NEW BRADWELL PARISH COUNCIL

Grant application form

1 Applicant contact details

Name of organisation requesting a grant	
Contact name	
Position within organisation	
Contact address	
Daytime telephone number	
Email address	
Website address (if any)	
BANK DETAILS	
Bank	
Name on Account	
Branch	
Sort Code	
Account number	

Please note: Must be banked in the bank account designed for the organisation or project

2 About your organisation

Is the organisation a registered charity?	Yes/No *(please delete as relevant)*
If yes, please provide the charity number	
Is the organisation a charitable company limited by guarantee?	Yes/ No *(please delete as relevant)*
If yes, please provide the charity number	
Does the organisation have a written constitution or a set of rules?	Yes/No *(please delete as relevant)*
If yes, please attach a copy	
Is your organisation a new initiative?	Yes/No *(please delete as relevant)*
If yes, please submit a copy of your business or project plan and your budget	

3 Project details	
Project title	

Please provide a description of your project, explaining what the grant funding will be used for

Will the project be equally accessible to all?	
If no, please give details of any restrictions that may apply	

4 Financial details

Amount requested from the Parish Council	
Has your organisation received any previous grants from the Parish Council?	Yes/ No *(please delete as relevant)*
If yes, please provide details below	

Year	**Purpose**	**Total amount (£)**

Please provide a breakdown of estimated costs for your project below and attach copies of any quotes you may have obtained	
Description of estimated costs	**Amount (£)**
Total	

Is your organisation VAT registered?	Yes/ No *(please delete as relevant)*

By what date does your organisation request the funding?	
Has your organisation sought income from other sources *(eg fundraising, other grants)*	Yes/No *(please delete as relevant)*
If yes, please provide details below	

Alternative funding sources	**Amount (£)**	**Funding confirmed**

6 Declaration

"To the best of my knowledge, I believe that the information given both within this form and in the supporting material provided is correct. I understand that, if successful, I will be required to adhere to the policies and procedures as outlined in New Bradwell Parish Council's Grant Awarding Policy document, and to any monitoring arrangements that may be specified by the Parish Council at the time the grant is awarded.

In making this application I declare that the organisation to which the application relates subscribes to the principles of equal opportunities in all of its activities and is operated on a not-for-profit basis."

Signed	
Name *(please print)*	
Position within organisation	
Date	

If you require assistance in completing the application form or submitting the supporting information, please contact the Parish Clerk by email: clerk@newbradwell-pc.gov.uk or by telephone: 01908 313602.

An application form and a copy of the Parish Council's grant awarding policy document are available in digital format on request or from the website: www.newbradwell-pc.gov.uk

Please return your completed application form and any enclosures to the address below:

The Parish Clerk, New Bradwell Parish Council, Unit 10 New Bradwell Workspace, St James Street

New Bradwell, Milton Keynes, Bucks, MK13 0BL