1WG
UK
VAT Reg. No. GB724594615

Billing Profile	New Bradwell Parish Council
Tax Invoice Number	GB-TI2603528614
Tax Invoice Date	21/07/2026

Sold To
New Bradwell Parish Council
Unit 10, New Bradwell Workspace
St James Street
Milton Keynes
BUCKINGHAMSHIRE
MK13 0BL
GB

Bill To
New Bradwell Parish Council
Unit 10 New Bradwell Workspace
St James St
Milton Keynes
MK13 0BJ
GB

Invoice for activity on 20/07/2026

Section Summary

Section Name	Charges (GBP)	Total (GBP)
New Bradwell Parish Council	38.88	**38.88**
Total (excluding Tax)		**38.88**
Tax Amount		**7.78**
Total (including Tax)		**46.66**

Billing Details By Product

New Bradwell Parish Council

Microsoft 365 Business Standard - One-Month commitment for monthly billing

Purchases Charge Start Date - Charge End Date	Unit Price (GBP)	Qty	Charges/ Credits (GBP)	Tax Rate	Total (excluding Tax) (GBP)	Tax Line Indicator
20/07/2026-19/08/2026	12.96	3	38.88	20.00%	**38.88**	A

Tax Description	Sub-Total Amount (GBP)	Tax Amount (GBP)	Total (including Tax) (GBP)	Tax Line Indicator
Tax 20.00%	**38.88**	**7.78**	**46.66**	**A**

Subtotal	38.88
Azure Credit	0

Outlook

The price for Microsoft 365 Business Standard will increase soon

From Microsoft <microsoft-noreply@microsoft.com>
Date Sat 04/07/2026 13:16
To Germaine Newnham <clerk@newbradwell-pc.gov.uk>

Microsoft

The price for Microsoft 365 Business Standard will change on 19 July 2026

We hope you're enjoying your subscription to Microsoft 365 Business Standard. The price for this subscription will increase on 19 July 2026.

Last payment

Amount: £34.56 GBP

Date: 20 June 2026

New price

Amount: £38.88 GBP

Effective date: 19 July 2026

This is the total estimated cost for 3 licences. Changes made to your subscription may affect these values.

Because you have recurring billing turned on, this subscription will renew on 19 July 2026. The new price takes effect unless you cancel this subscription, update your billing plan, or turn off recurring billing before 18 July 2026. You can make these changes in the Microsoft 365 admin centre.

Learn how to

- Update your billing frequency
- Turn off recurring billing
- Update your payment method
- Add licences
- Cancel your subscription

By continuing to subscribe you will keep access to your services and all the latest updates to support your organisation.

Account information

Organisation name: New Bradwell Parish Council

Billing profile: New Bradwell Parish Council

Domain: newbradwell-pc.gov.uk

Subscription name: Microsoft 365 Business Standard

Licences: 3

Start Date: 20 June 2026

Renewal date: 19 July 2026

Did you find this email helpful? Yes No

Privacy Statement

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052

Microsoft

Oliver Anderson Ltd

Plumbing & Heating Services

TAX INVOICE

New Bradwell Workspace Ltd

Invoice Date
29 Jun 2026

Account Number

Invoice Number
INV-3662

Reference

VAT Registration Number
GB 451 411 235

Description	Quantity	Unit Price	Amount GBP
Toilet repairs at the church	1.00	120.00	120.00
		Subtotal	120.00
		TotalVAT 20%	24.00
		Invoice Total GBP	144.00
		Total Net Payments GBP	0.00
		Amount Due GBP	**144.00**

Due Date: 06 Jul 2026

BANK DETAILS

Account Name:	**Oliver Anderson Limited**
Bank:	Monzo Bank
Account Number:	35972484
Sort Code:	04-00-03
CRN (England):	15108837

43 Kingshill Drive | Deanshanger | Milton Keynes | MK19 6GH

Mobile: 07762 339814

INVOICE

Milton Keynes City Council

Bradwell Parish Council
21 Glovers Lane
Heelends
Milton Keynes
MK13 7LW

Milton Keynes City Council
Civic Offices
1 Saxon Gate East
Central Milton Keynes
MK9 3EJ

Invoice No.:	425004056185
Customer ID:	32501000453
Date of Supply (Tax Point):	14/06/2026
Invoice Date:	14/06/2026
Payment Due Date:	14/07/2026
Your ref.:	12500010019

Any query regarding these charges contact:	
Name	Licensing Team
Tel. No.	01908 252800
Email	Licensing@milton-keynes.gov.uk

VAT No. : 121488286

Description	Quantity	Unit Price	VAT %	VAT Amount	Net Amount £
Premises Licence Annual Fee @ Recreation Ground, Newport Road, New Bradwell - Licence Reference Number: 97090 Charge For Period 12/06/26 to 11/06/27	1.00	70.00	0	0.00	70.00

Total exc. VAT	70.00
Total VAT	0.00
Total Amount in £	**70.00**

For Details on How to Pay Please See Overleaf

Payment Information

Milton Keynes City Council

Bradwell Parish Council

PayPoint Reference

9826 5159 5042 5004 0561 854

PAYMENT REFERENCE	**425004056185**
AMOUNT DUE	**70.00**
PAYMENT DUE DATE	**14/07/2026**

THIS INVOICE EXCLUDES ANY EXISTING PAYMENT ARRANGEMENTS

Axiomb2

12 Hollister Chase, Shenley Lodge
Milton Keynes, Bucks, MK5 7DH
United Kingdom

Telephone: 07769700566
Email admin@axiomb2.co.uk

Invoice To:

Germaine Newnham
New Bradwell Parish Council
Unit 10 New Bradwell Workspace
St James Street
New Bradwell
Milton Keynes
MK13 0BL

SALES INVOICE

Invoice Date	14/07/2026
Due Date	13/08/2026
Invoice Number	SI-1309

Description	Price/Rate	VAT %	Net
June Monthly watering costs Total £272.80	272.80	20.00	272.80
Flowers/compost for baskets x 14 @ £25 each- Total £350	350.00	20.00	350.00
Install x 14 liners -Total £110	110.00	20.00	110.00

VAT Rate	Net	VAT
Standard 20.00% (20.00%)	£732.80	£146.56

Total Net	732.80
Total VAT	146.56
TOTAL	**£879.36**

Notes:

Please make payment to:
Axiomb2
Account Number: 43582873
Sort code: 09-06-66

VAT Registration Number GB 130359048

SCOTTISHPOWER

R

v6.6_06302026

24 hour emergency

Electricity Call free: 105 (24hrs)

scottishpower.co.uk
0345 058 0002
9am - 5pm weekdays

New Bradwell Parish Council
Old School
Unit 10 St James Street
New Bradwell Workspace
MILTON KEYNES
MK13 0BL

Find us on

Account number
1614 0010 409

Date **16 July 2026**
Page 1 of 3
Invoice number: **645001658726**
VAT number: **GB 659 3720 08**

Supply Address: NEW BRADWE, CHURCH STREET, MILTON KEYNES, MK13 0DA

Your electricity invoice, actual use

Invoice period **11 June 2026-10 July 2026. VAT on this invoice £6.13**
You are on our **RENEWABLE FOR BUSINESS VJ1 NOV 2026** product

Business account

- We'll collect your balance of £128.76, on 30th Jul 2026. If you pay earlier, we'll only collect what's outstanding.
- Prices for customers have changed. We estimated your use before the change.
- This is a Climate Change Levy accounting document.
- Thank you for your custom.

Your account

Last invoice	£181.49 (in debit)
Payments For full details of payments see over ->	-£181.49
Opening balance	£0.00
Charges this period	
Energy charges	**£122.63**
Government support	**Not applicable**
Total climate change levy	**£0.00**
Sub total (before VAT)	**£122.63**
VAT at 5.00% On £122.63	**£6.13**
Invoice total	**£128.76**
Current balance	**£128.76**

- Why not use our online service? You can get a new or copy bill, update your meter readings or manage and view your payments. Just register at scottishpower.co.uk/smallbusiness.
- Our interactive phone service has the answers to the questions our business customers most often ask, such as CCL payments or VAT calculations. Just call us on 0345 058 0002.
- We can help you to keep your energy costs down. Simply go to **scottishpower.co.uk/small-business/saving-energy** for Energy Efficiency tips.

Important Contract Information

Fixed term period end date: 30th November 2026*

For Business tariffs include both fixed and variable cost elements within the standing charge and unit rates. You should keep in mind that the variable costs can rise or fall quarterly. If these variable costs change, your prices will be updated accordingly each quarter on the 1st January, 1st April, 1st July and 1st October. For information on the variable costs included in your prices, as well as details on the latest changes, please visit **scottishpower.co.uk/forbusiness**

*At ScottishPower we do not require customers to give us written notice of termination. For customers on a fixed term tariff, your contract will end on the day after your current contract end date unless you choose another contract with ScottishPower. If you do not choose another contract with ScottishPower or move supplier, we will move you to a default tariff.

