New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 4th December 2023 at 7p.m.
Venue: New Bradwell Community Centre (Gym) Church St, New Bradwell, Milton Keynes, MK13 OBJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

78/23	**Public Questions**: *To receive and respond to any questions, comments, or representations from the public. (Maximum of 10 minutes).*
79/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
80/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
81/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 6th November 2023, *LGA 1972 Sch 12 para 41(1)*
82/23	**Staff & Office:** **-To note & agree** 2023/24 Local Government Services pay

	Agreement.
83/23	**Finance:** - Approve draft budget 2024/25 - Approve BACS - Financial Summary & spend to date. - Appointment of internal auditor to carryout quarterly audit.
84/23	**Ward Matters:** - To note: MKCC Landscaping Dpt have confirmed that a price to remove raised planter on corner of Queen Anne St/St Giles St has been requested from Highways dpt. - Email from Oakridge Park patients participant group re British Heart Foundation - Heart Voices - Apply for a free defib for your community. - To note application form from The Oakridge Park Medical Centre (OPMC) Patient Participation Group (PPG, or OPPPG) is a voluntary group that is helping OPMC to improve its patient-focussed services. We are not a complaints service, but critical friends who wish to help OPMC respond to local needs.
85/23	**New Bradwell Community Centre:** - Broken plug socket in main hall: further investigation by electrician confirms all 3 sockets (x2 on church side wall and x1 by fire exit doors) on the ring main have failed and require re wire. G.N awaiting cost for this work. - Other updates
86/23	**Landscaping:** - To discuss: New contractor has optioned top ups if required by PC, however, will need to commit x 3 Any top ups that are required will need a minimum of a year 3 buy in to make this viable. decision will be required by MKCC landscaping dept. approx. Sept 2024 (TBC) - To note G.N had a meeting/walk around with J.Hawes Landscaping officer MKCC. Please see notes form 3rd option Parishes Monitoring. - - To decide: on Floral displays 2024, if proceeding then look at extending number of planters towards St Peters Way.
87/23	**Planning:** - To note: Application no: 23/02128/HOU at 16 School St, new Bradwell, MK13 0DB Planning approved.

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.

New Bradwell Parish Council

- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
28th November 2023

Meeting of New Bradwell Parish Council
on 4th December 2023 at 7p.m.
Venue: New Bradwell Community Centre (Gym) Church St, New Bradwell, Milton Keynes, MK13 OBJ

MINUTES

Present: J.Zeigler, D.Zeigler, G. Newnham, S.Clawson, H.Clawson , A.Francis, N.Coxon, S.Rees, G.Newnham.

89/23	**Public Questions**: *To receive and respond to any questions, comments, or representations from the public. (Maximum of 10 minutes).* ***None***
90/23	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***J.Chapman, T.Strutton***
91/23	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
92/23	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 4th December 2023, *LGA 1972 Sch 12 para 41(1)* ***Approved***
93/23	**Staff & Office:** - **To note & agree** 2023/24 Local Government Services pay Agreement. **Noted & resolved to approve.**
94/23	**Finance:** - Approve draft budget 2024/25 **Resolved to approve. A.F added that PC need to review projects & potential costs at next meeting 8th January 2024: Resolved to add as agenda item**.

	- Approve BACS: **Resolved to approve.** - Financial Summary & spend to date: **Noted** - Appointment of internal auditor to carryout quarterly audit: **Resolved to appt Clr H.Clawson.**
95/23	**Ward Matters:** - To note: MKCC Landscaping Dpt have confirmed that a price to remove raised planter on corner of Queen Anne St/St Giles St has been requested from Highways dpt**: Noted.** - Email from Oakridge Park patient's participant group re British Heart Foundation - Heart Voices - Apply for a free defib for your community **Resolved G.N to apply.** - To note application form from The Oakridge Park Medical Centre (OPMC) Patient Participation Group (PPG, or OPPPG) is a voluntary group that is helping OPMC to improve its patient-focused services. We are not a complaints service, but critical friends who wish to help OPMC respond to local needs: **Noted.**
96/23	**New Bradwell Community Centre:** - Broken plug socket in main hall: further investigation by electrician confirms all 3 sockets (x2 on church side wall and x1 by fire exit doors) on the ring main have failed and require re wire. G.N awaiting cost for this work. **Noted that quote received post meeting summons of £3,055.00 from MW Graham. Resolved to approve.** - Other updates **D.Z raised concern that the current process of deposit for hiring the hall not being effective. Will be reviewed in new year. Also discussed that no official list of which storage cupboards & rooms are let & to whom, also at a low monthly rate and this required review. Resolved to write to and request regular hirers/comm groups update which cupboard they rent and that NBPC will be revising current rates in the New Year.** - **A.F raised issue that the windows in the gym do not close fully due to the latches being damaged. Resolved that G.N will apply a temporary tape close and prevent heat loss.**
97/23	**Landscaping:** - To discuss: New contractor has optioned top ups if required by PC, however, will need to commit x 3 Any top ups that are required will need a minimum of a year 3 buy in to make this viable. decision will be required by MKCC landscaping dept. approx. Sept 2024 (TBC): **Noted** - To note G.N had a meeting/walk around with J.Hawes Landscaping officer MKCC. Please see notes form 3rd option Parishes Monitoring. - - To decide: on Floral displays 2024, if proceeding then look at extending number of planters towards St Peters Way: **Noted**

New Bradwell Parish Council

98/23	**Planning:** - To note: Application no: 23/02128/HOU at 16 School St, New Bradwell, MK13 0DB Planning approved: **Noted**

Meeting closed 8pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 8th January 2024 at 7pm
Venue: New Bradwell Community Centre (The Gym) Church St, New Bradwell, Milton Keynes MK13 0BL