



New Bradwell Parish Council

MINUTES

Of the Meeting of New Bradwell Parish Council
on 7th September 2026 at 7 p.m.

Venue: New Bradwell Parish Office, St James St, New Bradwell Workspace Ltd,

Present: Chairperson S. Clawson, Vice chairperson T. Strutton and Cllrs A. Francis, H Clawson, S.Sutcliffe, S.Barby & N.Coxon

68/26	Apologies for absence: <i>Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.</i> V.Chairperson T.Strutton, Cllr S.Barby: Resolved to approve absences.
69/26	Declaration of interest: in any matter on the agenda. <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.</i> Cllr A.Francis declared he is Green Party candidate for the New Bradwell Ward.
70/26	Public participation: <i>Public Bodies (Admission to Meetings) Act 1960</i> Public participation at a meeting in accordance with standing order 3(e) shall not exceed 5 minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than 5 minutes in accordance with standing order 3(f) Members of the public in attendance: - Tracey Bailey, Labour candidate for New Bradwell Ward
71/26	Staff & Office: - NJC pay award and SCP progression: 2026/27 NJC pay award Noted - SCP progression for employees. Motion by Chairperson S.Clawson, seconded by Cllr S.Sutcliffe, to close the meeting to exclude press and

	public under the Public Bodies (Admission to Meetings) Act 1960 s1(2). Clerk and MOP left the room. Resolved to approve • Meeting reopened
72/26	Finance: - To Review and Approve BACS payments summary and card payments. Resolved to approve - To Note Financial Summary & spend to date. Noted - To Review and Approve bank reconciliation report & Bank statement (to be signed by Cllr) To note the Bank reconciliation report not present due to technical issue with Xero, Bank Statement was approved and signed by Cllr To note conclusion of the external audit of the 2025/26 Annual Governance and Accountability Return (AGAR) External auditor's limited assurance opinion 2025/26 On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. *Other matters not affecting our opinion which we draw to the attention of the authority: 1.The AGAR was not accurately completed before submission for review. The AGAR has been <i>amended</i>. Noted -External auditor certificate 2025/26 We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026. Noted. Resolved to post Notice of conclusion of audit AGAR for the year ended 31 March 2026. Date of announcement 8th September 2026 <i>Sections 20(2) and 25 of the Local Audit and Accountability Act 2014 & Sect 16 of the Accounts and Audit Regulations 2015 (SI 2015/234)</i>
73/26	Ward matters: - MK Arts Centre Omnibus Workshops: To note at end of September and October 2026 A Portrait of the Community with Matt Waruszynski, A series of workshops exploring portraiture and its connection to community with a visit to Milton Keynes Museum ➤ Session 1 Tuesday 22 Sept 6:30-8pm ➤ Session 2 Saturday 26 September - Visit to MK Museum 2-4:30pm ➤ Session 3 Tuesday 29th September 6:30-8pm



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- Session 4 | Tuesday 6th October | 6:30-8pm
- Session 5 | Tuesday 13th October | 6:30-8pm

Noted

- Dash Impact CIC boxing programme proposal: **Resolved to approve a trial period of x10 sessions with a review of attendance at session 5.** *Local Government (Miscellaneous Provisions) Act 1976, s.19*
- **Cost of Living / Winter Plan Funding:** To consider how the remaining Cost of Living / Winter Plan funding, also known as the warm hub fund, can be used to support residents and improve community engagement during winter 2026/27. **Resolved to agree following recommendations:**
 1. **Remaining Cost of Living / Winter Plan funding should be used to support residents and community engagement during winter 2026/27.**
 2. **Short residents' survey should be undertaken to identify activities and times which residents would be interested in.**
 3. **Activities should initially be trialed on a relatively low-cost basis, with attendance and expenditure monitored.**
 4. **Activities demonstrating good levels of interest should be repeated, whilst poorly attended activities should be reviewed or discontinued.**
 5. **Work with existing local community groups and organisations to help reach residents and increase participation.**
 6. **unused Community Centre space as a small, flexible community/social area.**
 7. **Clerk/RFO to confirm with MKCC that applicable conditions for the remaining Cost of Living / Winter Plan funding before expenditure is committed.**
- **Residents' Winter Community Activities Survey: Recommendation:** To approve a short survey of New Bradwell residents to identify which community activities, social opportunities and meeting times would be most likely to attract participation during winter 2026/27, including the proposed survey content and distribution method **Resolved to approve**
- **Planning Delegation Changes:** briefing note regarding proposed changes to planning delegation arrangements. **Recommendation:** To note **Noted**
- **CCTV Evidence Gathering Service – Contract Review and Future Deployment:**