S	04	0326	N13
	11	0001 5039	498

Energy charges this period

Electricity		
Evening & Weekend E7 :Day Charge	**Meter number 22M0016819**	
Start Reading End Reading	**19871 Actual** 10 Jun 26 **19970 Estimated** 30 Jun 26	
Units used	**99** = **99 KWh (kilowatt-hrs) used**	
11/06/26 to 30/06/26 11/06/26 to 30/06/26	Consumption charge, **99 kWh x 34.560p** = Standing charge, **20 days x 126.750p** =	£34.21 £25.35
Evening & Weekend E7 :Evening & Weekend Charge	**Meter number 22M0016819**	
Start Reading End Reading	**12033 Actual** 10 Jun 26 **12089.60 Estimated** 30 Jun 26	
Units used	**56.60** = **56.60 KWh (kilowatt-hrs) used**	
11/06/26 to 30/06/26	Consumption charge, **56.60 kWh x 28.870p** =	£16.34
Evening & Weekend E7 :Night Charge	**Meter number 22M0016819**	
Start Reading End Reading	**1059 Actual** 10 Jun 26 **1083.90 Estimated** 30 Jun 26	
Units used	**24.90** = **24.90 KWh (kilowatt-hrs) used**	
11/06/26 to 30/06/26	Consumption charge, **24.90 kWh x 25.850p** =	£6.44
Evening & Weekend E7 :Day Charge	**Meter number 22M0016819**	
Start Reading End Reading	**19970 Estimated** 30 Jun 26 **20018 Actual** 10 Jul 26	
Units used	**48** = **48 KWh (kilowatt-hrs) used**	
01/07/26 to 10/07/26 01/07/26 to 10/07/26	Consumption charge, **48 kWh x 34.540p** = Standing charge, **10 days x 126.750p** =	£16.58 £12.68
Evening & Weekend E7 :Evening & Weekend Charge	**Meter number 22M0016819**	
Start Reading End Reading	**12089.60 Estimated** 30 Jun 26 **12117 Actual** 10 Jul 26	
Units used	**27.40** = **27.40 KWh (kilowatt-hrs) used**	
01/07/26 to 10/07/26	Consumption charge, **27.40 kWh x 28.850p** =	£7.90
Evening & Weekend E7 :Night Charge	**Meter number 22M0016819**	
Start Reading End Reading	**1083.90 Estimated** 30 Jun 26 **1096 Actual** 10 Jul 26	
Units used	**12.10** = **12.10 KWh (kilowatt-hrs) used**	
01/07/26 to 10/07/26	Consumption charge, **12.10 kWh x 25.830p** =	£3.13
	Total electricity charges	**£122.63**
	Total energy charges this period	**£122.63**

Government support

Not applicable

Levies

Climate change levy		
CCL Not applicable. Supply is small (deminimis).		
	Total Levies	**£0.00**

Payments received

Payment	24 Jun 26	-£181.49
	Total payments received	**-£181.49**

VAT		
Vat at 5.00% on £122.63		£6.13
	Total VAT	**£6.13**

Important update to your payment method
Thanks for choosing to pay by Direct Debit. Please be aware that from now on, if we're unable to collect your payment on the date it's due, we may apply a £5 administration fee as per our terms and conditions.

Other important information

Complaints
We are confident we will resolve your query satisfactorily. If after contacting us you remain unhappy, please phone **0345 058 0002** and ask for our dedicated Customer Care Team. If your complaint is not resolved within 8 weeks, or you receive our Final Offer letter, you can take your complaint to the Energy Ombudsman. They are an independent service specialising in resolving customer complaints in an impartial way. You can contact them on 0330 440 1624 or enquiries@os-energy.org

Your supply
Your Electricity is delivered by **Western Power Distribution - East Midlands**. If there's a problem with **Western Power Distribution - East Midlands** equipment, call free on **105** (24 hours) or write to **Western Power Distribution - East Midlands, Information Centre, Western Power Distribution, Avonbank, Feeder Road, Bristol, BS2 0TB**.

Special Needs
If you have special needs, register with us. Call 0800 027 1122. For example we can provide bills in large print, Braille or on audio tape.

Citizens Advice and Advice Direct Scotland
If you are struggling to pay your energy bill or have a problem with your account, Citizens Advice can offer independent help and support. For free and impartial advice, you can visit their website at **citizensadvice.org.uk/energy**. In England and Wales, you can contact Citizens Advice via their consumer helpline on **0808 223 1133**. For the Welsh speaking line, the number is **0808 223 1144**. In Scotland, you can contact Advice Direct Scotland on **0808 196 8660** or at **energyadvice.scot**

Energy Efficiency
We're committed to helping your business become more energy efficient - to help lower your costs and protect the planet. For energy saving tips for your business including advice tailored to your industry visit **scottishpower.co.uk/small-business/saving-energy**

Moving premises?
If you're moving premises, please contact us on **0345 058 0002** within 28 days of your move with the following information:

- Your move date
- Your future contact details
- Your final meter read
- Name and contact details for the future owner / occupier

You can also complete your move online by speaking to one of our agents online at **scottishpower.co.uk/getintouch-sme**

Explanation of VAT and Climate Change Levy .
ScottishPower collect Climate Change Levy or CCL together with VAT from businesses on behalf of the Government. Climate Change Levy or VAT is charged depending on your average daily consumption.
If you are an electricity customer and you consume more than 33 units per day then you will be charged CCL or VAT at the full rate.
If your average daily consumption is below 33 units per day then CCL will not be charged in this period, however, VAT will be charged but at the lower rate.
Remember - Although CCL is charged on the basis of kWh consumed per day, this is averaged over the period of the bill. A business can be charged CCL for one bill and not for the next, should your consumption change etc.

For further details, why not ask your Accountant for more information.

Making the most of your smart meter data
Your smart meter sends us automated meter readings, improving accuracy and saving time.

To help you make the most of your smart meter data, we provide you with your energy consumption information in your online account. To access your energy consumption data, visit your online account or the ScottishPower app.

With this information, you can monitor your energy usage, which may help you consider how to reduce or optimise your energy consumption.

The more often we receive automated readings from your smart meter, the more detail we can provide on your energy usage. Half-hourly readings are the most regular frequency. If you have yet to opt in to half-hourly readings, you can do so from your online account.

Outlook

Notification of application PLN/2026/0775

From Planning <planning@be.milton-keynes.gov.uk>
Date Thu 23/07/2026 15:16
To Germaine Newnham <clerk@newbradwell-pc.gov.uk>

Milton Keynes City Council

Application Ref:	PLN/2026/0775
Proposal:	Change of use of carport into an annex (Retrospective) **at** 2 HIGHBURY MEWS, NEW BRADWELL, MILTON KEYNES, MK13 0FX
Make any comments by:	20/08/2026

I am writing to inform you of this application which is in or affects your area.

The application can be viewed on our online planning register via this link: https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004BH9h or by searching under the above reference number at www.milton-keynes.gov.uk/planning-register

Getting involved

Any comments you wish to make should be submitted through the planning register. Any comments or concerns must be material planning considerations

Further guidance on how applications are handled and what can be considered under specific types of application is available at the above website. If you need to clarify any matters around this process, please contact the case officer by replying to this email. The email address you reply to is bespoke to this case and will take the following format: 'planning@[bespoke case code]apex.salesforce.com'. Please be assured this email is genuine and has been sent from Milton Keynes City Council.

All comments should be received by the date specified above to ensure they are considered. In the event of an appeal, any representations made about this application will be passed to the Secretary of State and there may be no further opportunity to make comments.

Should you wish for the application to be referred to the Planning Committee/Panel for a decision, an explicit request must be made in line with our Scheme of Delegation .

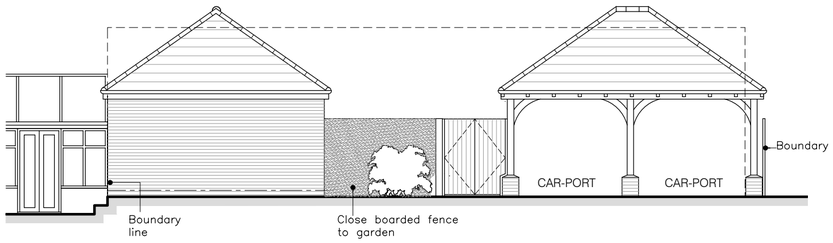
Keeping up to date

The case officer will make an assessment of the proposal which will be published alongside the

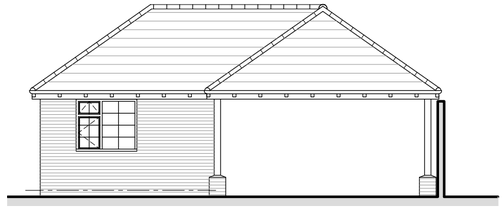
decision notice on our online planning register. A weekly list of applications decided is also available at www.milton-keynes.gov.uk/planning-register .

