

Flood and Water Management Team

Parishes Forum

13th June 2024

Sabina Kupczyk

Meet the team

Flood and Water Manager

Sabina Kupczyk

Team Management, Finance and Budget, Committees/Cllr Liaison and Members briefings, Policy development, Enforcement and Planning Overview, Project lead, Local Nature Recovery Strategy support, New City Plan technical expert

Principal Flood and Water Management Officer

Rachel Kilgallon

Planning Applications , Project Development and Project Support, New City Plan technical expert, strategic flood risk management, Liaison with internal and external partners on strategic projects, Flood investigations

Principal Flood and Water Management Officer

Douglas Dube

Enforcement Matters, Flood Investigations, Flood response support, Liaison with internal and external partners on flood and drainage matters

Flood and Water Management Officer

Owen Grove

Planning Responses, Project development and support, GIS (flood risk), Asset register, Flood resilience (Flood Groups Support)

Flood and Water Management Officer

Jennifer Okorie

Flood Resilience, Flood investigations and Flood enquiries, Project Support, supporting planning responses, s19 investigations

Flood resilience and SuDS Officer

Maryam Daniyan

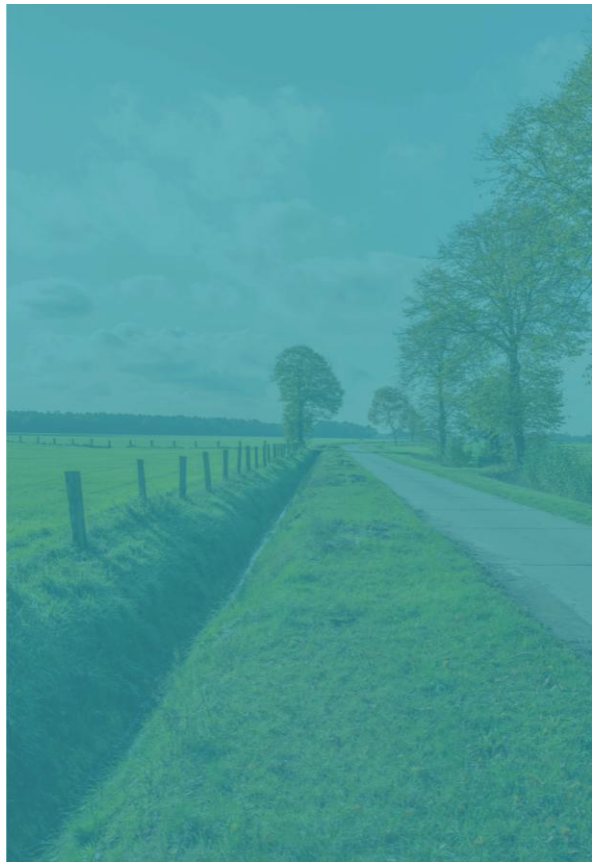
Supporting planning responses, support with GIS , Project support, Flood Investigations and Enforcement.

Flood resilience and SuDS Officer

Adam Jones

Supporting enforcement matters and planning responses, Flood response support, Liaison with internal and external partners on flood and drainage matters

Powers and responsibilities of the LLFA



Flood and Water Management Act 2010

Duty produce a Local Flood Risk Management Strategy

Duty to investigate flooding incidents, where appropriate (Section 19 and Flood Investigation Reports)

Duty to cretate and maintain Asset register (designation of significant flood risk assets)

Defines LLFA as Risk Management Authority and lead in emergency planning and recovery after a flood event

Powers to carry our works/projects to manage local flood risk (outside of IDB areas)

Responding to major applications

Statutory consultee providing technical advice on surface water drainage to LPA on major developments (10 dwellings or more)

Strategic Overview role for local flooding

Responsible for management of flood risk from surface runoff, ordinary watercourse (except those in IDB district) and groundwater

Lead responsibility for reducing flood risk in relation to:

Flooding from surface water

Flooding from groundwater

Flooding from ordinary watercourses (not main rivers)

Land Drainage Act 1991

Give permission for any changes to ordinary watercourses

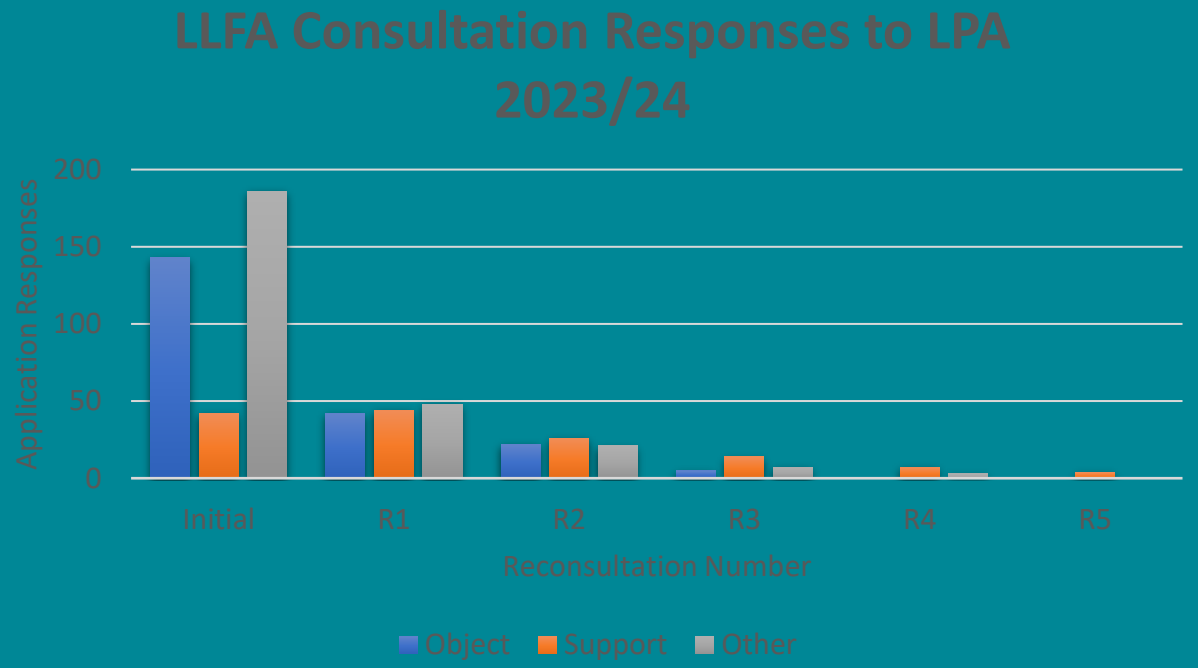
Use of permissive powers under the Act to enforce watercourse maintenance

Planning Advice (Statutory and Non-Statutory)

Responding to all major applications (10 dwellings or more, or over 1,000 sqm employment/commercial/leisure use) are required to provide SuDS under national planning policy.

Responding to non-major applications where we are asked to do so or if we feel there is a flood risk.

We provide Pre- application advise and liaison



Number of repeat consultation responses to the LPA from the LLFA in 2023/24, including major and minor applications.

Roles and Responsibilities- flood risk



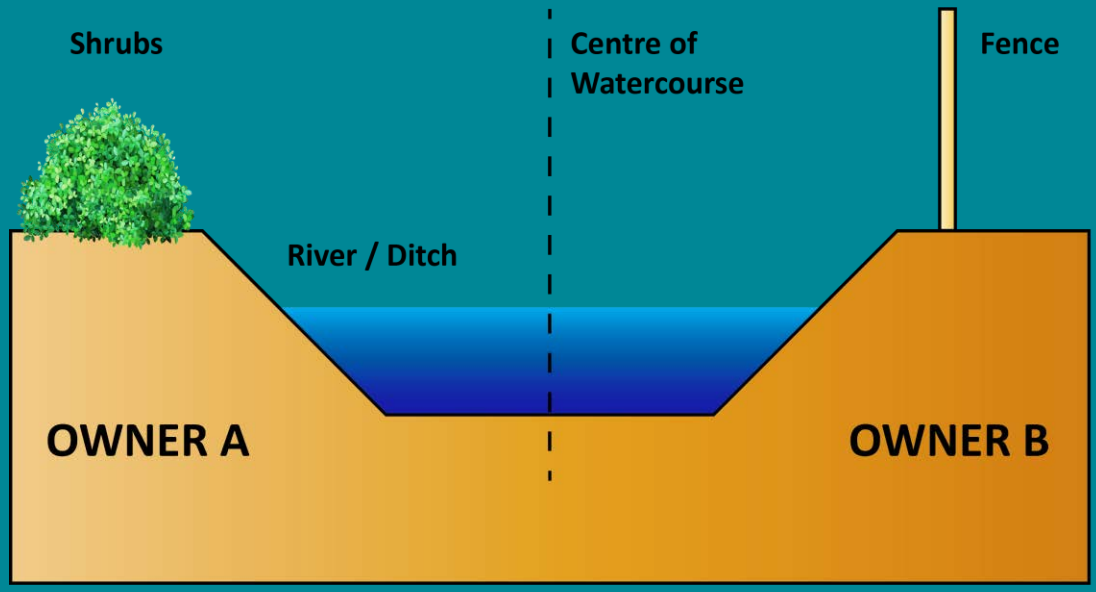
Riparian Owners

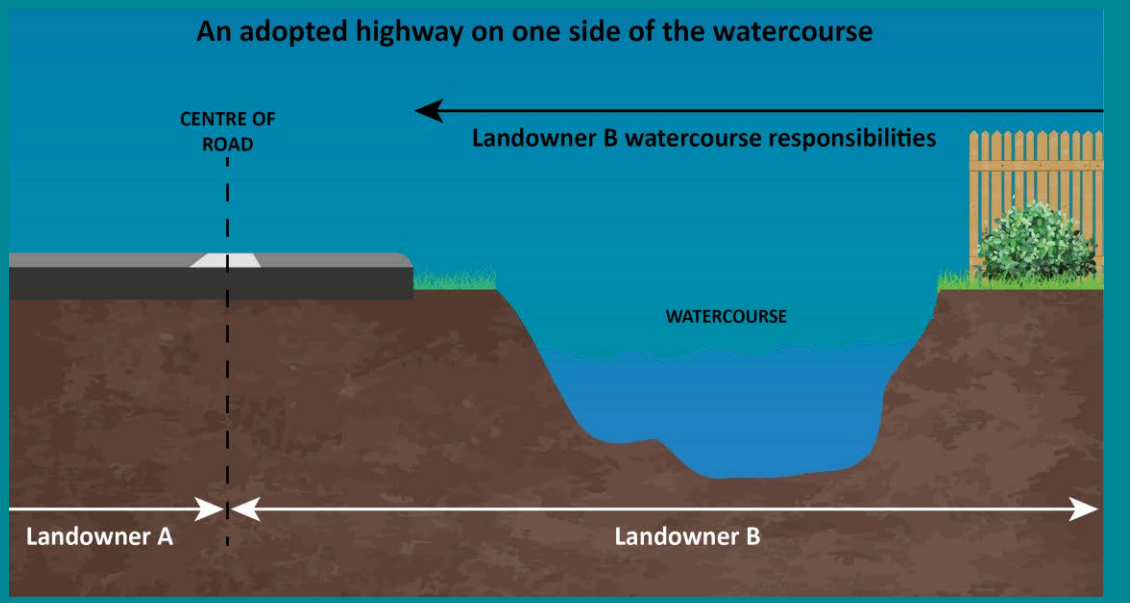
A riparian owner - somebody who has either a main river or an ordinary watercourse, such as a stream or culvert, running through, beneath or adjacent to the boundary of their land.

