Meeting of New Bradwell Parish Council
on 3rd November 2025 at 7pm.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ

MINUTES

Present: H.Clawson, T. Strutton, A. Francis, S.Sutcliffe, N.Coxon, G.Newnham.

68/25	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***S.Clawson, S.Barby***
69/25	**Declaration of interest:** *in any matter on the agenda. Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.* ***None***
70/25	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on **6th October 2025**, *LGA 1972 Sch 12 para 41(1)* ***Resolved to approve.***
71/25	**Staff & Office:** - 2026 meeting dates **RESOLVED to approve.** - Christmas/New Yr office closure from 23rd Dec to 2nd Jan 2026 **RESOLVED to approve.**
72/25	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) **RESOLVED to approve.** - Financial Summary & spend to date. **Noted** - To approve appointment of internal auditor **RESOLVED to approve** V. Mote. - Draft 2026/27 budget. The draft budget for the 2026/27 budget year was presented to Members for consideration. Owing to the absence of the Chairperson and one Councillor, it was **resolved** that Members would review the draft individually and submit any comments, adjustments, or suggestions

	for future projects ahead of the next meeting on **1 December 2025**, when the budget will be reconsidered in full. - **To note** a further £1,100 awarded to NBPC from the MKCC Household Support Fund(7) this is a share of the unclaimed funding, bringing total award £5,100. **Noted**
73/25	**NB Community Centre:** - To review and approve amended Car Park Re-Lining Quote **RESOLVED to approve** Amended Quote 10396 **Community Centre: £2,500.21** Changes: a) Deep cream instead of yellow. b) **Mobilisation & Sweeper Charges for both sites**. Previously quoted amount: £2,218.41 Amended Quote 10397 **NB Workspace: £326.60** Changes: a) Deep cream instead of yellow. b) No mobilisation & sweeper charges Previously quoted amount: £1,395.02 Mobilisation & sweeper charge total £2,057.07. This to be divided by NBWS Ltd and NBPC £1,028.85 each. - To review and approve alternative quote at increased cost to original received, Quote accepted on *23/05/25 min ref:23/05* from W.Tricks @£2,250 (inc vat) is no longer available to carryout the work - **To note** occupancy data report for community centre. **RESOLVED to approve** Clayton Brothers Ltd £ £2,200 +vat
74/25	**Ward matters:** - The Council **noted** a complaint from a Bounty Street resident regarding inconsiderate and potentially dangerous parking by a contractor working on a private residence. The contractor had parked on the pavement, blocking pedestrian access and obstructing the view of the road for drivers exiting New Bradwell School car park. It was clarified that the contractor was not employed by the Parish Council at the time of the incident. - **RESOLVED:** That the Council acknowledged the serious safety concerns raised and welcomed the matter being brought to its attention. Whilst the incident occurred during private work outside the Parish Council's control, the Council recognised the importance of safe parking practices by all contractors working in the area. - **Draft Contractors Code of Conduct RESOLVED:** That the Contractors Code of Conduct be approved and adopted with immediate effect. - **Environmental enforcement** officer David Barnes will be engaging with residents and vehicle owners on the wheelie **RESOLVED** bin and parking issue **Noted** that following a survey of St Marys & St Giles St carried out over a month that both streets post waste collection days (Thursday & Friday) approx. 85 wheelie bins were left on pavement continuously. Data has been shared with MKCC enforcement officer. - **History & Remembrance Committee** the Council considered the formation of a History & Remembrance Committee to explore potential New Bradwell history-related projects and oversee the organisation of remembrance events.

	- **RESOLVED:** That the committee be approved and titled the "History & Remembrance of New Bradwell Group".
75/25	**Grant applications:** - **Thames Valley Community Fund – CCTV Grant** The Council **noted** that its grant application to Thames Valley Community Fund for additional CCTV had been partly successful. The Council had applied for £7,000 and was awarded £3,500. - **RESOLVED:** That, under Section 137 of the Local Government Act 1972 and Section 31 of the Local Government Act 1997, a grant of £3,500 be approved to purchase a second CCTV camera (combined with the £3,500 Thames Valley Community Fund grant allocation above), and that the Clerk be authorised to confirm placement on the High Street with the CCTV supplier/operator and Thames Valley Police.
76/25	**Planning:** **To note:** Appeal Reference: AP-3754 Proposal: Change of Use of a single garage from a dwelling (Use Class C3) to facilitate a car detailing business (Use Class E) including a single storey side extension and internal alterations At:6 Rowlandson Way, New Bradwell, Milton Keynes, MK13 0FA, Reference: APP/Y0435/W/25/3370641PINS decision to dismiss the appeal against the refusal of 24/01666/FU. **To note:** Application Ref: PLN/2025/1935 **Noted** Proposal: Prior Approval for change of use of existing office (use class E) to four 1 bedroom residential flats (use class C3) with installation of bin and cycle store at 112 Newport Rd, New Bradwell, Milton Keynes, MK13 0AA https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002LyKz **To note:** Application Ref:PLN/2025/2016 **Noted** Proposal: Approval of details required by conditions 3 (Tree protection plan and AMS) and 4 (Materials) of permission ref. PLN/2025/0688 at THE WILLOWS, 4 Willow Bank, New Bradwell, Milton Keynes, MK13 0FD https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002XTBl **Noted**
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Meeting closed 7.48pm

Signed _____Chair of Council Date _ _/_ _/_ _ _ _