Luke Alexander
Planning Services

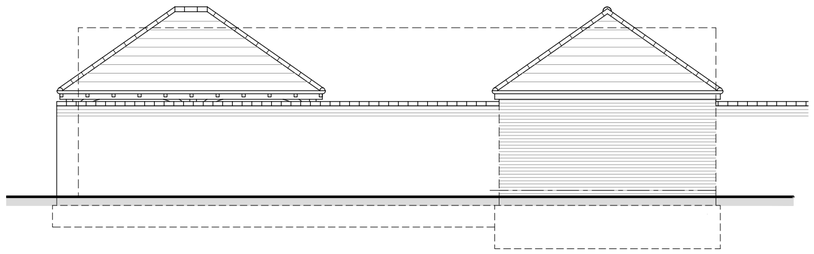
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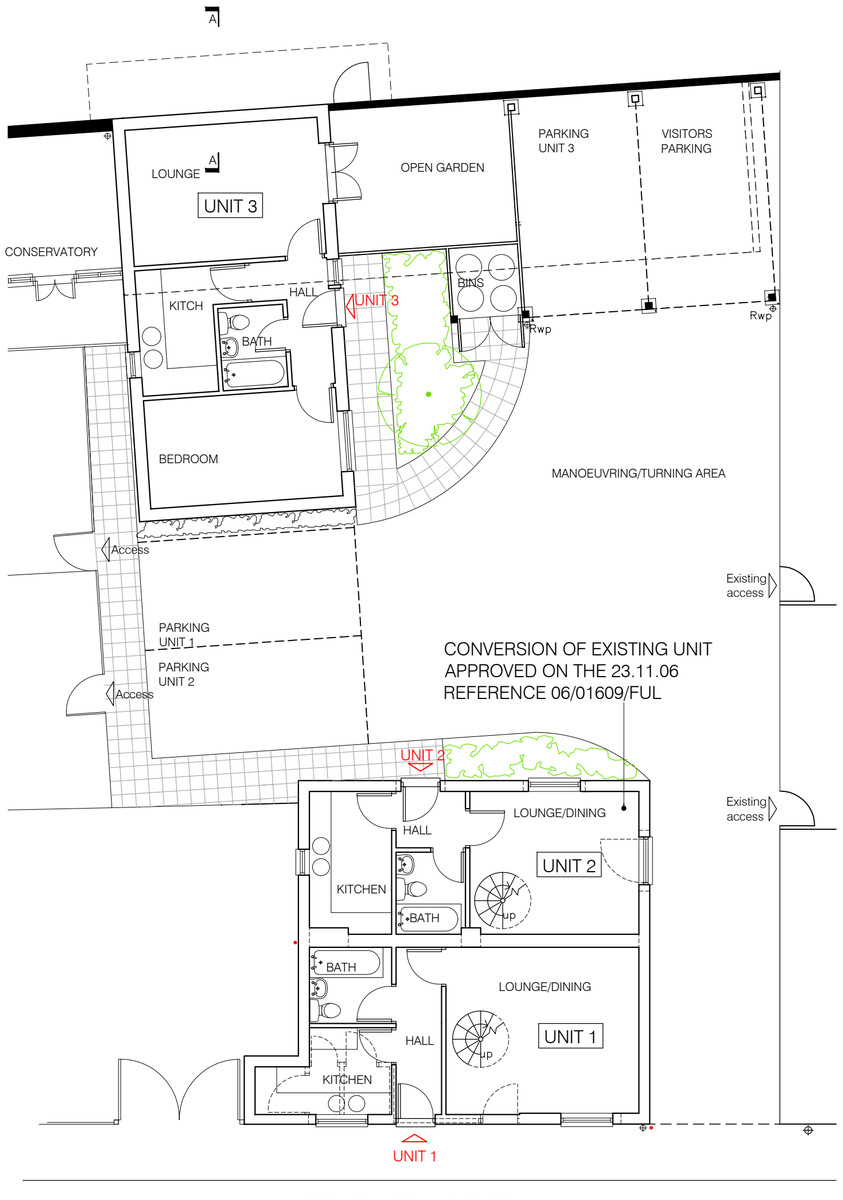
FRONT ELEVATION UNIT 3 (NORTH)



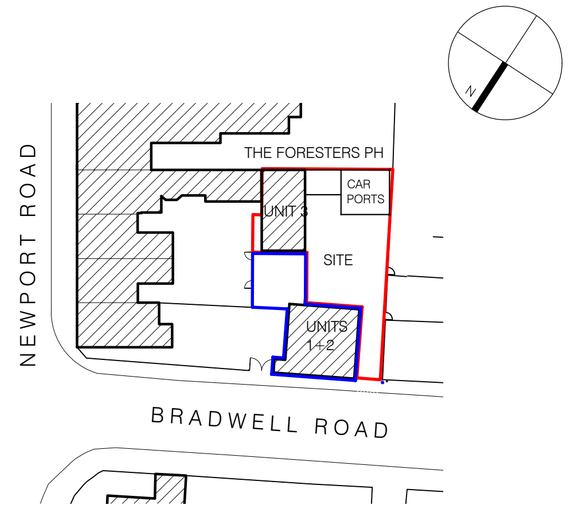
SIDE ELEVATION UNIT 3 (SOUTH-WEST)



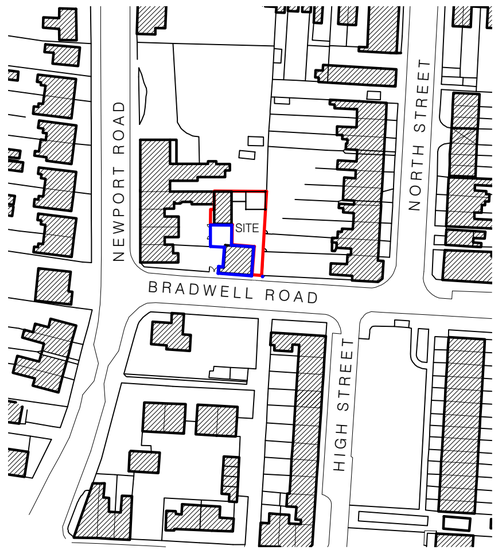
ELEVATION TO PARTY WALL
(As viewed from the Foresters PH) (SOUTH-EAST)



GROUND FLOOR PLAN OF UNIT 3



SITE/BLOCK PLAN 1/500



SITE LOCATION PLAN 1/1250

REV	DATE	

LEN MASON
ARCHITECTURAL CONSULTANT

PROJECT:
PROPOSED CONVERSION OF EXISTING CAR PORT TO ANNEX
1, BRADWELL ROAD,
NEW BRADWELL, MILTON KEYNES.

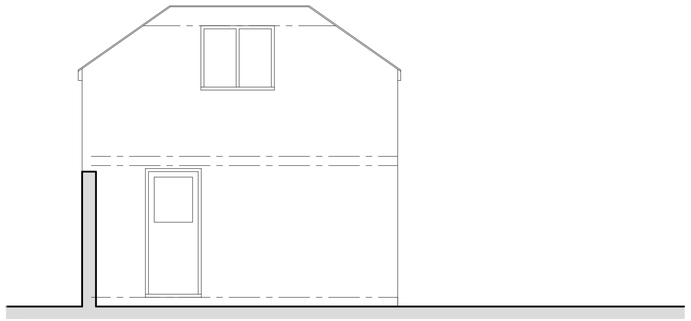
TITLE:
AS EXISTING PLANS & ELEVATIONS

CLIENT:
LEE MORLEY ESQ

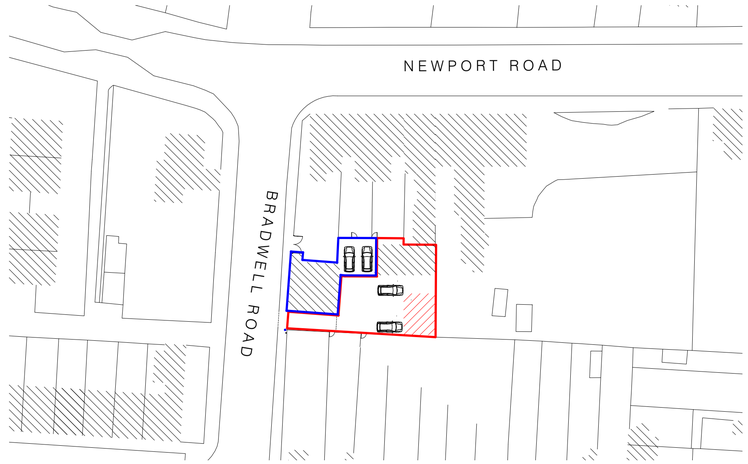
JOB No.	DWG No.	REVISION	DATE	SCALE
144	040		28.04.26	1:100