Riparian owners are **responsible** for:

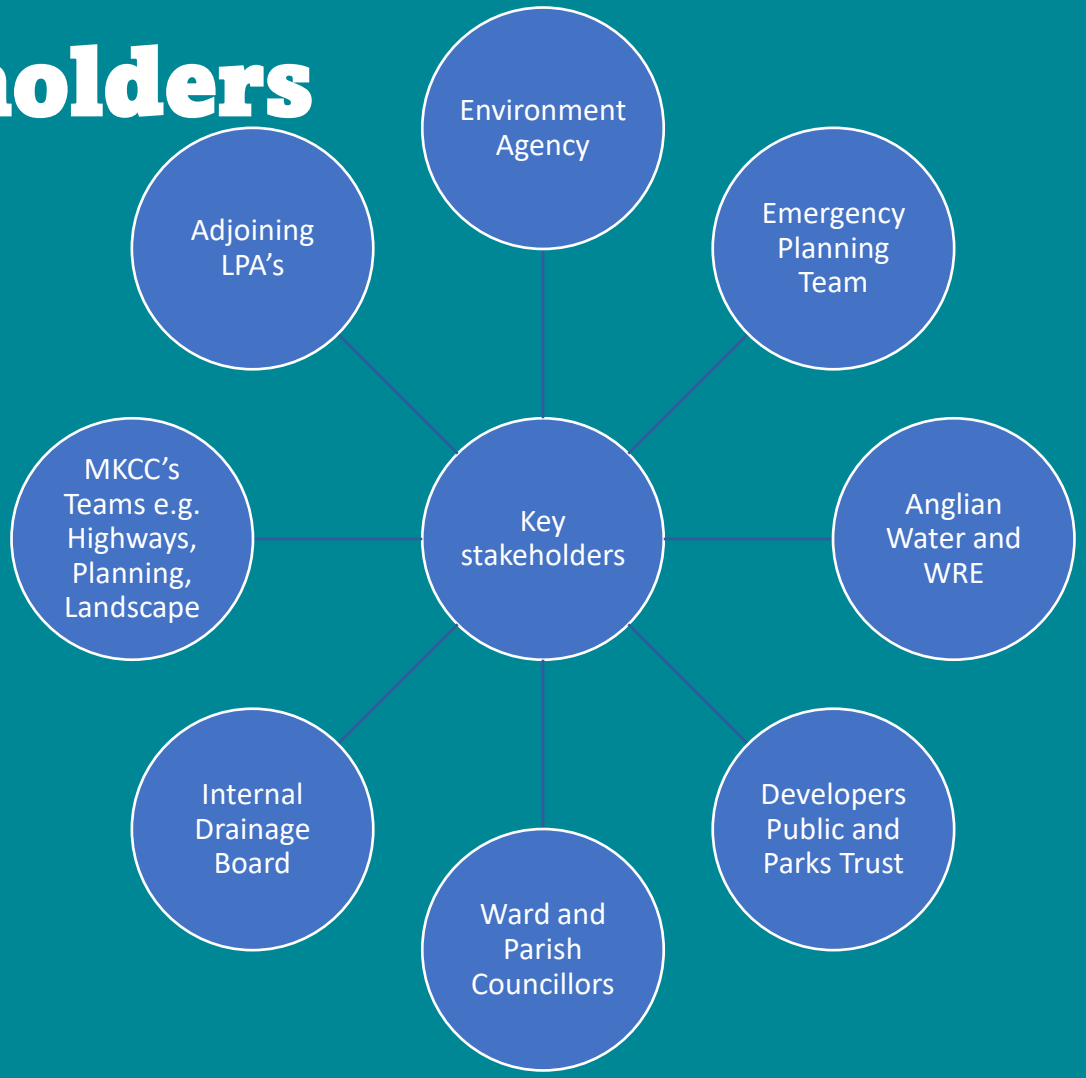
- clearing any in-channel natural or man-made blockages and keep any trash screens or assets such as culverts, weirs, mill gates clear of debris
- clearing vegetation that grows on banks or in the channel that may contribute to a blockage

Works in or around watercourse may require **consent**





Key stakeholders



Flood Incident response



Flood and Water Management team during and after flooding:

- Monitor weather forecast
- Support messaging/communications
- Record, monitor, adviser and investigate
- Work with partners on solutions and undertake formal s19 reports
- Undertake feasibility studies and where applicable take forward schemes for implementation
- Record and use information for future strategies and planning

Flood groups

- Support the community to sign up to flood warnings
- Develop a community flood action plan
- Prepare for flooding and take some actions to help during a flood event
- Develop knowledge of local flood risk
- Create a communication network such as through email, WhatsApp or Facebook to share information and warnings
- Identify vulnerable residents or frequently flooded areas.



Thank you

Useful resources:

Flooding - who to contact and when
Sandbag Policy
Riparian Responsibilities
Riparian Fact sheet
Report a Flood
Report a blocked gully or damaged drain cover

Milton Keynes City Council

Axiomb2

12 Hollister Chase, Shenley Lodge
Milton Keynes, Bucks, MK5 7DH
United Kingdom

Telephone: 07769700566
Email admin@axiomb2.co.uk

Invoice To:

Germaine Newnham
New Bradwell Parish Council
Unit 10 New Bradwell Workspace
St James Street
New Bradwell
Milton Keynes
MK13 0BL

SALES INVOICE

Invoice Date	18/07/2025
Due Date	17/08/2025
Invoice Number	SI-1197

Description	Price/Rate	VAT %	Net
To provide flowers/compost for baskets x 14 @ £28.84 each	403.76	20.00	403.76
To install x 14 liners into baskets once flowers are ready	103.00	20.00	103.00
June Monthly watering costs	271.92	20.00	271.92

VAT Rate	Net	VAT
Standard 20.00% (20.00%)	£778.68	£155.73

Total Net	778.68
Total VAT	155.73
TOTAL	**£934.41**

Notes:

Please make payment to:
Axiomb2
Account Number: 43582873
Sort code: 09-06-66

Axiomb2

12 Hollister Chase, Shenley Lodge
Milton Keynes, Bucks, MK5 7DH
United Kingdom

Telephone: 07769700566
Email admin@axiomb2.co.uk

Invoice To:

Germaine Newnham
New Bradwell Parish Council
Unit 10 New Bradwell Workspace
St James Street
New Bradwell
Milton Keynes
MK13 0BL

SALES INVOICE

Invoice Date	05/08/2025
Due Date	04/09/2025
Invoice Number	SI-1207

Description	Price/Rate	VAT %	Net
July Monthly watering costs	271.92	20.00	271.92

VAT Rate	Net	VAT
Standard 20.00% (20.00%)	£271.92	£54.38

Total Net	271.92
Total VAT	54.38
TOTAL	**£326.30**

Notes:

Please make payment to:
Axiomb2
Account Number: 43582873
Sort code: 09-06-66

VAT Registration Number GB 130359048

Website: www.noticeboardcompany.com
Phone: 02476 010076
Email: sales@noticeboardcompany.com



Classic 58 Post Mounted External Notice Board with Header

- Post mounted external notice board
- 58mm deep painted aluminium frame
- Zinc electroplated steel backboard for use with magnets
- Side hinged door with 4mm plexishock glazing
- Key lock with two keys supplied
- Shaped header panel with text and logo
- 5 Year Guarantee
- Supplied with set of 60/40 posts

About Classic 58

The Classic 58 external notice board has a 58mm deep aluminium frame painted in a chocie of colours, with a single side hinged door glazed with 4mm plexishock and is supplied with two keys. The board has a rapid swap door system which allows you to replace the door easily should it become damaged without the use of tools or removing the poster display. The board has an elastomer seal, anti-condensation vents and zinc electroplated steel backboard for use with magnets.

Frame Colours

Bordeaux/Burgundy RAL 3004, Green RAL 6005, Blue RAL 5010, Black RAL 9005, Red RAL 3020, Brown RAL 8017. Bespoke sizes and colours are also available on request. Please call sales on 02476 010076 for details.

Important

Please note that this product is not suitable for use with whiteboard marker pens.

Material and Standards

The Classic 58 has an aluminium profile EN AW 6060 - BS EN 573-3. The door is glazed with plexishock glazing which is a transparent organic UV blocking material with good shock resistance ISO 7032-2. Aluminium posts EN AW 6106, EN AW 6060 and EN AW 6063 - EN 755-2 providing high mechanical strength.

External Shaped Header

Headers are available in three different shapes dome, wave and straight. Normally the header panel is powder coated to match the frame, but you do have the option of a different colour header. The price includes text of your choice and logo if required. Please enter text as you would like it to appear in the box provided. The text can be in upper and lower case or all in capitals.

Logo Artwork

Website: www.noticeboardcompany.com
Phone: 02476 010076
Email: sales@noticeboardcompany.com

If you require a logo, please send a high resolution copy of your logo in a vectored epc file to sales@noticeboardcompany.com. Also advise the position the logo in relation to the text.

Once we have received your requirements we will email a proof. Headers are not printed until the approval of the artwork.

Post Mounting

Post mounted boards are supplied with two 60mm x 40mm aluminium posts with black top caps and a universal fixing system consisting of brushed stainless steel brackets and bolts. Post height 2600mm with 600mm to be embedded into a concrete base.

Additional Info

Please note the reverse of the backboard is supplied in silver regardless of the frame colour selected. If you require the reverse of the board to be powder coated to match the frame, please call sales for a quotation on 02476 010076.

Delivery

Delivery normally 20-25 working days. Please call if your order is urgent.

Guarantee

The Classic 58 has a 5 year guarantee against manufacturing faults.

Code	Size	Price
406000/416356	750 x 550mm wide (A2)	£706 + VAT
406001/416356	750 x 750mm wide (6 x A4)	£770 + VAT
406002/416356	1050 x 750mm wide (9 x A4)	£815 + VAT
406003/416356	1350 x 750mm wide (12 x A4)	£952 + VAT
406004/416356	1350 x 1000mm wide (A0)	£1033 + VAT
406080/416356	830 x 980mm wide (8 x A4)	£900 + VAT
406081/416356	1080 x 1330mm wide (16 x A4) gas struts	£1211 + VAT
406082/416356	1130 x 1600mm wide (21 x A4) gas struts	£1508 + VAT
6005	Green (RAL 6005)	£00 + VAT
5010	Blue (RAL 5010)	£00 + VAT
3004	Burgundy (RAL 3004)	£00 + VAT
9005	Black (RAL 9005)	£00 + VAT
8017	Brown (RAL 8017)	£00 + VAT
10MAG/2KEYS	10 extra strong magnets and set of 2 keys	£21 + VAT
20MAG/2KEYS	20 extra strong magnets and set of 2 keys	£30 + VAT
30MAG/2KEYS	30 extra strong magnets and set of 2 keys	£38 + VAT
40MAG/2KEYS	40 extra strong magnets and set of 2 keys	£46 + VAT
10MAG/4KEYS	10 extra strong magnets and set of 4 keys	£31 + VAT
20MAG/4KEYS	20 extra strong magnets and set of 4 keys	£39 + VAT
30MAG/4KEYS	30 extra strong magnets and set of 4 keys	£48 + VAT
40MAG/4KEYS	40 extra strong magnets and set of 4 keys	£56 + VAT

Website: www.noticeboardcompany.com
Phone: 02476 010076
Email: sales@noticeboardcompany.com



CONTRACT FOR EVIDENCE AND INFORMATION GATHERING SERVICE

For

New Bradwell Parish Council

Provided by

Crimewave

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1. Contract provision

To provide a rapidly deployed fully managed evidence and information gathering service to include:

- Provision of dedicated equipment
- Maintenance and service
- Installation and camera movements
- Loss and damage of equipment
- Review of CCTV and evidence gathering
- Production of evidential reports and statements to prosecution level

2. NEW BRADWELL PARISH COUNCIL requirements

A response and investigation of various offences, issues, and incidents in each area. The service needs to be controlled, supported, and managed as a complete service to ensure value for money, efficiency and to obtain the best result.

Typically, this will cover

- Fly tipping.
- Littering.
- Anti-social behaviour
- Identification of irresponsible dog owners
- Traffic counting
- Pedestrian counting

Cameras need to be provided and located as and when agreed with NEW BRADWELL PARISH COUNCIL.
Crimewave should control and operate the cameras and they are for the sole use of NEW BRADWELL PARISH COUNCIL.
Crimewave will review any data collected and will act as the data protection officer and controller of this data.
Reports will be provided to NEW BRADWELL PARISH COUNCIL and any relevant authority. Crimewave will act as NEW BRADWELL PARISH COUNCILs representative at this point with the Police or local authority in support of a prosecution.
Any evidential footage obtained will be stored by Crimewave and transferred to NEW BRADWELL PARISH COUNCIL by fully GDPR complaint means.

3. Aims and objectives

The following sets out the policy and guidelines of New Bradwell Parish Council on issues involved in the planning for, and actual deployment of New Bradwell Parish Council Re-Deployable (mobile) CCTV cameras (RCCTV).

It is important that all those who are likely to be affected by the deployment of the RCCTV cameras, those who are likely to request their deployment and all personnel involved in their operation have a clear understanding as to the circumstances in which the system will be deployed. The key objectives of The New Bradwell Parish Council RCCTV system are:

1. Assist in the detection of crime by providing evidence in criminal proceedings.
2. Deter crime, improve public safety, and enhance the general public's perception of safety.
3. Assist in the prevention and reduction of public disorder and anti-social behaviour.
4. Assist the tracking and apprehension of persons who are suspected of having committed a criminal offence.
5. Assist in identifying witnesses.

4. How this will be achieved

Crimewave will run this agreement in consultation with Germaine Newnham, Parish Clerk. The use, deployment location, image review of CCTV cameras and report preparation will be conducted by Crimewave. This is a fully inclusive equipment and labour agreement.

New Bradwell Parish Council will have the use of one rapidly deployable CCTV cameras.

- Lamp post mounted HD quality PTZ remotely operated cameras (permanent 240v power supply required) Including a SIM card for data communication.
- Crimewave will control and operate the cameras in any place within New Bradwell Parish Council area. The cameras will be for the sole use of New Bradwell Parish Council. They can be left in location as long as is required by New Bradwell Parish Council.
- On identifying any images of evidence or note Crimewave will attend site, download any footage, review and prepare a report to forward to the relevant authority. Crimewave will liaise with Police or local authority in support of a prosecution.
- Any evidential footage obtained will be stored by Crimewave for a maximum of 90 days unless otherwise requested by the relevant authority.