	The Council noted the June and July CCTV reports regarding the Alice in Wonderland Play Park, New Bradwell. - Following a review of the agenda briefing note and a noted drop in anti-social behaviour (ASB) levels experienced in 2025, it was proposed by Chairperson S.C., seconded by Cllr A.F., and RESOLVED to: Retain the current CCTV evidence gathering service at the Alice in Wonderland Play Park on a new 3-year contract at a cost of £6,100 + VAT per annum - Decline the purchase of a second CCTV unit. <i>Statutory Power: Local Government and Rating Act 1997, s.31 (Crime Prevention).</i> - By-Election for New Bradwell Ward: To note Timetable for by-election in the New Bradwell ward of Thursday 24th September 2026: see agenda briefing note Noted
74/26	NB Community center: - To consider providing four café tables and eight chairs for the “reception area” currently a vacant unused space creating a flexible area for community activities and social use. Councillors are required to: Consider and decide whether to purchase the furniture from the Council's existing Events Budget, subject to obtaining appropriate quotations Resolved clerk to price appropriate tables & Chairs, and quotes to remove and dispose of carpet.
75/26	Allotments: Drill Hall Allotments: - To Note: the recent Anglian Water site visits on 17 and 27 August 2026, which found no leak at the meter and no evidence of an internal shut-off valve or pipework map from the meter to the site. Operatives also observed a high number of IBC tanks containing fresh water, together with a generator and pipe apparently used to pump water from the trough to an IBC tank. Councillors are asked to note the findings, approve an immediate ban on filling IBC tanks from the water troughs. To note a photographic survey of each tank to record current levels and plot numbers has been carried out, : see agenda briefing note Recommendation: approve issuing the proposed IBC tank policy and letter to plot holders. Resolved to approve - Cal Rd Allotments: To approve x2 IBC tanks cost £40 each + £20 To harvest rainwater for communal use. delivery Recommendation: Members note and approve purchase. Resolved to approve - Section 106 Funding – Caledonian Road Allotments: To receive an update on the approval of a Sect106 funding application for £1,999.83



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	(received from the development at, 82-84, Newport Road, New Bradwell, MK13 0AA, Planning Application Ref:17/00483/FUL) towards cost of fencing improvements at Caledonian Road Allotments. Recommendation: Members note the approval of the Section 106 funding application. Noted
76/26	Grant applications: - MK Arts Centre grant application re Harvest crown workshop, a community celebration marking the end of 'Crop Circle' £540 Resolved to approve
77/26	Planning: - To note Planning Application: For Change of use of carport to annex at 2 Highbury Mews, New Bradwell. Decision: Refused Key Reasons: Annex is too large and dominant for the site Negative impact on neighbours' amenity and daylight Loss of approved parking and unsafe access. https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000004BH9h Noted - To note Planning Application ref: PLN/2026/0597 Proposal: Erection of x1 detached dwellinghouse at 37 King Edward Street, New Bradwell. Decision: Approved. https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000003xmdB Noted - To note Planning Application ref: PLN/2026/1701 Proposal: Listed building consent for remedial and repair work consisting of the construction of an additional brick pier, and the repair of two separate stepped diagonal cracks within the coursed rubble stone wall of the main house at Stonebridge House Farm, Newport Road, New Bradwell, MK13 0DY https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS0000053C3N Noted

Note: Statutory powers and duties inserted above are for minute-recording purposes and should be checked against the council's own legal advice, standing orders, financial regulations and any specific grant or asset-transfer conditions before action is taken.

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 Meeting closed at 8.23pm

Signed _____ Chair of Council Date 06/10/2026

Next Meeting 6th October 2026 at 7pm