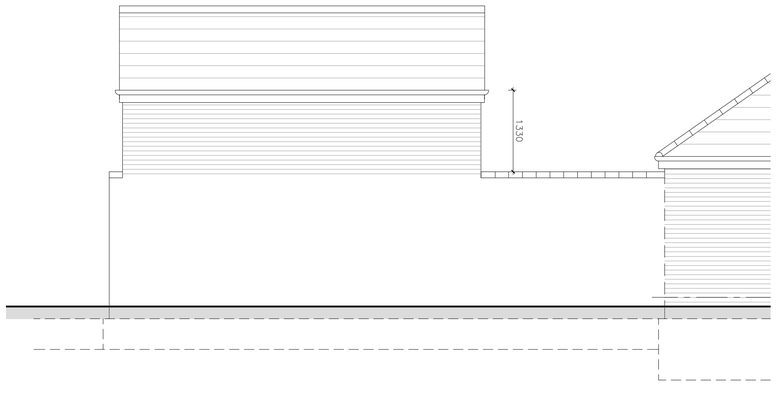
FRONT ELEVATION



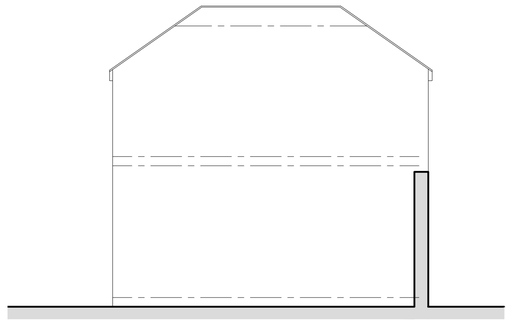
SIDE ELEVATION



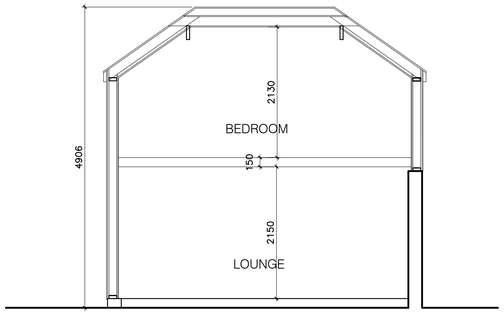
SITE/BLOCK PLAN 1/500



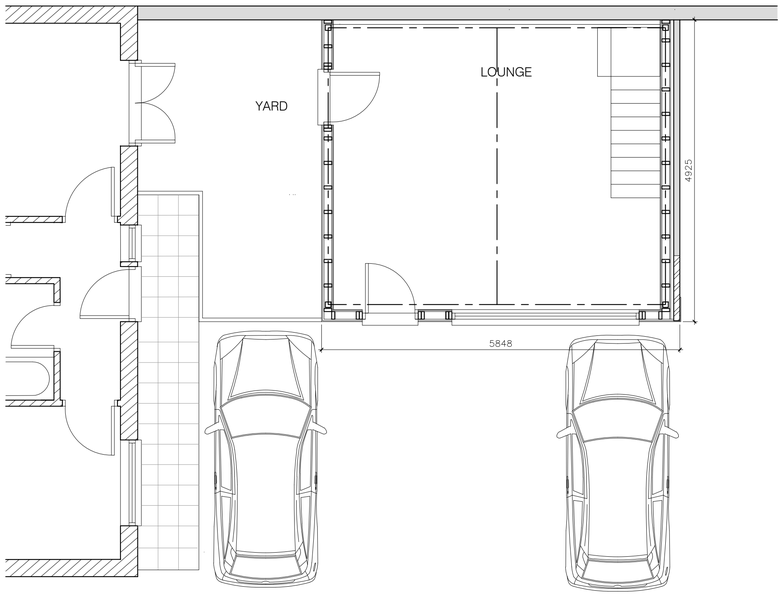
REAR ELEVATION



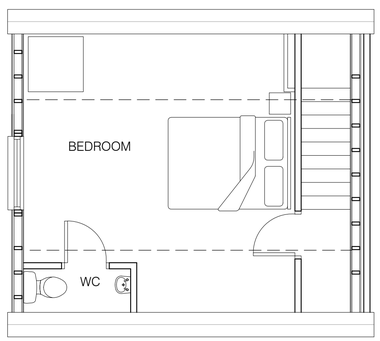
SIDE ELEVATION



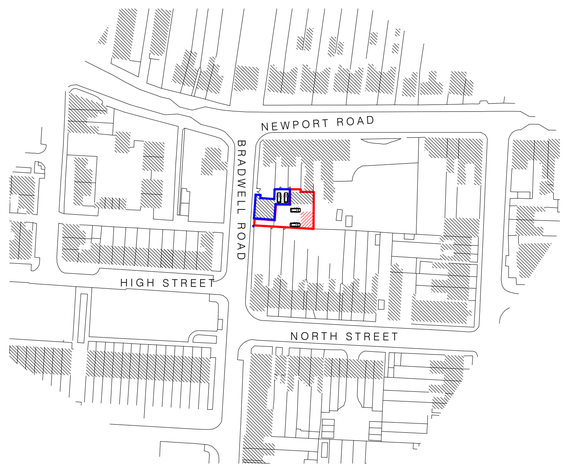
SECTION



GROUND FLOOR PLAN



FIRST FLOOR PLAN



SITE LOCATION PLAN 1/1250

REV.	DATE	DRAWN	
–	–	–	–

ANTONY THOMPSON
ARCHITECTURAL SERVICES

48 ST JAMES CLOSE
HANSLOPE
MILTON KEYNES, MK19 7LF
EMAIL:ATARCHSERV@GMAIL.COM
MOB: 07740099717

TITLE: PLANS AND ELEVATIONS AS PROPOSED		A1
CLIENT MR L MORLEY	DATE 30.03.22	DRAWN AT
PROJECT PROPOSED SHED ALTERATIONS NEW BRADWELL – –	JOB No. 625	SCALE 1:50
	DWG. No. 002	REV. A

Figured dimensions to be used in preference to scaled sizes. All dimensions must be checked by contractor before commencing work on site. No deviation from this drawing will be permitted without the written consent of the architect. The copyright of this drawing remains with the architect and may not be reproduced in any form without prior written consent.

Milton Keynes City Council

www.milton-keynes.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 2

Suffix:

Property Name:

Address Line 1: Highbury Mews

Address Line 2: New Bradwell

Address Line 3: Milton Keynes

Town/city: Milton Keynes

Postcode: MK13 0FX

Description of site location must be completed if postcode is not known:

Easting (x): 483079

Northing (y): 241514

Description:

Applicant Details

Name/Company

Title

MR

First name

LEE

Surname

MORLEY

Company Name

Address

Address line 1

2 Highbury Mews

Address line 2

New Bradwell

Address line 3

Town/City

Milton Keynes

County

Milton Keynes

Country

Postcode

MK13 0FX

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Antony

Surname

Thompson

Company Name

Antony Thompson Arch Services

Address

Address line 1

48 St James Close

Address line 2

Hanslope

Address line 3

Town/City

Milton Keynes

County

Country

GB

Postcode

MK19 7LF

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposed works

RETROSPECTIVE APPLICATION FOR CHANGE OF USE OF CARPORT INTO ANNEX

Has the work already been started without consent?

- [x] Yes
- [ ] No

If Yes, please state when the development or work was started (date must be pre-application submission)

22/05/2022

Has the work already been completed without consent?

- [x] Yes
- [ ] No

If Yes, please state when the development or work was completed (date must be pre-application submission)

16/12/2025

Materials

Does the proposed development require any materials to be used externally?

- [x] Yes
- [ ] No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:
Walls

Existing materials and finishes:
STEEL FRAME

Proposed materials and finishes:
TIMBER CLADDING OVER FRAME

Type:
Roof

Existing materials and finishes:
TILES

Proposed materials and finishes:
SLATES

Type:
Windows

Existing materials and finishes:
N/A

Proposed materials and finishes:
TIMBER

Type:
Doors

Existing materials and finishes:
N/A

Proposed materials and finishes:
TIMBER

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

625/002 REV A

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- [ ] Yes
- [x] No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- [ ] Yes
- [x] No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

◯ Yes
⊘ No

Is a new or altered pedestrian access proposed to or from the public highway?

◯ Yes
⊘ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

◯ Yes
⊘ No

Parking

Will the proposed works affect existing car parking arrangements?

◯ Yes
⊘ No

Biodiversity net gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

☑ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

⊘ Yes
◯ No

Is any of the land to which the application relates part of an Agricultural Holding?

◯ Yes
⊘ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

⊘ The Applicant
◯ The Agent

Title

MR

First Name

LEE

Surname

MORLEY

Declaration Date

15/04/2026

☑ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Antony Thompson

Date

15/04/2026

Planning support Statement

for

planning application

for Annex at existing property 2 Highbury Mews

New Bradwell Milton Keynes MK13 0FX

For

Mr Lee Morley

April 2026

Jennifer Lampert BA (Hons) Dip TP, MRTPI

Town Planning Consultant

Introduction

Mr Morley obtained planning permission under reference MK O7/00945/FUL dated 29.05.2007 for car port and covered parking space . This statement should be read in conjunction with the design and access statement provided by Antony Thompson of Antony Thompson Architectural Services in which he outlines the details of this previous approval and the subsequent details which are now the subject of this current application.