5. Area of deployment

The RCCTV system will normally be deployed upon request only within the boundaries of New Bradwell Parish Council designated area. The area will be subject to a detailed survey prior to deployment. Deployments outside this area will only be considered after full consultation with the relevant authority such as TVP or MKCC.

6. Criteria for deployment

The request for deployment must be compatible with the Aims and Objectives above and should normally cover one or more of the following circumstances:

- Deployment is requested or supported by the Police, MKCC or New Bradwell Parish Council
- Will assist in detection and arrest of perpetrators of a spate of particular crime(s)
- Is to respond to crime hotspots, anti-social behaviour or transient problems.
- For emergency planning incidents and public safety
- To support special Police or Council operations
- Is to assist in the detection and prosecution of “environmental crime” e.g. fly-tipping

All applications for the deployment of RCCTV cameras must take into consideration the Council’s responsibilities under the Data Protection Act (GDPR), the Human Rights Act 1998, the Regulation of Investigatory Powers Act 2000 and the Crime and Police Act 2013. Applications must also take the following requirements into consideration:

• Justifiable - there must be adequate reason to show that the cameras are an appropriate response. This will usually be shown by evidence of repeated complaints of past incidents, or intelligence on future incidents or events.

• General - the target of the surveillance must be in a public area or against unknown offenders. If a known individual(s) is the target this becomes ‘Direct Surveillance’, and the deployment will additionally have to be authorised under the Regulation of Investigatory Powers Act 2000.

• Reviewable - there must be a clear time limit for the duration of the deployment and an identified process of ongoing evaluation of the need for the cameras’ continued use in a specific location. Normal deployments will last up to four weeks; this may be extended but only in exceptional circumstances.

• Objective - there must be specified objectives to be achieved by the camera deployment and the achievement of these objectives should be monitored.

It is suggested that Crimewave and the environmental crime unit review the continued need for any deployed camera every four weeks.

Signage – RCCTV cameras will be mounted within public view and with clear signage indicating their use within the area. They should be mounted within the immediate vicinity of the cameras. It is worthy of note that should the cameras be moved in the same areas it is suggested to leave the CCTV signage in situ to prevent continued movement of signs.

7. Cost

Crimewave to supply and operate the outlined service agreement will be:

£6,100 + VAT per resource per 12 months (1 x resources required initially) This pricing is based on a 3 year agreement. Reduced to one year initially for Trial Purposes.

Additional charges:

Any camera movement will be an additional charge. This charge is levied by the MKCC streetlighting contractors when installing or removing the camera device from the powered lamp column. As of August 2024 the cost is £125 per install and £100 per take down. For ease of administration MKCC invoice Crimewave for these installations and Crimewave invoice New Bradwell Parish Council . No extra charge is added from Crimewave for this service.

STANDARD TERMS AND CONDITIONS OF PROVISION OF CONSULTANCY SERVICES

In these terms and conditions, Crimewave Limited is referred to as "CW" and the party to whom the Proposal is addressed is referred to as "the Client" (collectively "**the Parties**" or individually the "**Party**"), the services and deliverables are detailed in the Proposal. The offer outlined in our Proposal is open for acceptance by the Client for a period of 30 days after which the offer shall lapse, unless otherwise notified by CW.

1. The Agreement

1.1 The agreement made by the Parties comprises:

1.1.1 CW's written proposal issued to the Client in connection with the Services (the "**Proposa**l");

1.1.2 the Schedule of Charges where one has been included in the Proposal;

1.1.3 these terms and conditions.

Collectively the "Agreement" and shall be interpreted in the above order of priority in the event of any inconsistency or conflict with documents appearing later in the list taking priority over documents appearing earlier in the list.

1.2 The Agreement shall be deemed accepted by the Client upon the first of (i) the Client's signature of the Agreement, (ii) the Client's instruction to commence work, (iii) the Client's payment of any agreed fee.

1.3 Variations or additions to the Agreement can be made. However, both Parties must agree to the variation or addition in writing.

2. Provision of Services and Deliverables

2.1 CW undertakes that it will perform the services and supply the deliverables expressly described in the Proposal ("**the Services**") with reasonable skill and care and in a good and workmanlike manner.

2.2 CW may use consultants with appropriate skills and experience for the provision of the Services. CW may only replace those consultants with consultants of suitable experience and suitability.

2.3 CW agrees to deliver the Services within a reasonable time. Both Parties will use all reasonable endeavours to ensure any data requested by CW from the Client is provided pertaining to incidents and investigations.

3. Client's Obligations

3.1 CW may need access to the Client's facilities, information, and resources for and during the provision of the Services. If so requested by CW, the Client, without charge to CW, will provide access to these to the extent reasonably requested by CW and shall co-operate with CW to the extent reasonably required to achieve the objectives set out in the Agreement.

3.2 The Client acknowledges that, in giving any opinion or advice in the course of provision of the Services, CW relies on the information about the Client or any project described in the Proposal provided to it by the Client and does not seek to establish the reliability of such information; accordingly, the Client:

3.2.1 undertakes to provide complete and accurate information which is or may be relevant to the Services and to provide such other information as CW may reasonably request; and

3.2.2 warrants that any such information provided is accurate, complete and not misleading.

4. Fees and Payment

4.1 The Agreement sets out the proposed fees, costs and expenses for the Services ("**the Price**"). Fees based on time, consumables or equipment or on an estimate do not constitute a fixed price. CW may increase the Price (i) to reflect any variation to the Proposal requested by the Client; and (ii) to reflect any increase in supplier or equipment costs.

4.2 All fees, costs and expenses referred to in the Agreement are exclusive of VAT, sales and similar taxes of any kind.

4.3 Unless otherwise set out in the Proposal the Price shall be payable on a monthly basis within 30 days of invoice date.

4.4 CW may invoice the Client for Services performed notwithstanding completion of the Services has been delayed by the Client's failure to meet any Date.

4.5 Unless otherwise agreed in writing, the Client shall pay all fees, costs and expenses related to the Services upon presentation of CW's invoice.

4.6 If any invoice is not paid in full and cleared funds within 30 days of invoice date from presentation, CW may suspend performance of the Services and / or charge interest at the rate provided by the Late Payment of Commercial Debts (Interest) Act 1998 on any overdue amount from the due date until the date of actual payment of the overdue amount, whether before or after judgment.

5. Limitations and Exclusions

5.1 Each Party accepts liability without limit for death or personal injury to any person due to its negligence or the negligence of its employees.

5.2 In respect of any liability other than those falling within clause 5.1 above and subject to clause 5.4, each Party's total liability arising out of or in connection with the Agreement shall not exceed in aggregate 100% of the total fees payable by the Client under this Agreement.

5.3 Neither Party shall in any circumstances be liable to the other whether in contract, tort (including negligence) or otherwise for any loss of profit, loss of contracts, loss of benefit, loss of production, loss of availability, loss of data, loss of anticipated savings, loss of reputation, loss of goodwill or loss of use suffered or incurred directly or indirectly by the other Party, any consequential, indirect or special loss or damage howsoever arising and of whatsoever nature or any punitive or exemplary damages.

5.4 Nothing in this Clause 5 shall affect or limit the Client's obligation to pay sums properly due under the Agreement.

5.5 The express terms of this Agreement shall apply in place of all warranties, conditions, terms, representations, statements, undertakings and obligations whether expressed or implied by statute, common law, custom, usage or otherwise, all of which are excluded to the fullest extent permitted by law.

5.6 CW shall not in any circumstances be liable to the Client for any loss or damage resulting from a modification of, adjustment or repair to the results of the Services or from any use by the Client of such results in a manner outside the reasonable contemplation of the Parties at the time the Agreement was made. Any such modification, adjustment, repair or use shall be undertaken at the Client's sole risk.

5.7 CW shall have no liability to the Client to the extent that such liability would not have arisen but for a breach by the Client of its obligations under the Agreement and without limiting the foregoing CW shall not be liable for any failure to meet any Date if such failure would not have occurred but for the Client's failure to meet any Date or for the Client's breach of the Agreement.

5.8 CW shall not be liable for any defect, wastage or other loss whatsoever in, of or arising from equipment, hardware or software or other items or made available to CW by the Client ("Client Materials") which shall be held, worked on and used at the Client's risk.

5.9 CW shall not be responsible for any loss, damage, cost or expense arising from, or from any defect, mistake or inaccuracy in any Client Materials or information specified or supplied by the Client; any loss, damage, cost or expense arising there from shall be for the sole account of the Client.

5.10 Nothing in this Agreement shall limit a Party's liability for fraud, fraudulent misrepresentation or deceit.

6. Forecasts and Recommendations / Third Party Services

6.1 Statements made by CW relating to the Services, and all recommendations, opinions surveys and forecasts (together "Forecasts") in the Agreement, or any report, presentation or other communication are made in good faith on the basis of information available at the time and such Forecasts are addressed only to the Client. Whilst CW will use reasonable skill and care in the preparation of such Forecasts, neither CW nor any consultant employed or engaged by CW shall have any liability in relation to losses or damage incurred as a result of or in relation to the Client's reliance on such opinions or recommendations and Client acknowledges that such liability is a business risk of the Client.

6.2 Implementation of the results of the Services and the Client's completion of any project of which the Services form part may require the involvement or supervision of or giving advice to third parties engaged by the Client. CW strongly recommends that the Client obtain independent advice before entering into any legally binding commitment with any such third parties.

6.3 CW may, during its performance of the Services, make statements about or recommendations of third-party products, software, equipment or services. CW gives no warranty in relation to such products, software, equipment or services, and the Client shall rely solely on the warranties and remedies provided by any such third party with whom it may contract.

7. Termination

7.1 After completion of the minimum contract period, this contract will continue in force for a period of not less than 12 months and will automatically continue for further periods of twelve calendar months unless either party has given the other not less than 3 calendar months written notice of termination.

7.2 Upon termination under clause 8.1, the Client shall pay CW all sums due in respect of the Services provided and expenses incurred prior to termination.

7.3 Either Party may terminate the Agreement forthwith by written notice if the other Party commits an act of bankruptcy or goes into liquidation or is put into liquidation (other than for a proper commercial purpose and whilst solvent) or a receiver is appointed or an administration order is made in respect of it.

7.4 Either Party may terminate the Agreement forthwith by written notice if the other Party commits a material breach of the Agreement and has failed to remedy the breach within 45 days of receipt of a written notice from the other Party identifying that the breach has occurred.

7.5 Termination shall not affect any accrued rights or liabilities arising out of the Agreement.

8. Non-Solicitation

The Client shall not, either during the provision of the Services or for a period of six months from completion, employ or offer employment to any member of CW's employees. This shall not prevent the Client from employing or offering employment to a member of CW's project team who responds to an advertisement in the media.

9. Third Party Rights

No person or entity other than the Client shall have any rights to enforce any of the terms of the Agreement against CW.

10. Assignment

Neither Party shall assign the Agreement without the other Party's prior written consent (not to be unreasonably withheld or delayed).

11. Publicity

11.1 The Client agrees that CW may:

11.1 refer to the Client on its client lists and refer to the nature of the Services contracted for provided that the Client is not identified.

11.2 Neither Party shall make any statement about the Services to the press or the public without the other Party's written consent.

12. Waiver

No failure, delay or indulgence by either Party in exercising any power or right under the Agreement shall operate as a waiver of that power or right.

13. Notices

13.1 Where the Client is required to give notice in writing to CW, the notice must be addressed to the individual who signed the Agreement at the address set out in the Agreement with a copy to the Managing Director at the then current registered office address of CW.

13.2 Where CW is required to give notice in writing to the Client, the notice will be addressed to the person who signed the Agreement (or that person's successor) at the address stated in the Agreement (or current place of business if CW knows this to be different).

13.3 All notices in writing must be sent by post or delivered by hand to the addressee.

13.4 In the absence of evidence of earlier delivery:

13.4.1 a notice sent by post will be deemed to have been served two business days after posting;

13.4.2 a notice delivered by hand will be deemed received on delivery.

14. Force Majeure

Neither CW nor the Client will be liable for any failure to perform their obligations, or delay in the performance of their obligations, if the failure or delay is due to causes outside their reasonable control. Neither CW or the client will be held responsible for a third party's fraudulent or criminal act.

15. Severability

If any provision or part of a provision of the Agreement is held to be invalid, illegal or unenforceable that part shall be severed and the remaining provisions shall continue to be valid and enforceable as if the Agreement had been executed with the invalid provision omitted.

16. Entire Agreement

This Agreement constitutes the entire and only agreement in relation to the Services and deliverables and supersedes all prior agreements, representations, understandings or discussions. Any terms or conditions which the Client purports to apply under any purchase order, confirmation of order, specification or other document do not form part of this Agreement. The Client acknowledges that any agreement, representation, understanding or discussion it wishes to rely upon has been recorded in the Agreement and that no reliance has been placed upon any agreement, representation, understanding or discussion that has not been embodied in this Agreement.

17. Applicable Law & Jurisdiction

The Agreement shall be governed by and construed in accordance with the laws of England and Wales and any dispute arising out of or in connection with the Agreement will be subject to the exclusive jurisdiction of the English Courts.

