New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 6th February 2023 at 7.15 p.m.
Venue: NBPC Office, Unit 10, St James St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors
7.15 – 7.30 pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

92/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
93/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
94/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 9th & 17th January 2022, *LGA 1972 Sch 12 para 41(1)*
95/23	**Staff & Office.** - **To Note** that Plusnet will be withdrawing service as Telephone, Broadband & Webhost provider.

	- **To discuss** introducing councilor tablets & or dedicated.gov email addresses.
96/23	**Finance:** - **To note & approve updated bank mandate, due to staff changes ect Metro wanted to clean up and streamline their business records for NBPC.** - **To review & approve 2023 Draft Financial Risk Assessment.** - **To review & approve current NBPC Model Financial Standing Orders** - **To note Wave will be increasing payment from £18 to £25.00 per month as of 17/02/23** - **Approve BACS** - **Financial Summary & spend to date.**
97/23	**Grant application:** MK SPRINGERS
98/23	**Ward Matters:** - **Update** on New Bradwell Community Centre - **Wheelie Bin rollout** to discuss draft letter re alternative to the houses that currently have boxes being replaced with sacks, P.F also wants to PC to host Wheelie Bin Q&A event on 8th Feb pre warm hub bingo. - **To discuss** Connected Kerb, & EVC points. - **To discuss Update from MKCC Highways/Ringway.** - **Update** of Wheelie bin rollout & sack trial to homes currently using boxes. - **To note** MKPA PLAY EVENTS PRICING & BOOKING 2023/24 price for ½ day £440 & full day £840 (2022 half day cost was £400 & PC booked x10 sessions total cost £4k)
99/23	**Allotments: DHA Shed**; current shed is beyond repair as floor rotten & disintegrating at bottom. Agree cost to replace with new.

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.

- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
31st January 2023

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MINUTES

Present: J.Ziegler, D.Ziegler,T.Strutton, A.Francis, S.Rees, S.Clawson, T.Strutton G.Newnham, N.Coxon

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98/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***J.Chapman***
99/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***Cllr A.H.Francis, declared he is now a Green Party Parliamentary Candidate for North MK.***
100/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 9th & 17th January 2022, *LGA 1972 Sch 12 para 41(1) :****Resolved to approve.***
	Staff & Office. -Plusnet withdrawing their services as telephone, Broadband & Webhost provider. **Noted & Resolved that Cllr D.Ziegler will explore**

	alternative providers. - Introduction of Either councilor tablets or Cllr email addresses. **Resolved** to use Office 365 for dedicated Cllr email addresses **Noted** that Cllr D.Ziegler will explore setting these up.
102/23	**Finance:** - To approve & sign updated bank mandate: **Resolved to approve** mandate & signed by signatories Chair J.Ziegler, V-Chair T.Struttton & Clerk G.Newnham - To review & approve 2023 Draft Financial Risk Assessment: **Resolved to approve**. - To review & approve NBPC Model Financial Standing Orders: **Resolved to approve**. Also **Resolved to approve** cease use of individual BACS forms instead to be replaced as as per Sect5 /5.2 Clerk will prepare schedule of payments with invoices requiring authorization at PC Meeting. - **Noted** Wave will be increasing payment from £18 to £25.00 per month as of 17/02/23 **-Card payments:** -Co-op re: Warm Hub £1.20 **-Approve BACS** - D&L Environmental (Oct) inv:NBPC00211 £280.50 - D. Ziegler: re: Bingo books re warm hub NBCC £16.20 - D. Ziegler: re: new cobi padlock for NBCC £10.99 - Toilets+ inv:2782428 £118.56 - Bradle Builders re: Re-bord & tape ceiling of "Toy cupboard (Vestibule) NB Com Centre ref:010 £1,050.00 - G. Newnham supplies re: Warm Hub £7.80 - Celia Hood re: Cleaning NBCC January £100 - G. Newnham re: Costco Warm hub supplies £10.00 - J. Ziegler re: Warm Hub food & Bingo prizes £485.89 - J. Ziegler re: Warm Hub food & Bingo prizes £246.89 - BMKALC Audit training ref:4303 £70.00 - Marcus Young Env Services Dog waste bins 01/04/23-31/03/23 ref:4012 £3,288.48 - G. Newnham re: Costco Warm hub supplies £47.03 - G. Newnham re: Costco Warm hub supplies £47.94 - E.Didra re:NBBC coaching January £1,150 - Miss A N Segui re:partial refund of NBCC Hall hire (ref inv0113) £30.00

	-Financial Summary & spend to date. Noted **-Metro Bank Mandate: resolved to approve and sign.**
103/23	**Grant Application:** - **MK Springers** application representative did not attend to give supporting statement of application: **Resolved** to defer item to next agenda 06.03.23
104/23	**Ward Matters:** - New Bradwell Community Centre: **Noted** that Key safe is broken, Gog Training gave notice & Bookings stable. PC received no further communication re asset transfer. **Resolved** that G.N to contact St James Church Trustees. And arrange replacement key safe. - **Wheelie Bin rollout Noted the** draft letter re alternative to the houses that currently have boxes being replaced with sacks, Resolved PC do not want to host Wheelie Bin Q&A event on 8th Feb pre warm hub bingo as will clash with bingo. **Resolved** that G.N will contact Penny Fletcher re alternative date for a A.M & P.M event. - Connected Kerb, & EVC points. **Resolved** that J.Z will investigate options and report at later date with findings. On behalf of NBPC G.N will request agreement in principle from New Bradwell Workspace Ltd to install approx. x3 EVC Points in their carpark off Church St. - Update from MKCC Highways/Ringway**.** G.N confirmed outcome of meeting with MKCC Highways dpt, **Noted** all works to upgrade lighting in Schoool ST completed. The on-pavement parking up and around the Pedestrian Crossing leading to the Rec incl Newport Rd & Junction of St James St, MKCC Highways dpt will carryout a road safety survey and ensure TRO's are in place also any missing/faded double yellow lines to be reinstated to enforce TRO's. - MKPA PLAY EVENTS PRICING & BOOKING 2023/24 price increases **Noted**.

105/23	**Allotments:** **DHA Shed**; Resolved G.N will get quotes to remove & replace shed.

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Germaine Newnham
Parish Clerk
8th February 2023

Meeting Closed 8.35pm

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