New Bradwell Parish Council

Meeting of Parish Council on 16th March 2020 at 7.30 p.m. in the Parish Office, Unit 10, New Bradwell Workspace, St. James Street, New Bradwell.

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7.15 – 7.30 pm.

At the start of the meeting, councilors are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

271/20	**Update from the Clerk –** To note Clerks report
272/20	**Apologies for absence-** None
273/20	**Declaration of interest** in any matter on the agenda
274/20	**Minutes:** Approve the minutes of the Parish Council meeting on 17th February 2020
275/20	**Office/Parish staff:** To discuss the upgrade to a larger office. Germaine and I have thought this through and are of the opinion that it would be too big for our requirements.
276/20	**Finance:** **a.** Approve Bacs payments **b.** Approve Debit card expenditure **c.** Approve Financial Summary and Spend to date. (If applicable)
277/20	**Planning**: To note the Planning Permission for 4 Bounty Street (single storey rear extension) was granted.
278/20	**Ward Matters: -** To note the Parish Forum minutes where the parking on Bradwell Road and Bounty Street was added to their Action Log. -To discuss the letter to our local MP's if we are in agreement with other Town and Parish Neighbourhood Plans.

	- To discuss how we formulate a plan on how we move forward regarding the Community Orchard. Put on Social Media, Web page, Notices and a survey in the next newsletter. This will comply with the legislation required..
279/20	**Allotments**- To note the Caledonian Road allotments have been started. - The fencing at Drill Hall allotments has been mended. - To note that £5000, a grant from Milton Keynes Council, has been given to us for use on Caledonian Road allotments.

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.
- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Janette Chapman
Parish Clerk
10th March 2020

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New Bradwell Parish Council

Minutes of the Meeting of New Bradwell Parish Council held at 7.15pm on Monday 16th March 2020 at the Parish Office, Unit 10, New Bradwell Workspace, St. James Street, New Bradwell.

Present: J. Ziegler (Chair); D. Ziegler; G. Coddington; A. Francis; N. Coxon; R DeLaHaye

271/20	**Update from Clerk:** The Clerks report was read and noted
272/20	**Apologies for absence:** Janette Chapman (Annual Leave), Germaine Newnham (Illness), Tina Strutton (Illness)
273/20	**Disclosure of interest-** None
274/20	**Minutes**: The minutes of the meeting on 2nd March 2020 were approved and duly signed.
275/20	**Office/Parish Staff**: Staff feel that overall the move to the new unit would be too costly, and the unit is too big. PC agreed to continue to look for another unit that better matches our criteria.
276/20	**a.Invoices:** Invoices were agreed **b.Payment Authorisation**: Agreed **c.Financial Summary and Spend to Date** were noted and approved.
277/20	**Planning:** 4 Bounty Street application granted status was noted.
278/20	**Ward Matters:** Discussed and agreed that we support the agreement with other Town and Parish Neighborhood Plans. Discussed the Community Orchard and how to scope for support from the local community. Surveys on Facebook and paper were suggested, but it was suggested that previously we have not had a good response to surveys. Alan will draft a response to MKC asking for more suggestions on how we can accurately gauge true community support for the suggested location. We will also engage with the School to see if we can survey parents via children taking home surveys etc.

279/20	**Allotments –** MKC have fulfilled a £5000 grant towards the redevelopment of Calendonian Road allotments. Work is well underway at the site and is making good progress. We aim to continue the redevelopment work as best as possible during the coronavirus outbreak.
280/20	**Coronavirus –** Germaine is likely going to be off sick for all of this week due to an unrelated injury, and Janette is on annual leave. Therefore we will close the office this week and post notices on Facebook. Following Government advice, we have decided to implement a policy of closing the Parish Office to residents at this time, and are allowing both staff members to use their discretion and either work from home or from the office. Staff members will discuss arrangements with each other and only both go into the office together if they are comfortable. We will post a message on Facebook communicating the same, update our telephone voicemail message, and post a letter on the office door. As for the Parish Council meetings, we will discuss arrangements closer the time between Councillors and Staff and take a view on how to hold meetings. If possible (and legal) we can use virtual meeting technology to ensure safety of councilors and staff. Where necessary, if a member of the public needs something from the office, we can make appointments whereby we follow guidelines with distancing to fulfil any necessary requests. The Events committee will meet in future at an appropriate time to make decisions about upcoming events with the most up to date information. It is likely that the Easter Egg hunt will be rescheduled or cancelled, but will take that decision in due course.
281/20	**Ward Matters –** The Laurels was discussed as a resident has been emailing MKC to have them take action to make the site safe (broken glass etc). NBPC staff have also being trying to get MKC to action this. The site is now more secure, and the planned partial demolition / conversion to flats has been pushed forward.

The Chair closed the meeting at 20.15 p.m.

Signed……Chair of council

Date…….
Next Meeting 6th April, 2020 at 7.30 pm in the Parish Office.