Contract for Information and Evidence Gathering Services

NEW BRADWELL PARISH COUNCIL accepts the contract for a period of 12 months.

Starting from Service will commence on 1st Day of deployment.

Concluding 12 months from first day of deployment

This pricing is based on a 3 year agreement. Reduced to one year initially for Trial Purposes.

Price £6,100 + VAT per annum for a 1 year period/ Per resource (1 resource required)

Total: £6100 + VAT Per Annum

As of August 2024 the cost is £125 per install and £100 per take down which is the charge from Ringway.

Signed on behalf of NEW BRADWELL PARISH COUNCIL by

Name (PRINT) **Germaine Newnham**

(SIGNATURE) _____

Position **Parish Manager**

Address
New Bradwell Community Centre
Church Street
Milton Keynes
MK13 0DA

Date _____

CONTRACTOR NAME - Crimewave Ltd

Name (PRINT) Luke Denton

(SIGNATURE) Luke Denton

Position

Address Hales Folly Farm
Hartwell Road
Hanslope
Milton Keynes
MK19 7BX

Date 09/07/2025

D & L Environmental

"Creating a cleaner environment "

Invoice: NBPC00335
Date: 1/09//2025
Email: dlenvironmental168@gmail.com
Tel: 07909520793

Week beginning	4th August	2025	3.5hrs	@ £17.50 = £61.25
Week beginning	11th August	2025	5hrs	@ £17.50 = £87.50
Week beginning	18th August	2025	5hrs	@ £17.50 = £87.50
Week beginning	25th August	2025	5hrs	@ £17.50 = £87.50

Total costs £323.75

Payment details
Natwest Bank
Account number: 85655996
Sort code: 60-04-09

HOUSEHOLDER PLANNING PERMISSION APPROVED

Archbold Solicitors
32 Bellegrove Road, Welling, United Kingdom, DA163PY

Applicant: Owner / Occupier

Application ref: PLN/2025/0435

Proposal: The reduction of boundary brick wall height from approximately 1.80m to 1.20m, retention of existing metal gates (part retrospective) **at** 84 NEWPORT ROAD, NEW BRADWELL, MILTON KEYNES, MK13 0AA

Valid on: 9 May 2025

Decision: In accordance with your application for the above development, accepted on the date above, in exercise of its powers as the local planning authority under the Town and Country Planning Acts and related and subordinate legislation, Milton Keynes City Council hereby **approves permission subject to conditions** listed below.

Some conditions listed may require further details to be submitted for approval before any works or use may commence. If conditions are not complied with, formal action can be taken against the developer and/or landowner.

Conditions (1)

1 The development hereby permitted shall be carried out in accordance with plans/drawings ref. Received 09/05/25 - p2f/uk/1239225/1663458 - Location Plan, Site Plan, Proposed Elevations, unless as otherwise required by condition attached to this permission or pursuant to an approval of an application made under Section 96A of the Town and Country Planning Act 1990.

Reason: For the avoidance of doubt and in the interests of securing sustainable development.

Date of decision: 18 July 2025

Jon Palmer, Head of Planning

Standing informatives

Milton Keynes City Council takes a positive and proactive approach to development proposals, working with applicants or their representative in a positive and proactive manner by operating in line with its Customer Charter, offering a pre-application advice service, having clear policy on when amendments will or will not be pursued or accepted, suggesting solutions to secure a successful outcome where appropriate and feasible, and informing applicants or their representative of any likely recommendation of refusal prior to a decision.

Unless expressly applied for and stated in the description above, this decision conveys no approval of an associated planning consent (such as listed building or advertisement consent).

Any deviation from the approved plans/drawings and/or details should be discussed with the local planning authority in advance. This includes circumstances where the applicant/developer subsequently identifies inaccuracies with the approved documents or conflict with other regulatory requirements. A formal application to secure a revised permission is likely to be necessary. Failure to secure necessary approval may result in the commencement of enforcement proceedings.

Right of appeal

If you are aggrieved by the decision of the local planning authority to grant permission for your proposal subject to conditions, then you can appeal to the Secretary of State.

Appeals must be made using a form available from the Planning Inspectorate at www.gov.uk/planning-inspectorate . The Secretary of State need not consider an appeal if it seems to them that the local planning authority could not have granted permission for the proposal or could not have granted it without the conditions they imposed, having regard to statutory requirements.

Purchase notices

If permission is granted subject to an unacceptable condition, and the owner of the property claims that the property has consequently become incapable of reasonably beneficial use in its existing state and cannot be rendered capable of reasonably beneficial use by the carrying out of any development/work which has been or would be permitted, the owner may serve on the Council a purchase notice requiring that Council to purchase their interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990.

Other regulatory matters

This is a decision under planning legislation only. It does not convey a decision under, or override, supersede or negate, any other legislation or the need to comply with restrictive covenants under civil law.

You can get further information on the need for Building Control approval at www.milton-keynes.gov.uk/planning-and-building/building-control.

The applicant and/or developer is reminded of the need for separate consent to carry out any works in the adopted highway. Further information is available at www.milton-keynes.gov.uk/highways.

Anyone intending to carry out work described in the Party Wall Act 1996 must give adjoining owners at least 2 months' notice in writing of their intentions. You can find out more at www.gov.uk/party-walls-building-works .

FULL PLANNING PERMISSION REFUSED

Mr Lee Randall
Ranwood Designs Ltd, 15 Duncan Close, Moulton Park,
Northampton, United Kingdom, NN3 6WL

Applicant: Owner / Occupier

Application ref: PLN/2025/0524

Proposal: Demolition of existing garage and proposed erection of single storey building to form guest tattoo studio with new rear access gate **at** 75-77 NEWPORT ROAD, NEW BRADWELL, MILTON KEYNES, MK13 0AH

Valid on: 2 April 2025

Decision: In accordance with your application for the above development, accepted on the date above, in exercise of its powers as the local planning authority under the Town and Country Planning Acts and related and subordinate legislation, Milton Keynes City Council hereby **refuses permission** for the following reason(s):

Refusal(s) (5)

1 The proposed development, due to its increased footprint, height and projection towards/on the rear boundary, would result in a disproportionately large structure that would not appropriately respond to the largely residential character context of the area. Due to the overall massing and scale of the proposal, the outbuilding would fail to exhibit a positive character and is not of an appropriate scale, and would be out of keeping with the character and pattern of development within the locality. The proposal is therefore contrary to Policies D1, D2 and D3 of Plan:MK.

2 The proposed development, by reason of its height and depth and location, would extend across the majority of the boundary with 73 Newport Road, leading to an unacceptable degree of overshadowing and overbearing impacts on the occupants of that residential property. The adverse impacts would be

Date of decision: 7 July 2025

Jon Palmer, Head of Planning

exacerbated due to the small size of the rear garden at 73 Newport Road. The proposal is therefore contrary to Policy D5 of Plan:MK.

3 The proposed outbuilding would be sited within rear amenity/garden space of the first floor flat on site. In addition to a negative reduction in available amenity space for the flat, the use of this space by staff and customers would negatively compromise the privacy, and usability of the outdoor amenity area by the resident(s). Furthermore, the increased scale of the proposed outbuilding would further reduce available outdoor amenity space for the resident(s) to an unacceptable level. The proposal is therefore contrary to Policy D5 of Plan:MK.

4 The proposed development does not provide adequate off street parking to meet the needs of the development, and fails to provide mitigating circumstances to justify the shortfall. The presence of some on-street parking in the area is in significant demand, and availability is limited. No parking surveys have been provided to demonstrate the applicant's assertion that parking is available, while, given vehicular access to the rear is narrow, additional traffic generation would be inappropriate in this location. Given the amount of parking requirement generated by the proposal, it is therefore likely to have significant potential to lead to severe safety concerns within the locality. As such, the proposal does not comply with Policies CT2 and CT10 of Plan:MK.

5 The proposal fails to demonstrate appropriate provision for commercial waste storage and management. Given the potentially hazardous nature of waste from tattoo studios, the absence of a waste strategy, and the duel commercial and residential use of the site, the development poses a risk to public health and safety, contrary to Part C of Policy D5 of Plan:MK.

Your attention is drawn to the following (1)

1 For the avoidance of doubt, the documents subject to this refusal are plans/drawings ref:

Received 14/03/2025:

Proposed Plan and Elevations, Drawing Number 024 – 084 – 002, Revision A.

Location and Block Plan, Drawing Number 024 – 084 – 003, Revision -.

Standing informatives

Milton Keynes City Council takes a positive and proactive approach to development proposals, working with applicants or their representative in a positive and proactive manner by operating in line with its Customer Charter, offering a pre-application advice service, having clear policy on when amendments will or will not be pursued or accepted, suggesting solutions to secure a successful outcome where appropriate and feasible, and informing applicants or their representative of any likely recommendation of refusal prior to a decision.

Right of appeal

If you are aggrieved by the decision of the local planning authority to refuse permission for your proposal, then you can appeal to the Secretary of State. There are timescales associated with an appeal. In certain

circumstances this can be as little as 28 days. Please contact the Planning Inspectorate for details of how to appeal.

Appeals must be made using a form available from the Planning Inspectorate at www.gov.uk/planning-inspectorate. The Secretary of State need not consider an appeal if it seems to them that the local planning authority could not have granted permission for the proposal or could not have granted it without the conditions they imposed, having regard to statutory requirements.

If you intend to submit an appeal that you would like examined by inquiry, then you must notify the local planning authority and Planning Inspectorate (inquiryappeals@planninginspectorate.gov.uk) no less than 10 working days before submitting the appeal. Further details can be found online at www.gov.uk/planning-inspectorate.

Purchase notices

If permission is refused, and the owner of the property claims that the property has consequently become incapable of reasonably beneficial use in its existing state and cannot be rendered capable of reasonably beneficial use by the carrying out of any development/work which has been or would be permitted, the owner may serve on the Council a purchase notice requiring that Council to purchase their interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990.

Other regulatory matters

This is a decision under planning legislation only. It does not convey a decision under, or override, supersede or negate, any other legislation or the need to comply with restrictive covenants under civil law.

EMERGENCY PLAN



Version: 1 – January 2019

Reviewed: September 2025

FOREWORD

New Bradwell Parish Council has commissioned this document to provide a basis for assisting their community in the event of an emergency. It has been compiled by the Emergency Planning Unit of Milton Keynes City Council in conjunction with the parish council. The format of the document is intended to assist members of the parish council to quickly evaluate an emergency situation and immediately respond to a range of emergencies that might affect New Bradwell, before the arrival of the emergency services or support their efforts following their attendance.

The range of emergency situations described in this plan is considered by the Emergency Planning Unit to be the most likely events which might affect New Bradwelll. The supporting appendices containing information about who can help and in what way, have been completed by parish councillors utilising local knowledge. Some information within the appendices is sensitive as it concerns personal details, hence the document classification. The Emergency Planning Unit recommends that people are approached for permission to include their details in this ready to hand format so that parish councillors who respond to an emergency affecting the parish can ensure that vulnerable people in the community are safeguarded.

The completed document should be approved at a Parish Council meeting, and copies distributed to Parish Councillors. Copies should be numbered and in the event of non election, passed to incoming councillors. The Parish Council may at their discretion, recruit suitable members of the community to assist in emergencies and give them copies of the plan for this purpose.

To prevent the plan from losing currency as the community changes, which would affect the quality of information in the appendices, procedures may need to be reviewed if the response to emergencies in the parish indicates an alternative approach should be taken. These changes should be incorporated immediately in order to maintain the value of the document and complete revisions undertaken annually and approved at a council meeting.

1. Introduction

Most emergencies are dealt with routinely, by the joint response of the emergency services, local authorities and the major utility companies. However, there may be times when the emergency services are unable to provide their normal swift assistance because deep snow, flooding or storm damage might delay their attendance or they might already be involved in an emergency elsewhere and the community will need to start helping itself. The first priorities are to address the safety and short term welfare needs of anyone involved, especially the most vulnerable and if there is a plan in place the community may be able to cope with the situation better.

2. Aim

To provide an Emergency Plan that will increase the resilience of the affected community within the boundary of New Bradwell Parish.

3. Objectives

- Identify the risks to the community and related response actions that might be taken
- Identify vulnerable people in the community who might be affected by an emergency
- Identify resources in the community available to assist during an emergency
- Provide key contact details for the Parish Council Emergency Co-ordinators

4. New Bradwell Parish

New Bradwell Parish is made up of the New Bradwell area and at the time of writing, the number of residents in New Bradwell Parish is approximately 3,509 [2021] – *Census*.

The Parish has the following facilities and organisations, with the contact details shown at Appendix F:-

Resources	**Name and Address**
Schools	New Bradwell School, Bounty St,MK13 0DQ 01908 312244 admin@newbradwellschool.org.uk www.newbradwellschool.com
Nursery & Day Care	Acorn at New Bradwell, address as above Tel and Email: 01908 310341 newbradwell@acornchildcare.co.uk and
GP Surgery	Oakridge Park, 30 Texel Close, Oakridge Park, Milton Keynes,MK14 6GL 01908 221180 or Purbeck Health Centre, Stantonbury, Milton Keynes, MK14 6BL 01908 318989.
Businesses	BUSINESSES, DO YOU WANT THEM ALL LISTED?
Local Amenities	???
Voluntary Organisations	TBC
Faith Groups	All churches?
Parish Groups	Do you want all CC groups?