Consideration of the advice provided in the National Planning Policy Framework (NPPF) and design guidance provided in Milton Keynes New Residential Development Design Guide SPD.

National Planning Policy Framework (NPPF)

The this version of the NPPF provides guidance for achieving sustainable development and under paragraph 8 there are three overarching objectives, an economic objective, a social objective and an environmental objective. Local circumstances should be taken into account to reflect the character, needs and opportunities of each area.

The design and location of the proposed annex is in accord with the adopted planning policies for the area as presented below.

Paragraph 119 of the then NPPF provides advice on making "an effective use of land in meeting the needs for homes ....and improving the environment and ensuring safe and healthy living conditions."the advice is given under d) "to take account of the desirability of maintaining an area's prevailing character and setting (including residential gardens)". This revised application is the result of taking into consideration the needs of the owner whilst ensuring that the proposal is sympathetic in scale and design in this urban setting.

Section 12 of the NPPF provides advice for achieving well designed places and under par 130 to ensure that developments b) "are visually attractive as a result of good architecture, layout and appropriate and effective landscaping" and e) "optimise the potential of the site to accommodate and sustain an appropriate amount and mix of development."

This revised proposal is visually attractive and optimises the potential of the site to facilitate the enjoyment of the family in their existing home whilst maintaining the overall character of the area.

Paragraph 132 advises that "Design quality should be considered throughout the evolution and assessment of individual proposals."

It is submitted that this application has taken full account of the earlier comments and advice made during the evolution of the scheme the design and access statement that accompanies the current application reflects the current needs of the family.

The NPPF is due to be amended any time now as the consultation period of the draft ended in January and the revised version should be provided soon and we reserve the right to provide an update relating to the amended version when it is available

Milton Keynes Council "Plan MK" 2016 to 2031

This Local Plan was adopted in March 2019 and provides the development framework for the area. A draft new local plan the MK city Plan 2050 is out for consultation but has not yet been finalised.

These comments relate to the still currently adopted Local Plan MK Local Plan 2019

Policy SD1 refers to “Place-making principles for development”. In that policy various place making principles are considered including item 4 to ensure that development relates well to the surrounding area in terms of density, scale and materials. The proposal reflects this advice.

Policy SD1 also includes under item 7 the advice that development should enhance the character of the area in which it is located and new development should create positive character and identity through high quality architecture. The application’s design has followed this approach and provides a sympathetic solution for the design of any annex so as to be in keeping with the character and appearance of the existing house, garage and street scene.

Chapter 15 of the adopted Local Plan provides advice and guidance and policies in relation to design, stating that the objective is to ensure that all new development is of a high standard of design. The proposal achieves a high quality of design.

In preparing this application we have also had due regard to the advice and details contained in Policy D1 “Designing a high quality place” and reflect the principles set out in that policy especially items 1 and 9. We refer also to the advice of Policy D2 “Creating a positive character” and especially having regards to items 1, 2 and 4 of that Policy.

We have also considered the advice provided under policy D3, design of buildings and D5 amenity and street scene and policy CT10 parking provision, and incorporated those requirements within the proposal.

UNDER SECTION 7 of the plan Homes and Neighbourhoods the Council state that their policy would be in compliance with the policy paragraph 50 of the NPPF requiring local authorities to plan for a mix of housing based on demographic trends, market trends and the needs within the community The aim in doing so is to ensure there is a wide choice of high quality homes ,opportunities for home ownership and to create sustainable and inclusive and mixed communities.

Under paragraph 7.2the development strategy offers the opportunity to provide to provide a range of housing to support the needs and demands of different households in Milton Keynes following the strategic objective 11 within Plan MK.

The proposals at 2 Highbury Mews is required to meet the needs of the existing dwelling to provide a conversion of an existing building as an annex to that property to meet the requirements of that family and thus complies with all the above aims and objectives.

Reference is also made in the Local Plan to the Supplementary Planning Document (SPD) New Residential Development Design Guide prepared by Milton Keynes Council some points are provided below.

Milton Keynes New Residential Development Design Guide SPD

This design code prepared by the Council is intended to ensure a high quality of development for the future growth and regeneration of Milton Keynes and has relevance to all parts of the Borough and to existing and new proposals. It is intended to be specific to the Milton Keynes context and reflect the elements of good design that are in the neighbourhood.

Section 4 reflects the detailing of the Place and is focussed on the provision of design guidance at the scale of individual dwelling and the relationship it has to the street and adjacent dwellings.

It includes amongst other guidance setbacks, boundary treatment, frontage conditions and design appearance of buildings which together have an important impact on the overall character of a development and the streetscape in particular.

This proposed annex would not be in conflict with any of this guidance.

Principle of development and provision of annex's

The principle of allowing alterations to existing dwellings is supported by the Development Plan Policies and the Design Guidance and the revised proposal is of a modest size and scale.

Safeguard amenities of adjoining occupiers

The changes to the original car port and garage will not give rise to any harm to the amenities of neighbouring properties.

To ensure that any development is in keeping with the overall appearance of the area

The proposed annex has been designed to be of a scale and appearance that complements the existing dwelling and previously approved car port and garage and will be in keeping with the overall appearance of the area using traditional materials and construction methods that ensures that the proposal is not imposing in the street scene.

Jennifer Lampert BA(Hons), Dip TP, MRTPI
April 2026

Contact Details

Jennifer Lampert BA (Hons), DipTP, M.R.T.P.I.

Tel [redacted]

DESIGN, ACCESS, STATEMENT FOR CHANGE OF USE OF CAR PART TO ANNEX FOR 2 HIGHBURY MEWS, NEWPORT ROAD, NEW BRADWELL

Appraising the Context.

The site was originally for the conversion of the main build to 2 flats and construction of another building with steel frame shed as a car port back in 2007/08. In 2022 the applicant started the conversion of the car port to an annex to be ancillary to No2 Highbury Mews. With no increase in height and he finished it in timber cladding with slate roof.



Development Objectives

The owner is seeking retrospective permission for the change of use and alterations to the original carport structure to the annex, he has infilled between the steel frame with timber stud walls and insulation and altered roof shape but never increased the height of the building, its clad with stained timber and sits on the same footprint as the old carport.
The ground floor has a side link door to access no 2 across the amenity space.
The ground floor houses the lounge and he did install a kitchen which will be removed, the upper floor has the bedroom and ensuite. The build was monitored by building control since start of build so all done to current regulations.





The building does not affect any others surrounding it in terms of blocking any habitable room windows or overlook any amenity spaces. He has also added features such as fake barn doors to break up the elevation.



Scale and Design.

The building footprint is 4.9x5.8m and is 4.9m in height. It still allows the 4 spaces to the rear for the units 1-3 as per original application along with the visitors space.

Objection to Planning Application for Annex at 2 Highbury Mews, Milton Keynes

On behalf of New Bradwell Parish Council we wish to formally object to the proposed annex extension at 2 Highbury Mews, Milton Keynes, on the following material planning grounds:

1. Intensification of the Site and Overdevelopment

- The original planning permission for this site (reference MK 07/00945/FUL, dated 29 May 2007) was specifically for a car port and covered parking space. The current proposal seeks to convert these structures into a residential annex, representing a significant intensification of use beyond what was originally intended and approved for the site.
- This change increases the density and intensity of residential use on a constrained plot, contrary to Policy SD1 of Plan MK, which requires development to relate well to the surrounding area in terms of density and scale. The proposal risks overdevelopment, which could undermine the character and amenity of the area.

2. Setting a Precedent for Further Intensification

- Approving this application would set a concerning precedent for similar incremental developments in the area. If permitted, it could encourage other property owners to seek conversions or extensions that cumulatively erode the established character and quality of the neighbourhood, contrary to the aims of the Milton Keynes New Residential Development Design Guide SPD and the objectives of Plan MK.

3. Impact on Character and Appearance

- The National Planning Policy Framework (NPPF) and Plan MK emphasize the importance of maintaining the prevailing character and setting of residential areas. The proposed annex, by intensifying the use of the site, risks altering the established character of Highbury Mews and could negatively impact the street scene.

