New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 4th November 2024 at 7p.m.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ
All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

75/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***T.Strutton***
76/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
77/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 7th October **2024**, *LGA 1972 Sch 12 para 41(1)*
78/24	**Staff & Office:** - **Staffing matter:** Public excluded from meeting under the *Public Bodies Admission to Meetings Act 1960 S.1(2).* - **To review:** quotes for office alterations including installing reception counter for security & safety of staff and re decoration owing to wear & tear and works to install reception counter. - **To note:** a recent review of documents stored on NBPC "Dropbox" a majority originally uploaded in Word format are being re-saved in Pdf

	format. - To approve: Christmas/New Yr office closure 23rd Dec to 2nd Jan 2025
79/24	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) - **To note** Financial Summary & spend to date. - **Draft Budget** to review draft. - **To note:** Parish Deprivation Fund (previously LCTRS) the current fund is £325,000 reduced to £200,000 – a 38% reduction - from next year (2025/26) NBPC current allocation: £6,395.93 = 2.0% revised allocation of £200k using same percentage = £3,935.95 Difference of -£2,459.97 (38%)
80/24	**Ward matters:** - **Remembrance Parade 10/11/24:** Cllrs to confirm attendance and resolve a Cllr to lay poppy wreath on behalf of NBPC. - **To note** letter from Mr & Mr J Ziegler. - **To note** Draft minutes of SLCC Branch Meeting attended by G.N, ref: 8. Principal Authorities Flood Resilience Teams, presentation by Adam Jones Flood Management Officer (MKCC). As the PC received enquiries re blocked drains & gullies in NB. G.N has reported to MKCC via Report it but no response to date. - **To note** minutes of Community Forum meeting.
81/24	**Events:** - **To approve** cost & date for indoor cinema.
82/24	**Grant applications:** - St James Church re restoration of church bells. - Over 50's £87.50 re cost of film license.
83/24	**Community Centre:** - **To note:** MKCC Facilities Dpt have carried out inspection of roof lights in the Gym. A report will be prepared by MKCC Estates Dpt who will arrange quotes.
84/24	**Parks & Landscaping:** - **Edible Ave**: to review 2nd watering quote. - **To Note:** MKCC Confirmed placement of LFA will be nearer the bottom righthand corner of the Rec as the position discussed on 7/10/24 was not viable as would block usable area for events i.e Openair cinema and Bradfest.
85/24	**Allotments:** - **To note:** Water regs passed re Drill Hall allotments 23.10.24

New Bradwell Parish Council

Councilor's are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
29th October 2024

Meeting of New Bradwell Parish Council
on 4th November 2024 at 7p.m.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ

MINUTES

Present: S.Clawson, H.Clawson , A.Francis, N.Coxon, G.Newnham, , S.Barby, S.Sutcliffe.

75/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***T.Strutton***
76/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
77/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 7th October **2024**, *LGA 1972 Sch 12 para 41(1)* ***Resolved to approve.***
78/24	**Staff & Office:** - Staffing matter **Resolution: The council moved to close this portion of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), proposed by S.C and seconded by Cllr A.F to discuss staffing matters privately. Following a review of recent NJC pay scales and employee remuneration, the council resolved to approve an updated pay scale for the employee(s). The Chairperson declared the meeting reopened to the public, having concluded the confidential discussion under the Public Bodies (Admission to Meetings) Act 1960, Section 1(2).** - **To review:** quotes for office alterations including installing reception counter for security & safety of staff and re decoration owing to wear &

	tear and works to install reception counter. **Resolved to accept quote from Oliver Anderson Ltd** - **To note:** a recent review of documents stored on NBPC "Dropbox" a majority originally uploaded in Word format are being re-saved in Pdf format. **Noted** - To approve: Christmas/New Yr office closure 23rd Dec to 2nd Jan 2025 **Resolved to approve.**
79/24	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) - **To note** Financial Summary & spend to date **Noted** - **Draft Budget** to review draft. **Resolved to move item to next meeting agenda 2nd December 2024.** - **To note:** Parish Deprivation Fund (previously LCTRS) the current fund is £325,000 reduced to £200,000 – a 38% reduction - from next year (2025/26) NBPC current allocation: £6,395.93 = 2.0% revised allocation of £200k using same percentage = £3,935.95 Difference of -£2,459.97 (38%) **Noted**
80/24	**Ward matters:** - **Remembrance Parade 10/11/24:** Cllrs to confirm attendance and resolve a Cllr to lay poppy wreath on behalf of NBPC. **Resolved that chairperson Simon Clawson will attend and lay wreath on behalf of NBPC.** - letter from Mr & Mr J Ziegler **Noted, GN will draft reply for approval.** - Draft minutes of SLCC Branch Meeting attended by G.N, ref: 8. Principal Authorities Flood Resilience Teams, presentation by Adam Jones Flood Management Officer (MKCC). As the PC received enquiries re blocked drains & gullies in NB. G.N has reported to MKCC via Report it but no response to date **Noted. Resolved that Cllr A.Francis will raise the issue of the blocked drains and gullies at next Parishes Forum, as NBPC have reported these multiple times over the past several years and no action I being taken by MKCC Highways Team.** - **To note** minutes of Community Forum meeting. **Noted**
81/24	**Events:** - Cost & date for indoor cinema. **Resolved the following: to accept quote from Cinemas 4U, date decided was 21st December, a family Christmas themed film will be screened, and 100 tickets will be made available on a 1st come 1st served basis. A Facebook poll for applicable film choices will be posted once booking is secured.**

82/24	**Grant applications:** - St James Church re restoration of church bells. **The enquiry by St James Church for potential grant funding for restoration of the church bells was noted. Resolved that if grant application is received the PC would look on this in a positive light as the church and its heritage is of local significance.** - Over 50's £87.50+vat re cost of film license. **Resolved to approve under *LGA Sect 137***
83/24	**Community Centre:** - MKCC Facilities Dpt have carried out inspection of roof lights in the Gym. A report will be prepared by MKCC Estates Dpt who will arrange quotes **Noted**
84/24	**Parks & Landscaping:** - Edible Ave watering quote. **Resolved to accept 2nd quote from Woughton Community Council. G.N to confirm.** - MKCC Confirmed placement of LFA will be nearer the bottom righthand corner of the Rec as the position discussed on 7/10/24 was not viable as would block usable area for events i.e Openair cinema and Bradfest **Noted**
85/24	**Allotments:** - Water regs passed re Drill Hall allotments 23.10.24 **Noted**

Meeting closed 8.25pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 2nd December 2024 at 7pm
Venue: New Bradwell Parish Council Office, Unit 10 NBWS Ltd, St James Street, New Bradwell, Milton Keynes MK13 0BJ

Germaine Newnham
Parish Clerk
6th November 2024