5. Parish Council Emergency Co-ordinators (PCEC)

The Parish Council has allocated lead areas for completing the appendices of this plan as in the table below.

Name of PCEC	Address	Contact numbers- home / work / mobile	Lead area
			Risk Assessment
			Vulnerable register
			Resources list
			Community skills
			Useful buildings

Any member of the Parish Council may find it necessary to lead and co-ordinate the community's response to an emergency incident and act as a link between the statutory emergency services and the community.

6. Emergency Grab Bag

Each PCEC is advised to have a small bag, easily accessible, which contains a few useful items, i.e. copy of the Parish Emergency Plan, torch and batteries, map, a note to remember your mobile phone/ charger and a notebook & pen. It will be important to make a note of any decisions/ actions taken during an emergency (or as soon after as possible).

7. Risk Assessment

The assessments of possible risks that might affect New Bradwell Parish are shown at Appendix A. These assessments enable a focus on the highest risks so that limited resources available to the community are best utilised. The risk assessments are not definitive, simply a guide to what might occur and what might be done to limit the effects of a possible emergency. The assessments do not assume that the highest risk is more likely to occur or have the greatest impact. The list of risks and mitigation measures is not exhaustive and should be updated as necessary by the lead PCEC in conjunction with the Emergency Planning Unit.

8. Resources List

Resources within the community and the skilled personnel to use them are of benefit to the community in enabling an initial response prior to the arrival of the emergency services. This intervention could reduce the impact of the emergency. Details of the resources and how to access them are listed at Appendix B. Identification of additional resources or other changes should be reported to the lead PCEC who will initiate updating of this document.

9. Community Skills

There is a range of experienced people living in the community who may be able to offer valuable assistance during an incident before the emergency services are able to attend. Details of these people and their skills are listed at Appendix C and changes should be reported to the lead PCEC to amend the plan.

10. Vulnerable Register

Local individuals within the parish may require help during an emergency because they may be more affected than most people, or have greater difficulty in dealing with an emergency, such as the elderly, the young, those with disabilities etc. Identification of all the vulnerable within the community is not simple and, indeed, may be restricted because of the Data Protection Act. Developing good neighbourliness and organising a door-to-door warning and welfare checking scheme is one of the most useful and adaptable elements of a community level emergency plan. Where Neighbourhood Watch schemes exist, consideration should be given to how this concept may be expanded in a crisis. However, individuals at risk should be asked to give their consent to their details being recorded in the plan so they can be helped during an emergency. Having given their consent, it is incumbent on all plan holders to respect people's privacy and protect personal contact details for use only in an emergency.

There may also be groups of vulnerable people within the community, e.g. residential home, children's nursery, day centres. They should all have emergency / business continuity plans of their own but linking up together will increase the community's resilience.

Consideration should also be given to any health situations which may occur, e.g. seasonal flu, influenza pandemic, heatwave or extreme cold. Having a list of those most vulnerable to such situations will mean that you can check on their wellbeing via a simple phone call or visit and call for appropriate assistance (i.e. GP, ambulance, NHS Direct) should this be necessary.

Details of Vulnerable People are at Appendix D and changes should be reported to the lead PCEC to update this document.

11. Emergency Centres

If people are unable to access their homes or businesses because of an incident or need to be evacuated, it is important to be able to provide them with shelter as soon as possible. Having appropriate buildings identified with details of the key holder(s) will mean that people can get to a place of safety in the quickest possible time.

Milton Keynes City Council's Emergency Planning Unit holds details of identified Rest Centres across Milton Keynes. The Rest Centres identified within the boundaries of New Bradwell Parish are Rest Centres outside New Bradwell which may be selected to support evacuees from New Bradwell are at:

A list of buildings suitable for use as Emergency Rest Centres, with contact details to enable them to be opened, is at Appendix E and amendments to the list should be notified to the lead PCEC for updating of the plan.

12. Action in an emergency – sudden emergencies without notice

An emergency such as a road traffic accident will occur without prior notice. You may become aware of this type of incident before the emergency services arrive, in which case the steps at **(a)** are appropriate. Alternatively, you may not know about the incident until after the emergency services have arrived on scene, in which case the actions at **(b)** are more appropriate.

(a) For sudden onset emergencies where you arrive at the scene before the emergency services:

- The first **PCEC** to arrive on scene should evaluate the effects of the incident as quickly as possible – see column (b) at Appendix A – e.g. is the whole parish without power or only part, what property is at risk downwind if there is smoke drifting from an incident site?

- Quickly report the incident by calling 999 and following the mnemonic '**CHALET'** (see below) which is used by the emergency services to assess emergencies. **Whoever does this task should not become directly involved in the incident until the emergency services have been informed.**

- If people have been hurt by the incident, either help deliver first aid or contact someone close with the appropriate skills – see Appendix C

- Check in the plan for resources and volunteers who can help – see Appendices B and C. Contact them and ask them to assist.

- Check whether there are any vulnerable people or groups who might be affected by the emergency and arrange to alert / evacuate or support them as necessary – see Appendix D. Note: In emergencies where there might be a hazardous material that people would be exposed to should they be evacuated from their premises, it may be advisable to shelter in the building with windows closed.

- Contact other Parish Council members and arrange to meet at the :(or other designated place) as appropriate.

- Appoint someone to co-ordinate actions of the Parish Council members and to be the Single Point of Contact for the emergency services when they arrive at the scene.

- Record decisions and actions in your notebook, together with times.

- Liaise with the emergency services when they arrive and advise them of actions taken.

- Follow further directions from the emergency services.

EMERGENCY SERVICES INCIDENT REPORTING MNEMONIC '<u>CHALET</u>'

Casualties:	approximate number of fatal, injured and uninjured victims;
Hazards:	list those present and potential;
Access:	best access routes for emergency vehicles and possible rendezvous points;
Location:	exact site of the incident, preferably including postcode;
Emergency:	which emergency services are present, and others required;
Type:	type of incident including brief details of types and numbers of vehicles, buildings, aircraft etc. involved.

(b) For sudden onset emergencies where the emergency services arrive before you do:

- Report to the Police Officer in charge of co-ordinating the response at scene.
- Inform him / her that you are from the Parish Council and would like to assist if there are tasks that can be done to support the emergency services, such as care for those affected by the emergency who do not require medical attention.
- If given a task by the emergency services, contact other members of the Parish Council and arrange to meet at a suitable location to undertake the task.
- Brief other members of the Parish Council and arrange for someone to co-ordinate support efforts.
- Unless otherwise engaged, continue as the single Point of Contact for the emergency services.
- Other members of the Parish Council should check whether there are any vulnerable people or groups who have been affected by the emergency and arrange to evacuate or support them as necessary.
- Consider opening the : as an Emergency Rest Centre for people affected by the emergency. Provide refreshments, warmth, support and such care as you are able.
- Where people seem particularly affected by an emergency request the emergency services contact Social Services support from Milton Keynes City Council.
- In the event people have been made homeless by the emergency, assist them regarding alternative accommodation – private homeowners may have insurance policies that provide alternative accommodation. Those without might have friends or relatives they can stay with temporarily. In other cases, contact Milton Keynes City Council Housing Department.

13. For slow onset emergencies:

There may be occasions when there is a warning period before an emergency occurs. Examples are flooding where heavy rainfall will precede the flooding or influenza epidemics where cases occur elsewhere before affecting local inhabitants.

- When the risk becomes more likely, e.g. heavy rainfall leading to rises in local streams or national and local news advises of an imminent risk, contact other Parish Council members and arrange to meet at the
  - Arrange to alert people at risk from the emergency with particular emphasis on vulnerable people and groups.
  - If necessary, arrange for monitoring of the situation so that response measures can be implemented without delay.
  - Identify suitable and available resources and volunteers from Appendices B and C to support the response to the emergency when it affects the community.
  - Record decisions and actions in your notebook, together with times.
  - Liaise with the emergency services if and when they arrive and advise them of actions taken.
  - Follow further directions from the emergency services.

NOTE

REMEMBER TO TAKE ALL REASONABLE STEPS TO AVOID CAUSING HARM TO YOURSELF AND OTHERS AND ALWAYS CALL 999 BEFORE IMPLEMENTING THE PARISH COUNCIL EMERGENCY PLAN

APPENDIX A - POSSIBLE RISKS AFFECTING STOKE GOLDINGTON

Risk	Possible effects	At risk locations and Vulnerable people	Parish Council Response Actions
(a)	(b)	(c)	(d)
(a)	(b)	(c)	(d)
Electricity failure	Loss of heating, lighting and cooking facilities.	**<u>At-Risk Locations</u>** Some parts of the New Bradwell may be more susceptible than others. **<u>Vulnerable People</u>** People with electric heating and cooking only Elderly / young at hypothermia risk Dependence e.g. Home dialysis patients.	**<u>Sudden emergency without notice</u>** 1. Evaluate effects -see columns (b) and (c) 2. Report failure to Central Networks **08000 568 090** 3. Consider available resources that can be utilised. 4. Consider moving vulnerable people to Reading Room to keep warm. 5. Consider asking public houses for catering support.
Risk	**Possible effects**	**At risk locations and Vulnerable people**	**Parish Council Response Actions**
(a)	**(b)**	**(c)**	**(d)**
Chemical release	Death or injury to people and animals. Toxic release affecting downwind areas threatening health and contamination	**<u>At-Risk Locations</u>** All parts of New Bradwell at equal risk. Downwind areas at risk once event has occurred. **<u>Vulnerable People</u>** People with breathing difficulties Livestock and pets that might be outdoors	**<u>Sudden emergency without notice</u>** 1. Evaluate effects -see columns (b) and (c). 2. Report incident to emergency services using "**CHALET**" (see page 7 above) 3. Initiate response using support of Appendices B and C 4. Identify any vulnerable people requiring support, including people with breathing difficulties, Pre-School and First School and farmers with livestock (if downwind or nearby incident).

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		Friends and relatives of any victims.	5. Meet as Parish Council to co-ordinate actions 6. Liaise with emergency services on arrival 7. Post incident check with affected people regarding their welfare 8. Inform MKC Emergency Planning Unit of incident.
Road Traffic Incidents	Death, injury or damage to vehicles and property	**<u>At-Risk Locations</u>** **<u>Vulnerable People</u>** People living on the High Street Pedestrians. Drivers, passengers and people waiting at bus stops.	**<u>Sudden emergency without notice</u>** 1. Evaluate effects -see columns (b) and (c) 2. Report incident to emergency services using "**CHALET**" (see page 7 above) 3. Initiate response using support of Appendices B and C 4. Meet as Parish Council to co-ordinate actions 5. Liaise with emergency services on arrival 6. Post incident check with affected people regarding their welfare. 7. Inform MKC Emergency Planning Unit of incident.
Risk	**Possible effects**	**At risk locations and Vulnerable people**	**Parish Council Response Actions**
(a)	**(b)**	**(c)**	**(d)**
Gas explosion	Fire and fragment hazard Death, injury or damage to vehicles and property	**<u>At-Risk Locations</u>** Properties with portable or mains gas supplies, also likely to occur to LPG cylinders in transit or at fixed installations. **<u>Vulnerable People</u>** Anyone whose property has been damaged	**<u>Sudden emergency without notice</u>** 1. Evaluate effects -see columns (b) and (c) 2. Report incident to emergency services using "**CHALET**" (see page 7 above) 3 Initiate response using support of Appendices B and C 4. Identify any vulnerable people requiring support. 5. Meet as Parish Council to co-ordinate actions 6. Liaise with emergency services on arrival

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		Friends and relatives of any victims.	7. Post incident check with affected people regarding their welfare 8. Inform MKC Emergency Planning Unit of incident.
High / Strong Winds and **Tornadoes** that will occur without notice	Death, injury or damage to property. Collision of vehicles, crushing by falling trees/ building materials	**<u>At-Risk Locations</u>** All areas where there are tall trees that may loose branches or become uprooted in high winds. All areas where there are telephone / overhead cables and poles supporting them. Loose damaged roofs and chimneys that may become dislodged Signage that may be blown down. **<u>Vulnerable People</u>** People with Mobility difficulties/ ill/ frail.	**<u>Slow Onset Emergency / Sudden emergency without notice</u>** 1. When weather forecasts predict possible strong winds, check Met Office website for Severe Weather Warnings applicable to the Milton Keynes area. 2. Whilst safe to do so before event, walk the parish to check any at risk sites for preventative action. 3. After winds subside, evaluate effects -see columns (b) and (c) 4 Initiate response using support of Appendices B and C.
Risk	**Possible effects**	**At risk locations and Vulnerable people**	**Parish Council Response Actions**
(a)	**(b)**	**(c)**	**(d)**
Influenza Pandemic	Contagious illness and increased risk of death	**<u>At-Risk Locations</u>** Places of congregation such as schools, public houses, churches etc perhaps at most risk.	**<u>Slow Onset Emergency</u>** 1. Arrange special Parish Council meeting to consider risk. 2. Check HPA and MK Primary Care Trust web sites for guidance and appropriate action.