4. Amenity of Neighbouring Properties

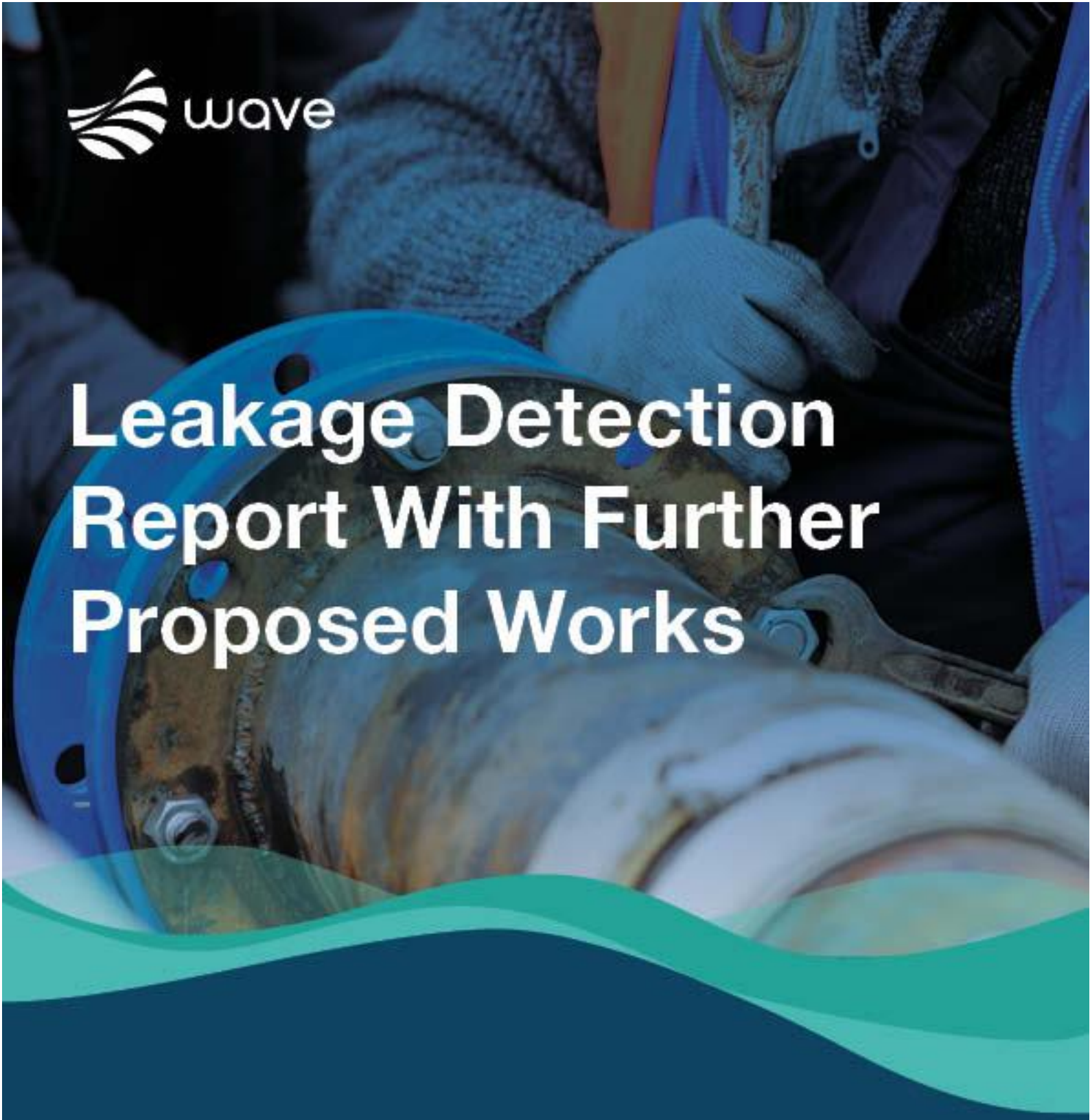
- The increased occupancy and potential for independent living in the annex could lead to additional noise, activity, and pressure on shared spaces, contrary to Policy D5 (Amenity and Street Scene) of the Local Plan. This may adversely affect the quiet enjoyment of adjacent properties.

Conclusion For these reasons, we respectfully request that the application be refused on the grounds of overdevelopment, intensification of the site, and the risk of setting a precedent for further similar applications, all of which are in conflict with the relevant policies of the NPPF, Plan MK, and the Milton Keynes Design Guide SPD. The original planning permission (MK 07/00945/FUL) did not contemplate residential use of the car port and garage, and this proposal represents a material change that is not in keeping with the original intent or the character of the area.

Kind regards

New Bradwell Parish Council

DRAFT



Leakage Detection Report With Further Proposed Works

Account Name: New Bradwell Parish Council
Your Reference: 41854100028956921 2

Date of report: 21/07/26
Report completed by: DT
Version: 1

Classification: External, Confidential

Contents

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Total Price 5
Recommendations 5
Cost of further works 5
Assumptions of Leakage Find and Fix Service 6
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Description of Works

Our contractor attended site on the 20th July 2026 and the following works were carried out:

Attended site, and spoke with site contact, completed Site Specific Risk Assessment and commenced survey.

Walked the site, initially sounding all available connection points to the supply, mainly water troughs through the allotments. No points of interest / noise identified on the network within the allotments which is a mixture of MDPE and old Galvanised Barrell pipework.





Located the revenue meter, which is remote through the parkland from the allotments, at w3w location badmington.dial.coaster. There is good noise on the meter, but the supply is MDPE and within the woodland. The pipe run between the meter and the allotments is not known and the distance is too long to correlate. See meter and location in the pictures below,




Based on the previous read supplied by the customer, Average Daily use has now jumped from the prior level to just under 9 m3/day.

See schematic below for potential routes between meter and allotments.



Based on noise alone at the meter, it would appear the leak is in the area of the meter, which is within the ground of the Park Trust and not the council.

Met with the site manager from the Park Trust and discussed options to move the works forward, as permission from the trust will be required to excavate within their land.

The option of slip trench was discussed and agreed in principle to locate the supply as it comes out of the woodland and into the grassland. Their preference would be to excavate just within the canopy of the woodland as shown in the picture below, so to maintain a greater distance from the trees within the grassland.



With the trusts agreement it would be beneficial to excavate by hand around the meter in the woodland to flexi trace the supply and therefore minimise the slip trench required to locate the supply.

Total Price

The total cost of all works on 20/07/26 is:

£699.00 + VAT

We thank you for choosing Wave's Value- Added Services, we'll shortly raise our invoice.

Terms & Conditions apply as accepted on the completed LFAF application form – Please advise if you would like a copy

Recommendations

Excavate by hand around the meter and complete flexi trace to locate the supply outside the woodland approx. 15m away and complete squeeze off to prove which side of the location the leak is within.

Cost of further works

The cost for a two-man excavation team with mini excavator for two shifts during normal working hours is:

£2,855.75 + VAT

The above price does not include for any costs relating to repair fittings, backfill or any reinstatement which will be in addition to the quoted price and can be calculated once site requirements are known. Any additional days will attract additional costs

Terms & Conditions apply as accepted on the completed LFAF application form – Please advise if you would like a copy

Assumptions of Leakage Find and Fix Service

The following assumptions apply to the service:

- Normal working hours are Monday - Friday between 8am and 5pm, attendance at other times would attract additional charges.
- Working days are always charged in full and not part thereof.
- The price proposal and working hours are inclusive of travel time to and from the site
- Unforeseen circumstances resulting in a delay arriving to site will not impact on the price proposal
- Plastic pipework creates significant challenges when detecting leaks due to the short distances in which acoustic detection is reliable. Therefore it is possible that any leaks are not pinpointed on the first day of leak detection and further visits may be required at additional cost.
- Further visits may include in addition to traditional leak detection methods, the excavation of trial holes, the installation of further isolation points or additional specialist detection equipment which are not included in the above day rate and will be quoted as required.
- It is believed that the area where the meter is located can be accessed without excavating on the pathway, should this be proved incorrect once on site, we would then require under Section 50 of the New Roads and Street Works Act 1991 a Road Opening Licence from the Local Authority as permission to excavate in the highway. Additional visits and further works would be required at an additional cost if this was needed.
- It is understood that all the land is privately owned by the customer, if this is not correct we would require landowners written consent prior to excavations taking place.
- Trench support is not included in the above quotation.
- It is assumed that service drawings of the site are available.
- It is assumed that all internal stop taps and external isolation valves are fully operational.
- It is assumed that a stop tap test has been completed and external underground leakage has been confirmed.
- Access to all areas of the site would be required to carry out the works.
- Periodic isolation of the water supply to the site would be required to carry out the works.
- No additional works will be carried out without the express approval of the customer
- All prices quoted are subject to VAT at the current rate.
- Are prices quoted are valid for 30 days from the date of this proposal.

Proposal Acceptance Form

Proposal Number: 418541000291417121

I have read and understood this proposal and hereby confirm on behalf of New Bradwell Parish Council my acceptance of the terms and conditions as stated therein and duly authorise Wave Utilities to proceed with the work described in this proposal using the order number given below.

Please email this form to leakagefindandfix@wave-utilities.co.uk

Signed By	
Print Name	
Date	
Order Value	
How would you like to pay? (please tick as required) • Add to water bill Option [ ] • Separate invoice [ ]	
Please complete this section if you have chosen the add to water bill option above	
Please bill me against account number:	
Please complete this section if you have chosen to be billed on a separate invoice:	
Purchase Order Number	
Please note: We are unable to proceed without a Purchase Order number. If your organisation does not operate a PO number system, please provide us with a reference that you'd like us to use on your bill which will mean something to you.	
Email address for invoice	
Billing address	

Terms and Conditions

1. Definitions

In these terms and conditions the following expressions shall (where the context so admits) have the following meanings:

“Wave”, “We”, “Us” - shall mean Anglian Water Business (National) Ltd whose registered office is at Northumbria House, Abbey Road, Pity Me, Durham, DH1 5FJ. (company number 03017251).