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		Vulnerable People People with breathing difficulties and pre-existing medical conditions. Carers.	3. Arrange to put health care/prevention posters on parish information boards, and at schools and places of assembly. 4. Identify vulnerable people and arrange appropriate support. 5. Ensure NHS Direct contact number (0845 4647) and web site (www.nhsdirect.nhs.uk) are well advertised. 6. Support the health messages "if you are ill, do not go to your doctor (where you might spread the virus) – contact NHS Direct instead" and "Catch it, Bin it, Kill it". 7. Organise "Flu Friends" for the vulnerable and arrange a transport service to collect anti-virals from centralised collection point. 8. Consider arranging a parish crèche to allow people who have essential / critical jobs that need to be undertaken during pandemic influenza to attend their place of work. 9. Be aware of the impacts of pandemic influenza within the community – those who have had pandemic Influenza or have suffered bereavements could be classed as Vulnerable People needing additional upport.
Risk	**Possible effects**	**At risk locations and Vulnerable people**	**Parish Council Response Actions**
(a)	**(b)**	**(c)**	**(d)**
Heavy Snow	Transport disruption Bringing down overhead cables	**At-Risk Locations** All areas of New Bradwell but estate roads and hilly slopes most vulnerable. **Vulnerable People**	**Slow Onset Emergency / Sudden emergency without notice** 1. When weather forecasts predict possible heavy snow, check Met Office website for Severe Weather Warnings applicable to the Milton Keynes area.

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		People with Mobility difficulties/ ill/ frail Elderly / young at hypothermia risk.	2. During and after snow fall, evaluate effects -see columns (b) and (c). 3. Initiate response using support of Appendices B and C. 4. Inform MKC Emergency Planning Unit of situation.
Extreme cold	Death or injury to people and animals. Icy roads possible	**<u>At-Risk Locations</u>** All areas of the parish but estate roads and hilly slopes most vulnerable. **<u>Vulnerable People</u>** People with Mobility difficulties/ ill/ frail Elderly / young at hypothermia risk.	**<u>Slow Onset Emergency / Sudden emergency without notice</u>** 1. When weather forecasts predict possible heavy snow, check Met Office website for Severe Weather Warnings applicable to the Milton Keynes area. 2. Evaluate effects -see columns (b) and (c) 3. Initiate response using support of Appendices B and C.
Risk	**Possible effects**	**At risk locations and Vulnerable people**	**Parish Council Response Actions**
(a)	**(b)**	**(c)**	**(d)**
Animal Diseases	Death or injury to animals.	**<u>At-Risk Locations</u>** All farms and small holdings with livestock	**<u>Slow Onset Emergency / Sudden emergency without notice</u>**

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	Countryside access restrictions	**Vulnerable People** Farmers/smallholders with livestock	1. On notification of animal disease being a local threat, consult local farmers regarding the risk to them and likely countermeasures that might be imposed, such as animal movement restrictions and land/footpath closures. 2. In event of local outbreak, help publicise precautions and restrictions to parishrs to support affected farmers. 3. During incident, regularly liaise with affected farmers.
Fuel shortage	Transport disruption	**At-Risk Locations** Not applicable **Vulnerable People** People involved in transport industry People dependent on public transport and local delivery of goods.	**Slow Onset Emergency** 1. On notification of possible fuel shortage, arrange meeting of PC to discuss situation. 2. Identify possible fuel reduction measures to reduce impact on parish and its inhabitants. 3. Help publicise fuel reduction measures to parish inhabitants. 4. Report instances of severe difficulties to Emergency planning Unit.
Risk	**Possible effects**	**At risk locations and Vulnerable people**	**Parish Council Response Actions**
(a)	**(b)**	**(c)**	**(d)**
		At-Risk Locations	**Slow Onset Emergency**

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Heat wave	Death or injury to people and animals.	School and Pre-School **<u>Vulnerable People</u>** Elderly Babies and young children. People with serious mental health problems People with serious chronic conditions particularly breathing or heart problems People who misuse drugs or alcohol People with mobility problems Physically active people like manual workers and sportsmen and women.	1. On hearing that a Heatwave is imminent, arrange a meeting of the PC to discuss approach to situation. 2. Identify possible Vulnerable People and people with medical expertise from Appendix C. 3. Help publicise precautionary measures, especially to the vulnerable. 4. Arrange daily visits to older people living on their own to check they are well. 5. Contact GP, Pharmacist, NHS Direct or medical expertise if concerned that anyone is suffering from heatstroke. (Heatstroke can develop suddenly, lead to rapid unconsciousness and can kill.

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APPENDIX B - RESOURCES - EQUIPMENT

Resource	Response to risk	Owner	Contact	Comments
Tractor, Digger	Flooding/ Widespread incidents			
Helicopter	Flooding/ Widespread incidents,			
Land Rover (x2) Winch & Recovery Equipment Camping Equipment 2 Way Radios	Flooding, Loss of Electricity Supply, Widespread Incidents Evacuation			
Camping Equipment	Loss of Electricity Supply, Widespread Incidents			
Tractor Land Rover Chainsaw	Flooding/ Storms Widespread Incidents Evacuation			

APPENDIX C - RESOURCES - SKILLS

Name	Experience/Qualification	Full Address	Tel Numbers
	Nurse		
	General Maintenance Chainsaw Operative		
	Electrician		

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	Chainsaw Operator **See Appendix 'B'**		

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APPENDIX D - VULNERABLE PEOPLE
(PERSONAL DATA – CONFIDENTIAL)

Group / Individual	Full Address	Risk	Particular need	Telephone	Consent
Permayne Sheltered Housing	Permayne, New Bradwell, Milton Keynes, Buckinghamshire MK13 0DH. Retirement/sheltered housing	**Oaps**	**Possible mobility problems**	**01908 222616**	

APPENDIX E - REST CENTRES IN NEW BRADWELL

Building	Address	Telephone	Key holder

REST CENTRES OUTSIDE NEW BRADWELL

Building	Address	Telephone	Key holder

APPENDIX F – USEFUL CONTACTS

Service	Address / Telephone contact	Website/email
Milton Keynes City Council	(01908) 691691(For office hours contact)	www.milton-keynes.gov.uk

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MKCC Highways (for sandbags and flood support)	01908 252570 – Highways Helpdesk – office hours 01908 226699 – out of office hours Duty Officer	
MKCC Emergency Planning Unit	(01908) 252967 or via Community Alarm for Duty Emergency Planning Officer (see below).	www.milton-keynes.gov.uk/emergencyplanning emergencyplanning@milton-keynes.gov.uk
MKC Trading Standards **Also, Animal Health & Control**	(01908) 252504 (01908) 252398 (Environmental Health)	http://www.milton-keynes.gov.uk/trading-standards/ e-mail: Consumeradvice@milton-keynes.co.uk Animal Health Welfare Page Environmental Health e-mail: EHnorth@milton-keynes.gov.uk
Community Alarm Service (MK Council)	(01908) 222616	Community Alarm Service e-mail: careandresponse@milton-keynes.gov.uk
Police	Emergency: 999: All other: 101	http://www.thamesvalley.police.uk
Fire	Emergency: 999, All other: Newport Pagnell Fire Station (01908) 611307	https://bucksfire.gov.uk/stations/newport-pagnell/
South Central Ambulance Service	Emergency: 999 All other: 111	South Central Ambulance Service Register to send a SMS Text to 999 (for deaf / hard of hearing / speech impaired people) British Sign Language for 111 Open 24 hrs / 7 days a week
Service	**Address / Telephone contact**	**Website/email**
Electricity Supplier	**Electricity Power Failure:**	Emergency Numbers for all electricity regions

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	Eastern Region – EDF Distribution: 0800 783 8838 **Report a Power Cut (National Grid):** 0800 6783 105 or 105 **Text Phone Users:** 18001 0800 6783 105	Priority Services Register for Vulnerable People Report a Power Cut (National Grid)
Gas Supplier	**Gas Emergency Contact Number:** 0800 111 999	Priority Services Register for Vulnerable People
Anglian Water	0845 7145145	Pipe or Water Supply Emergencies (Anglian Water)
Environment Agency	**Incident Hotline:** 0800 80 70 60 **Floodline (Register for flood warnings):** 0845 988 1188	Environment Agency Register for flood warnings
British Telecom	0330 1234 150 Monday to Friday 8am - 9pm Weekends and bank holidays 8am - 8pm	Contact BT
New Bradwell Parish Clerk	Germaine Newnham (01908) 313602	clerk@newbradwell-pc.gov.uk
Doctors Surgeries	**Oakridge Park Medical Centre** 30 Texel Close Oakridge Park Milton Keynes MK14 6GL 01908 221180 **Purbeck Health Centre** Stantonbury Milton Keynes MK14 6BL 01908 318989	Oakridge Park Medical Centre Purbeck Health Centre
Bleed Control Kit	**Jardines Pharmacy (24/7 access)** 1 Texel Close	Find your nearest bleed control kit (non-emergency) Emergency: 999

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	Oakridge Park Milton Keynes MK14 6GL	
Defibrillators	**New Bradwell School (24/7 access)** Bounty Street Milton Keynes, MK13 0BQ	Find your nearest defibrillator (non-emergency) Emergency: 999
Met Office	0370 900 0100	Find a forecast enquiries@metoffice.gov.uk
Service	**Address / Telephone contact**	**Website/email**
NHS 111 (Out of Hours)	111	NHS 111
Milton Keynes University Hospital	01908 660033	Milton Keynes University Hospital
UKHSA East of England Health Protection Team	0300 303 8537 **Out of hours advice for health professionals:** 0300 303 8537	UKHSA East of England Health Protection Team EastofEnglandHPT@ukhsa.gov.uk
Radio	**BBC 3 Counties:** 0808 100 8800 **Heart MK:** 0345 481 00 77 (Studio) 0333 200 2000 (Global Customer Support) **BBC Radio Northampton:** 01604 737666 (Newsdesk)	BBC Three Counties Radio Heart MK 103.3 BBC Radio Northampton radionorthampton@bbc.co.uk
School	**New Bradwell School** Bounty Street Milton Keynes MK13 0BQ 01908 312244	New Bradwell School reception@newbradwellschool.org.uk headteacher@newbradwellschool.org.uk
Nurseries/ Pre-school as list above		

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Citizens Advice Bureau	Clarendon Drive Wymbush **National Advice Line:** 0800 144 8848	Milton Keynes Citizens Advice Bureau www.citizensadvice.org.uk/
Age UK Milton Keynes	Peartree Centre 1 Chadds Lane Peartree Bridge Milton Keynes MK6 3EB 01908 550700	Age UK Milton Keynes info@ageukmiltonkeynes.org.uk
Voluntary Groups	**Address / Telephone contact**	**Website/email**
British Red Cross Society	44 Moorfields London EC2Y 9AL. 0344 871 11 11	British Red Cross
Cruse Bereavement Support **Child Bereavement UK**	0808 808 1577 (Helpline) No local branch in area. 0800 02 888 40 (Helpline)	Cruse Bereavement Support Child Bereavement UK
Bucks Vision	143 Meadowcroft Aylesbury HP19 9HH 01296 487556	Bucks Vision reception@bucksvision.co.uk
Royal National Institute of Blind People (RNIB)	Grimaldi Building 154A Pentonville Road London, N1 9JE 0303 123 9999 (Helpline)	RNIB helpline@rnib.org.uk
Milton Keynes 4x4 Fan Club		Milton Keynes 4x4 Fan Club

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National Society for the Prevention of Cruelty to Children (NSPCC) **ChildLine**	Weston House 42 Curtain Road London, EC2A 3NH. **NSPCC Helpline:** 0808 800 5000 **ChildLine:** 0800 1111	NSPCC **Helpline:** help@NSPCC.org.uk ChildLine Register to Message ChildLine
Voluntary Groups	**Address / Telephone contact**	**Website/email**
The Royal National Institute for Deaf people RNID)	RNID 126 Fairlie Road Slough Berkshire, SL1 4PY (Postal address only) **Information Line:** 0808 808 0123	RNID Get Support Online Use SignLive to get support contact@rnid.org.uk
Royal Society for the Prevention of Cruelty to Animals (RSPCA)	RSPCA Milton Keynes & North Bucks Branch 63 High Street Newport Pagnell, MK16 8AT 01908 611179 **Report Animal Cruelty:** 0300 1234 999	RSPCA RSPCA Report a Concern RSPCA MK
Salvation Army	Milton Keynes Central Corps. Ramsons Avenue Conniburrow Milton Keynes, MK14 7BE Majors Stephen & Joanna Baker 01908 606916	Salvation Army MK milton.keynes@salvationarmy.org.uk
Samaritans	161 Fishermead Boulevard Fishermead Milton Keynes, MK6 2AB **Free helpline:** 116 123 **Charged helpline:** 0330 094 5717	MK Samaritans **Help via email:** jo@samaritans.org **General enquiries:** miltonkeynes@samaritans.org