“Affiliate” - Means company which, in relation to another company, is (a) its subsidiary or holding company or (b) a subsidiary of any such holding company, and for the purposes of this definition “company” includes any body corporate wherever incorporated and “subsidiary” and “holding company” have the meanings given to them in section 1159 of the Companies act 2006

“Confidential Information” - means all information, ideas, concepts, trade secrets or knowledge of any other kind which would be considered to be confidential or proprietary by a reasonable person, or is clearly marked as such.

“Conditions”- means these terms and conditions, including the terms in the proposal

“Contract” - shall mean the Contract between Anglian Water and the Customer entered into subject to these Conditions for the provision of the Services, comprising the Proposal and the Customer’s acceptance thereof in accordance with Condition 2.1 together with any other document referred to therein.

“Customer”, “You”, “Your” - shall mean the company, firm or person identified in the Proposal to whom the Services are provided.

”Contractor” - means any contractor, sub-contractor or third party providing the Services on behalf of Wave.

“Proposal” - shall mean the proposal provided to the Customer and attached to this Contract.

“Services” - shall mean services as set out in the attached Proposal.

“Site” - shall mean the Customer’s premises.

“Wholesaler” - Means the company (or companies) which own, control and maintain the water and/or sewerage network in the geographic area relevant to your supply.

2. Contract for the Services

2.1 These terms and conditions are to be read in conjunction with the terms set out in the proposal above. The Customer is aware that Wave at its discretion may share any or all details and data with the Wholesaler.

2.2 The Service shall be carried out by the Contractor on behalf of Wave.

2.3 The Proposal shall be valid and binding only if accepted by the Customer by signing and returning the duplicate copy of the Proposal to Wave or its Contractor within 21 days of the Proposal. The Proposal shall state any information or other items which are to be supplied by the Customer (together with the timescales). Any delay may affect the estimated delivery schedule and/or cost stated in the Proposal.

2.4 Wave shall be under no obligation to take any action to progress the Services until Wave has received from the Customer.(a) a signed acceptance of the Proposal and (b) all the information and other items referred to in 2.2 above.

3. Availability of Services

3.1 Wave shall provide the Services in accordance with the Contract. Wave (and its Contractors) will use reasonable endeavours to perform the Services in a timely manner, but the timescales for delivery of the Services is only an estimate and Wave or its Contractors accept(s) no responsibility or liability, financial or otherwise, if the timescales are not complied with for any reason whatsoever.

3.2 Wave or its Contractors shall use reasonable endeavours to notify the Customer of any delay in providing the Services, and shall agree any revised date with the Customer. Any onward notification of such delay to any third parties shall be the sole responsibility of the Customer.

3.3 Where (a) the delay is greater than 5 days and a timeframe between the parties cannot be agreed save as to after the 5 day delay, and (b) reasons for the said delay are other than those covered in Condition 4 (Force Majeure) or due to the Customer, the Customer shall have the right to terminate the Contract forthwith, such right

to be exercised within 10 days of the original date for the performance of the Services. Upon termination hereunder, the Customer shall pay (within 14 days) all costs and expenses incurred or payable by Wave (including third party costs) up to the date of termination (provided that Wave shall use reasonable endeavours to mitigate such costs).

3.4 The Customer shall be responsible for (including all costs related thereto) providing such physical items at the Site, as may be identified in the Proposal. In the event that Wave or it's Contractors considers it necessary that it should provide such items, the Customer shall reimburse Wave or its Contractors (through Wave) for actual costs incurred by Wave and its Contractors (costs to be reasonably determined by Wave). Wave or it's Contractors shall use reasonable endeavours to notify the Customer in advance wherever possible of the said costs for the Customer providing items that Wave requires.

3.5 If detailed and subject to it being a requirement in the Proposal, Wave shall render progress reports to the Customer at agreed intervals and progress meetings will be arranged to an agreed schedule. However, there shall be no ramifications if Wave is unable to do so.

4. Force Majeure

4.1 Wave or its Contractors shall not have any liability in respect of any delay in carrying out or failure to carry out any of its obligations under the Contract caused by fire, acts of God, strikes or other industrial action or dispute, acts of Government, or any circumstances outside the reasonable control of Wave which affect Wave Contractor's ability to perform the Services.

4.2 Wave shall have the right to extend the timescales for performing the Services by a period of time sufficient to take account of the event occurring as set out in Condition 4.1. If, however, such extension continues for a period of 30 days or more the Customer may, on the expiry of that period, terminate the Contract forthwith without liability to Wave other than reimbursement on the same terms as provided in Condition 3.3.

5. Prices and payment

5.1 Prices for the provision of the Services will be those set out in the Proposal and Wave will provide updates if the prices are updated or changed at the discretion of Wave.

5.2 Wave shall be entitled to invoice the Customer under the Contract upon completion of the Services. Payment shall be made in pounds sterling within 21 days of the date of the invoice. Where chargeable, Value Added Tax and any other applicable taxes or duties shall be added to the invoices at the current rate or rates in force at the relevant times.

5.3 The Customer shall pay interest (whether before or after judgement) at a rate of 4% per annum above Barclays Bank Plc base rate in force from time to time from the due date for payment until actual payment.

6. Defects

6.1 Wave or its Contractors accepts no liability in respect of any error or defect in the Services, or the consequences thereof, and gives no warranty in respect thereof, unless this is stated expressly in the attached Proposal.

6.2 Where the Customer undertakes to excavate and or repair any errors or defects in relation to the Services then the Customer will be solely liable for any costs incurred for the same.

6.4 Where the Customer instructs Wave to undertake any further or remedial works which include repairs in relation to the Servies, the work will be carried out in accordance with the details set out in the relevant Proposal or work order to which these Conditions are attached and agreed by Wave. Such remedial or further work will be carried out with appropriate care and skill and in accordance with good industry practice.

6.5 Wave shall not be responsible for the costs of any remedial or further works where Wave has not been notified of the failure of the Services and been given a reasonable opportunity to remedy the failure itself.

6.6 No other warranty (express or implied) is given other than those expressly set out herein the Proposal.

7. Limitation of liability

7.1 In no circumstances shall Wave (or through Wave's Contractors) be liable, in contract, tort (including negligence or breach of statutory duty) or otherwise howsoever, and whatever the cause thereof:

(a) for any increased costs or expenses,

(b) for any loss of profit, business, contracts, revenues or anticipated savings, or

(c) for any special, indirect or consequential damage of any nature whatsoever arising directly or indirectly out of the provision of the Services, or of any error or defect therein, or from the performance, non-performance or delayed performance by Wave of the Contract.

7.2 Subject to the provisions of paragraph 7.4 below, the total aggregate liability of Wave arising out of or in connection with this Contract (whether in contract, tort or otherwise) shall in no circumstance exceed £5,000.

7.3 Wave and the Customer agree that the exclusions and limitations of liability and the resulting allocation of risk and liability contained in this Contract are reasonable in all the circumstances and having regard to all relevant facts including the charges which take account of the allocation of risk and liability.

7.4 Nothing in this Contract shall limit the liability of either party for:

(a) Fraudulent misrepresentation or mis-statement;

(b) Death or personal injury caused by negligence.

7.5 Wave shall not be liable for any loss, damage or delay suffered by the Customer to the extent that such loss, damage or delay is attributable to written instructions given by or on behalf of the Customer.

7.6 Wave or its Contractors shall not be liable for any costs, profit, or damages related to any delays in the works carried out in relation to the Services and neither will it be liable for any affects this has on any of the Customer's third parties.

8. Termination

8.1 This Contract may be terminated by written notice forthwith:

(a) by either party if the other commits any material or persistent breach of any term of this Agreement and, in the case of a breach capable of remedy, fails to remedy the same within 28 days after receipt of a written notice giving full particulars of the breach and requiring it to be remedied;

(b) by either party if the other becomes bankrupt or insolvent (except for the purpose of a bona fide amalgamation or reconstruction) or any receiver or administrator or similar person is appointed in respect of that party or enters into any arrangement with its creditors or takes or suffers any similar actions in consequence of a debt;

(c) by either party if they reasonably believe that any of the events mentioned in Clause 8.1 (b) above is about to occur in relation to the other party and notifies the other party accordingly;

(d) by Wave if the Customer ceases or threatens to cease to carry on business.

8.2 The termination of this Contract is without prejudice to the rights, duties and liabilities of either party that accrued prior to termination.

8.3. The clauses in this Contract which expressly or impliedly have effect upon or after expiration or earlier termination shall continue to be enforceable notwithstanding expiration or earlier termination and (except as otherwise expressly provided herein) shall not prejudice any remedies available to either party to this Agreement.