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St. John's Ambulance Service	Aylesbury Training Venue Tindal Road Aylesbury Buckinghamshire, HP20 1HR	www.sja.org.uk Contact St John's Ambulance
Royal Voluntary Service	1 Castle Street Banbury, OX16 5NT 01295 264214	Royal Voluntary Service General Enquiries
Community Action: MK	Old Bath House 205 Stratford Road Wolverton Milton Keynes, MK12 5RL 01908 661623	Community Action: MK **General:** info@communityactionmk.org **Group support & volunteering:** support@communityactionmk.org volunteering@communityactionmk.org
MK Act Domestic Abuse Intervention Service	381 Midsummer Boulevard Milton Keynes MK9 3HP **Helpline:** 0344 375 4307 **National Helpline (Out of hours):** 0808 2000 247	Support by Email info@mk-act.org

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Resources/Community Skills Aide-memoire:

Resources
Portable Generators
Water Pumps
Lighting
Sandbags and sand
Food
Drinking water
Medical supplies
Two-way radio
Heating & fuel stocks
Chain saws
4x4 vehicles + identified skilled drivers
Tractors
Trailers
Ropes
Boats
Mechanical diggers + appropriate licence
Clothing
Blankets/bedding

Community Skills
Doctors
Nurses
First Aiders (e.g. St John Ambulance, British Red Cross)
CB users/owners
Vets
Volunteers (e.g. WRVS, Women's Institute)
RAYNET Amateur Radio Operators
Fire Fighters
Policemen
Gas/Electricity Board staff
Plumbers
Electricians
Mechanics
Farmers
Language translators
Faith representatives

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Community resilience and flood plans

Parishes Forum

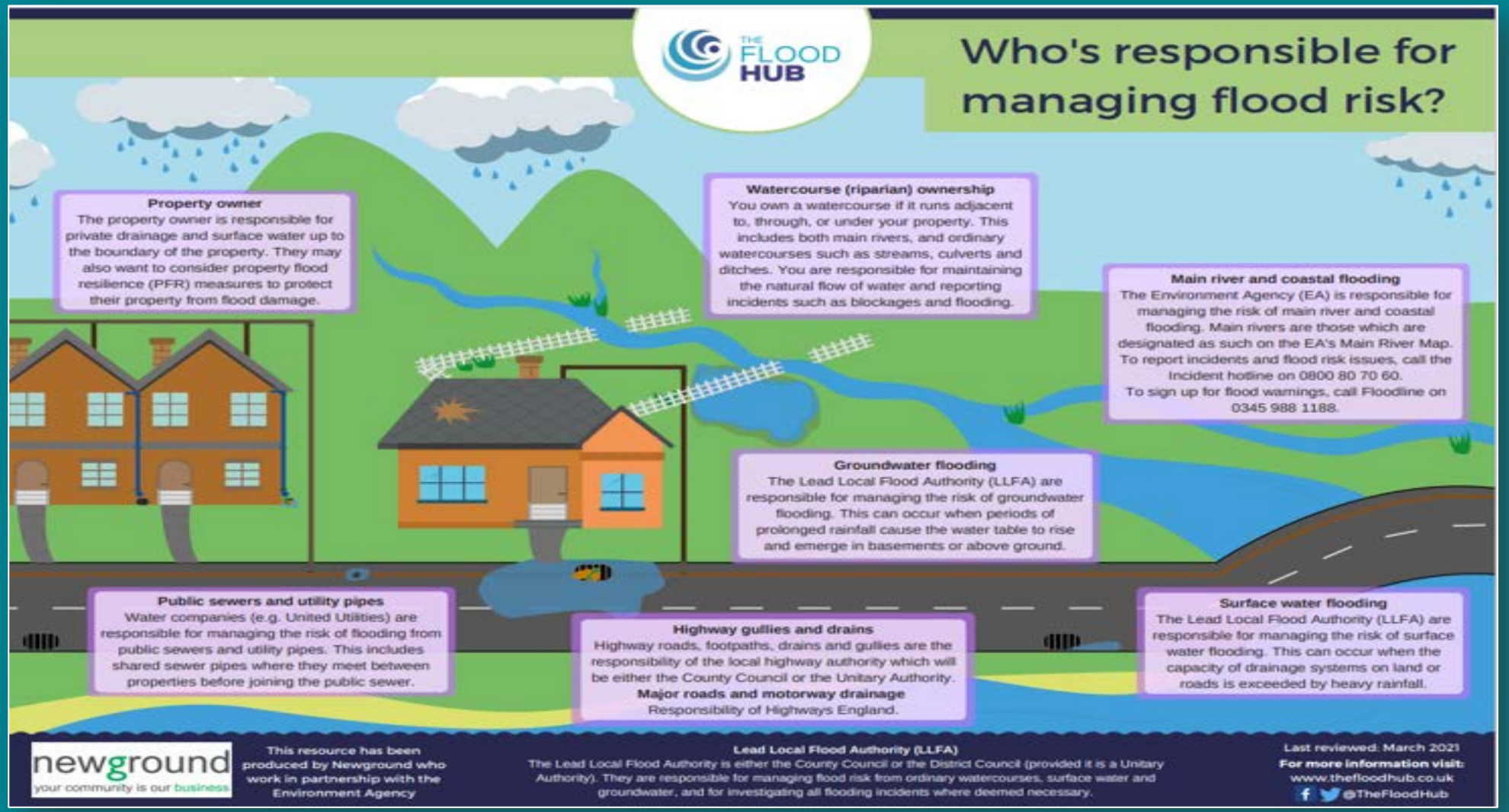
12th September 2024

Owen Grove

Adam Jones

Sabina Kupczyk

Roles and Responsibilities - Flood Risk



Roles and Responsibilities - Flood Risk



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Milton Keynes City Council (milton-keynes.gov.uk) - public mapping includes adopted highways, if gully/drain falls within this, use blocked gully form or contact customer services with as much info as possible (photos, detailed location info etc.) what3words good for communicating specific locations.

Community Flood Resilience

Individual Property Owners

- Property Flood Resilience Measures (PFR)
- Having a personal flood plan
- Seeking advice from National Flood Forum (www.nationalfloodforum.org.uk)

As a Community

Flood Groups:

- Develop community flood plans
- Secure and use flood kits/equipment
- Partnership working with key authorities
- Increase awareness of flooding in the local area

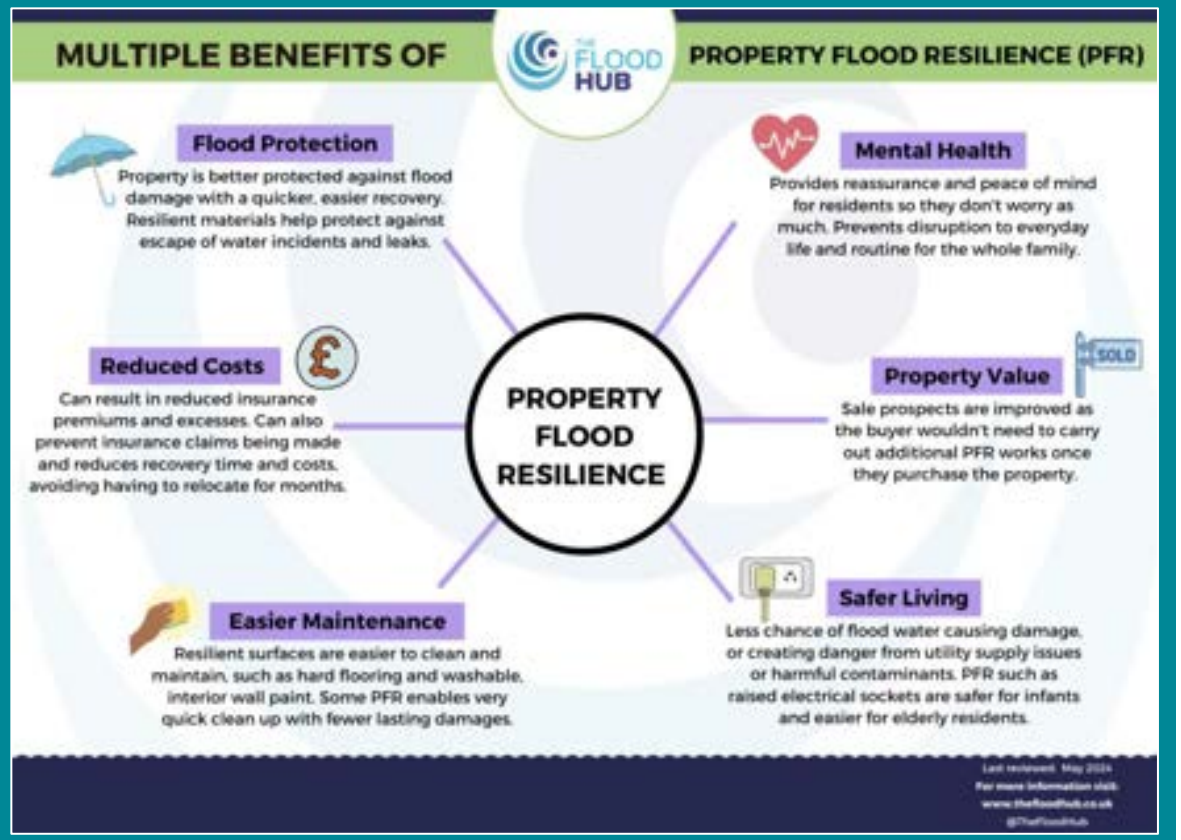


Property Flood Resilience (PFR)

Property Flood Resilience (PFR) is the term used to describe the ways in which a property can be protected from flood damage. The two main strategies used are ‘resistance’ and ‘resilience’.

A Resistance approach aims to prevent water entry or reduce the amount of floodwater that enters a property, on the other hand a resilience approach aims to reduce the impact and damage caused by floodwater once it enters a property.

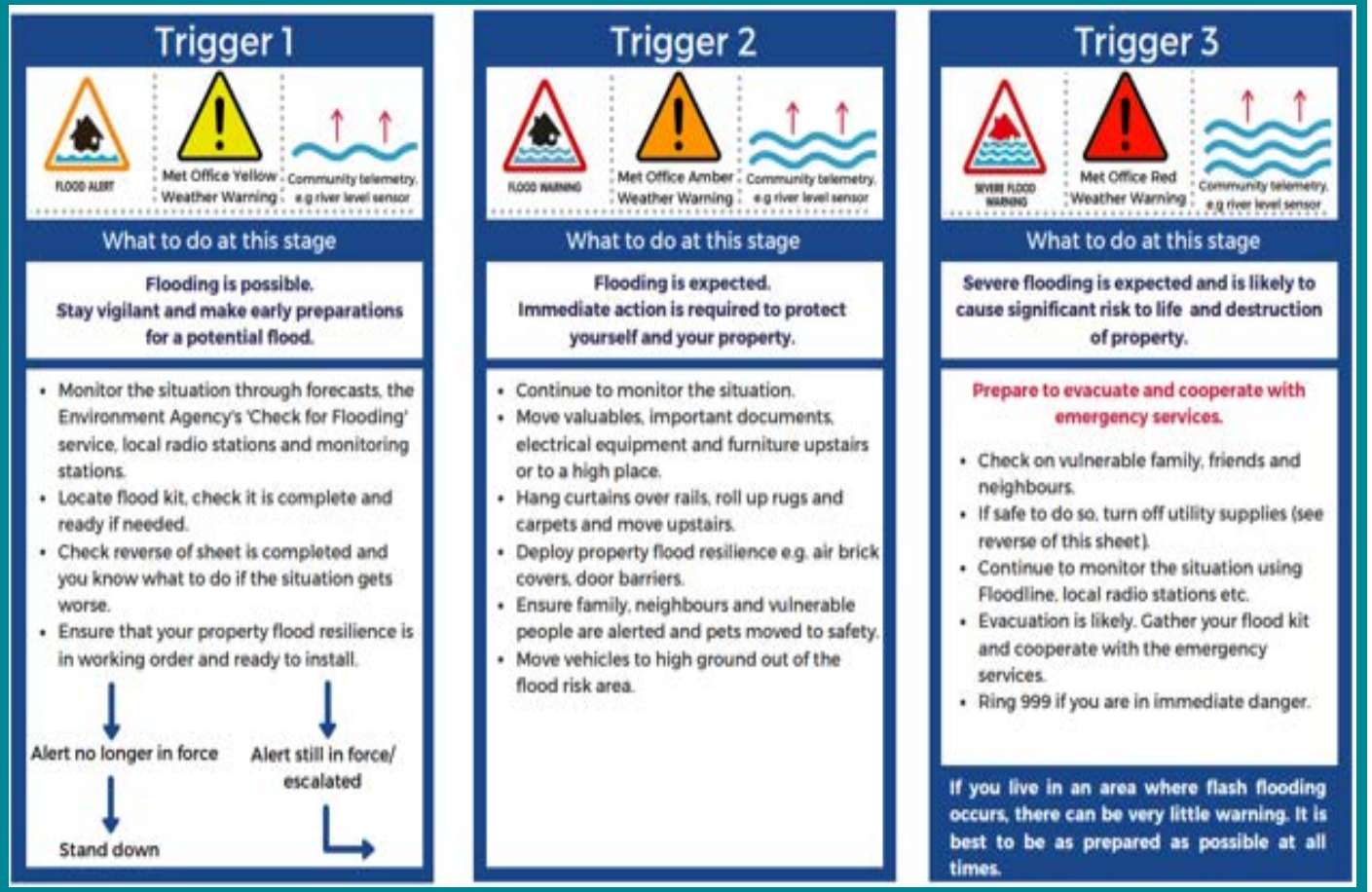
It is reported that “every £1 spent on property flood resilience provides a £5 saving on future damages”