8.4 If this Contract is terminated by the Customer (for reasons other than those listed in clause 8.1) whilst works have been carried out or in the process of being carried out, then Wave is at liberty to charge the Customer monies for the works or proposed works and any costs associated with this.

If this Contract is subject to any promotional funding and the Customer terminates the Contract (for reasons other than those listed in clause 8.1) during the period of the works being carried out then the promotional funding will become invalid. Wave may at its discretion charge the Customers for the works carried out or any costs associated with it.

9. General provisions

9.1 The Customer acknowledges that Wave shall be entitled to sub contract the Services provided hereunder to a third party provided that Wave shall at all times remain responsible for any acts or omissions of the Partner Contractor in carrying out the Services provided hereunder.

9.2 Neither party shall be entitled to assign the rights, benefits or obligations under this Contract, without the prior written consent of the other party, such consent not to be unreasonably withheld or delayed.

9.3 Except as otherwise provided herein, the rights of either party under the Agreement shall not be prejudiced or restricted by any indulgence or forbearance extended by one party to the other and no waiver by one party of its rights in relation to any breach of the Agreement shall affect its rights in respect of any subsequent breach.

9.4 Any demand, notice or other communication given or made under or in connection with this Agreement shall be in writing.

9.5 All notices shall be deemed properly served if delivered in person or if sent by first class post to the address for the party to be served stated in the Agreement or to the registered address on Companies House for the party. A notice can be sent via email but for this to be deemed to have a confirmatory copy is also sent by first class post. A notice sent by first class post shall be deemed served two working days after posting, or seven working days if posted from or to an address outside the United Kingdom.

9.6 If any provision of these conditions is held by any competent authority to be invalid or unenforceable in whole or in part the validity of the other provisions of these conditions and the remainder of the provisions in question shall not be affected thereby.

9.7 This Contract constitutes the entire agreement between Wave and the Customer with respect to the matters contained herein and supersedes all prior oral or written representations and agreements.

9.8 The provisions of the Contracts (Rights of Third Parties) Act 1999 shall not apply to the Contract and are hereby expressly excluded.

9.9 In the event of any conflict between the Conditions and the Proposal, then the terms set out in the Proposal shall prevail.

9.10 The formation, existence, construction, performance, validity and all aspects of the Contract shall be governed by English law and the parties submit to the exclusive jurisdiction of the English courts.

9.11 If this Contract is subject to any Wholesaler or Wave promotion, then that promotion is subject to the discretion of the Wholesaler and Wave, it may be removed, changed, updated or refused at any time at the discretion of the Wholesaler or Wave retrospectively. If there are any changed or the promotions then Wave will attempt to notify the Customer where it can. The Customer understand and accepts that if the Contract is subject to promotions by the Wholesaler or Wave, then that is subject to additional terms and conditions at the discretion of Wave.

10. Confidential Information

10.1 Except as otherwise provided hereunder, all Confidential Information communicated to one party by another or learned by one party (the “Recipient”) from another whether before or after the date hereof, shall be kept in confidence by the Recipient and the Recipient shall use such information for the performance of this Contract and anything reasonably ancillary thereto. Any Confidential Information received from the other party shall be disclosed only to personnel of the Recipient who need to know for the purposes of the Contract.

10.2 No Confidential Information, including without limitation, the provisions of this Contract, shall be disclosed by the Recipient, its agents, sub contractors, suppliers or employees without the prior written consent of the other party except where it is:

10.2.1 required to be disclosed by law or court of competent jurisdiction or other appropriate regulatory body;

10.2.2 in the public domain at the time of receipt or enters the public domain other than by breach of this Contract by the Recipient;

10.2.3 rightfully obtained by the Recipient from sources other than the disclosing party without restriction in respect of disclosure or use;

10.2.4 disclosed to its employees or authorised agents of the Recipient or its group companies but then only to the extent that such disclosure is necessary for the performance of the Contract in which case, the Recipient will take all reasonable steps to ensure such information is treated as confidential by the person to whom it is disclosed;

10.2.5 disclosed to its employees or authorised agents of Wave or its group companies in respect of (a) the wider provision of water and or waste water services to the Customer and / or (b) in discharging it’s statutory or regulatory obligations or duties; or

10.2.6 disclosed to the party’s professional advisers, or in the case of Wave, disclosed to the office of water services or any of Wave bondholders or financial guarantors or any party acting on behalf of such bondholders or financial guarantors

10.3 The obligations as to confidentiality shall remain in full force and effect notwithstanding the termination of this Contract for a period of 3 years after the date of termination or expiry thereof.

10.4 We may disclose your Confidential Information to the Wholesaler or any Regulatory Body or otherwise in order to comply with any Applicable Laws, including without limitation any laws relating to public access to information, or as required by (a) an order of any court or tribunal or (b) the rules of any listing authority or stock exchange on which our shares, or the shares of one of our Affiliates, are listed.

11. Data Protection

11.1. This Clause 11 together with our privacy policy, available at https://www.wave-utilities.co.uk/privacy-policy (as amended from time to time) sets out the basis on which we will use, process and disclose any Personal Data (as defined in the Data Protection Legislation) that is provided by you to us, or is otherwise collected by us in connection with this Deemed Contract and the provision of the Services. We will comply with Data Protection Legislation in undertaking our obligations under this Deemed Contract.

11.2. We may share Personal Data with any of our Affiliates and with any of their respective officers and employees. In addition, we may share your Personal Data in accordance with our Privacy Policy, including:

11.2.1. With the Wholesaler and/or any other person that is engaged by the Wholesaler in connection with the provision of the Services to you;

11.2.2. With Market Operator Services Limited ("MOSL"), the company whose functions include facilitating the operation of the non-household water market;

11.2.3. To carry out checks with credit reference and fraud prevention agencies, and in connection with the recovery of any debts owed to us;

11.2.4. With third parties responsible for providing part of the Services to you (for example, meter reading contractors); and

11.2.5. With our professional advisors.

11.3. Where Personal Data is transferred outside the UK, we ensure that (i) appropriate safeguards have been provided in relation to the transfer; (ii) the data subject has enforceable rights and effective legal remedies and (iii) we provide an adequate level of protection to any Personal Data that is transferred.

11.4. We may monitor and/or record our communications with you (including phone conversations and emails) for training purposes, to confirm your identity, to ensure security, to monitor quality assurance and compliance and/ or to help detect and prevent fraud and/or money laundering.

wave

When it comes to water, there's not a drop to waste

wave-utilities.co.uk/wes

Milton Keynes City Council

www.milton-keynes.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 2

Suffix:

Property Name:

Address Line 1: Highbury Mews

Address Line 2: New Bradwell

Address Line 3: Milton Keynes

Town/city: Milton Keynes

Postcode: MK13 0FX

Description of site location must be completed if postcode is not known:

Easting (x): 483079

Northing (y): 241514

Description:

Applicant Details

Name/Company

Title

MR

First name

LEE

Surname

MORLEY

Company Name

Address

Address line 1

2 Highbury Mews

Address line 2

New Bradwell

Address line 3

Town/City

Milton Keynes

County

Milton Keynes

Country

Postcode

MK13 0FX

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Antony

Surname

Thompson

Company Name

Antony Thompson Arch Services

Address

Address line 1

48 St James Close

Address line 2

Hanslope

Address line 3

Town/City

Milton Keynes

County

Country

GB

Postcode

MK19 7LF

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposed works

RETROSPECTIVE APPLICATION FOR CHANGE OF USE OF CARPORT INTO ANNEX

Has the work already been started without consent?

- [x] Yes
- [ ] No

If Yes, please state when the development or work was started (date must be pre-application submission)

22/05/2022

Has the work already been completed without consent?

- [x] Yes
- [ ] No

If Yes, please state when the development or work was completed (date must be pre-application submission)

16/12/2025

Materials

Does the proposed development require any materials to be used externally?

- [x] Yes
- [ ] No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:
Walls

Existing materials and finishes:
STEEL FRAME

Proposed materials and finishes:
TIMBER CLADDING OVER FRAME

Type:
Roof

Existing materials and finishes:
TILES

Proposed materials and finishes:
SLATES

Type:
Windows

Existing materials and finishes:
N/A

Proposed materials and finishes:
TIMBER

Type:
Doors

Existing materials and finishes:
N/A

Proposed materials and finishes:
TIMBER

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

625/002 REV A

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- [ ] Yes
- [x] No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- [ ] Yes
- [x] No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

◯ Yes
⊘ No

Is a new or altered pedestrian access proposed to or from the public highway?

◯ Yes
⊘ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

◯ Yes
⊘ No

Parking

Will the proposed works affect existing car parking arrangements?

◯ Yes
⊘ No

Biodiversity net gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

☑ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

⊘ Yes
◯ No

Is any of the land to which the application relates part of an Agricultural Holding?

◯ Yes
⊘ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

⊘ The Applicant
◯ The Agent

Title

MR

First Name

LEE

Surname

MORLEY

Declaration Date

15/04/2026

☑ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Antony Thompson

Date

15/04/2026