Household Emergency Plan

Household Flood Plan Checklist

- [ ] Create a household flood plan
- [ ] Sign up to receive flood alerts and warnings if eligible, and understand what they mean
- [ ] Investigate property flood resilience options
- [ ] Check that your insurance covers flood damage
- [ ] Put important documents in a safe place away from flood risk
- [ ] Make a flood kit
- [ ] Ensure pets are microchipped and consider where you could send them if you needed to evacuate



Source: Flood Hub

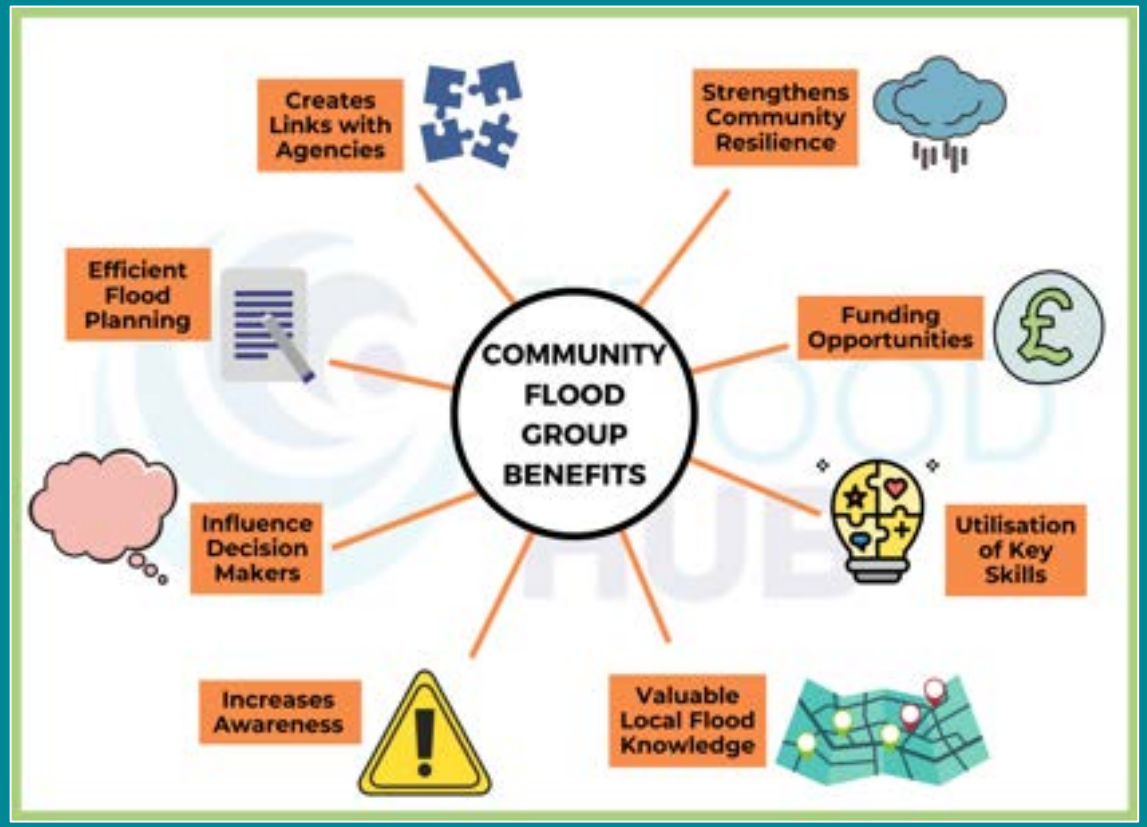
Flood Groups

What are Flood Groups?

A flood action group is a voluntary group of local residents, who meet on a regular basis, to work on behalf of the wider community to help to try and reduce the impact of future flood events. The group can focus on emergency planning, flood resilience, warning and informing and can also tackle local issues, whilst providing a unified voice for the community to communicate ideas and queries to others.

Each group decides on its own roles, responsibilities, aims and objectives.

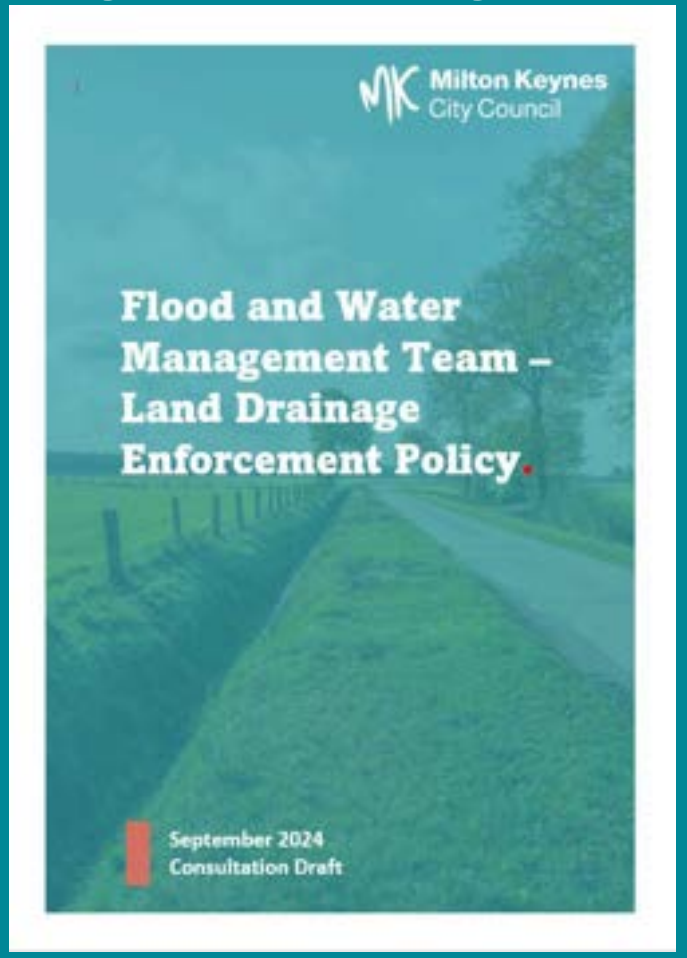
- **Stony Stratford (FRWG and FLAG)**
- **Newport Pagnell Flood Group**
- **Woughton Community Council**
- **Ravenstone Parish Council**

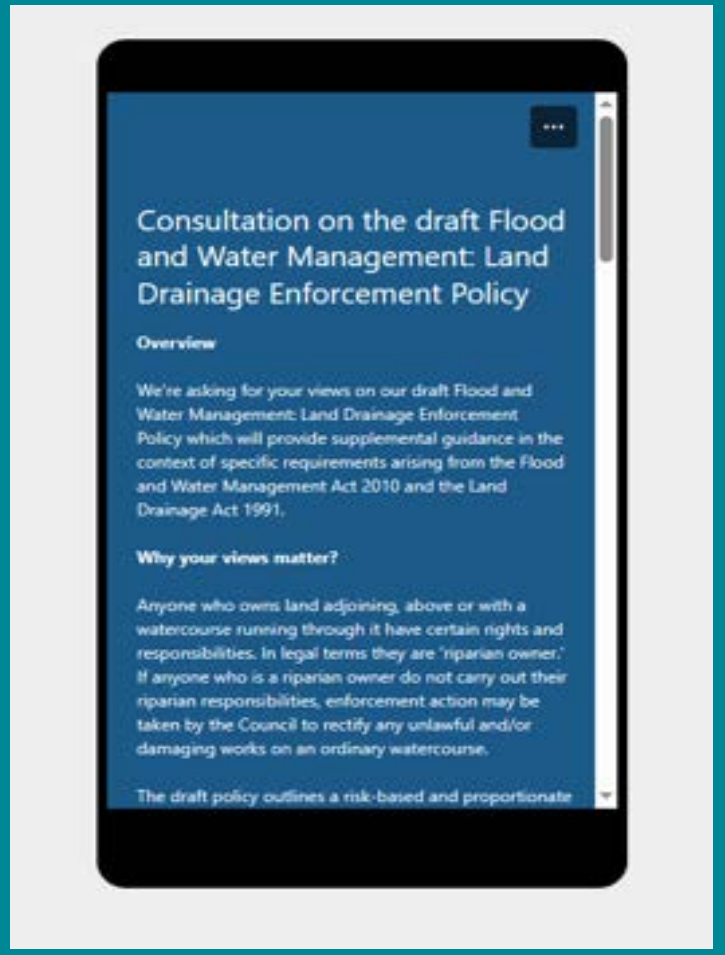


Flood Incident response



Have your Say





Thank you

Useful resources:

Flooding - who to contact and when
MKCC Emergency Planning
Sandbag Policy
Riparian Responsibilities
Riparian Fact sheet
Report a Flood
Report a blocked gully or damaged drain cover
https://thefloodhub.co.uk/

Milton Keynes City Council

Milton Keynes City Council

5 August 2025

Dear Germaine

Household Support Fund (7) – funding for Parishes

Please accept this letter as confirmation that **New Bradwell Parish Council** has been awarded **£4,000** in funding to enable you to start (or continue) to provide vital initiatives, such as community cafes, community hubs, social clubs and wellbeing support, including 'warm places', pop up cafes and other informal social activities where people can meet up, with the aim of preventing poverty locally and building local resilience and support. The fund can also be used to provide supplementary advice services, including signposting to such support.

By agreeing to accept the funding **New Bradwell Parish Council** agrees to:

- Deliver / support initiatives that support those who are facing challenges, with the aim of preventing poverty locally and building local resilience and support
- Provide updates on spend as at end of Q3 (in January 2026) with a final update on spend at end of Q4 (in April 2026),
- Advise us of initiatives that you are working on so that we can signpost them through Council communications channels for the benefit of local people

Please confirm your agreement by email to kay.pettit@milton-keynes.gov.uk after which payment will be arranged.

Kind Regards



Sarah Gonsalves
Director of Communities and Customer Services

Need to contact us?
Sarah.Gonsalves@milton-keynes.gov.uk
01908 253 099
Civic, 1 Saxon Gate East, Milton Keynes MK9 3EJ
www.milton-keynes.gov.uk

438.00 GBP

Due in 1 day

Plumbing & Heating Services

TAX INVOICE

New Bradwell Parish Council

Invoice Date
20 Aug 2025

Account Number

Invoice Number
INV-2997

Reference

VAT Registration Number
GB 451 411 235

Description	Quantity	Unit Price	Amount GBP
Carry out allotment repairs	1.00	365.00	365.00
		Subtotal	365.00
		TotalVAT 20%	73.00
		Invoice Total GBP	438.00
		Total Net Payments GBP	0.00
		Amount Due GBP	**438.00**

Due Date: 27 Aug 2025

BANK DETAILS

Account Name:	**Oliver Anderson Limited**
Bank:	Monzo Bank
Account Number:	35972484
Sort Code:	04-00-03

TAX INVOICE

New Bradwell Parish Council
10 St. James Street
New Bradwell
MILTON KEYNES
Buckinghamshire
MK13 0BL
GBR

Invoice Date
16 Jul 2025

Invoice Number
INV-28419

VAT Number
101280671

i print mk ltd
Unit E1 (10) Mount Mill Farm
Stratford Road
Wicken
Milton Keynes
Buckinghamshire
MK19 6DG
GBR

Description	Quantity	Unit Price	VAT	Amount GBP
1500 x A5 Flyers	1.00	100.00	Zero Rated	100.00
			Subtotal	100.00
			TOTAL ZERO RATED	0.00
			TOTAL GBP	**100.00**

Due Date: 15 Aug 2025
BACS/Bank Payment info:
Account Name: I print mk ltd
Bank Barclays Bank PLC
9 Midsummer Place
Central Milton Keynes
MK9 3GB
Sort Code: 20-57-40
Account Number: 20973467

View and pay online now

PAYMENT ADVICE

To: i print mk ltd
Unit E1 (10) Mount Mill Farm
Stratford Road
Wicken
Milton Keynes
Buckinghamshire
MK19 6DG
GBR

Customer	New Bradwell Parish Council
Invoice Number	INV-28419
Amount Due	**100.00**
Due Date	15 Aug 2025
Amount Enclosed	

Enter the amount you are paying above

New Bradwell Parish Council Sessions

Summer Sessions 2025:

Children turn up and play football with fun activities and games catering for the children within the community and area. Sessions are split in age groups and are across 2 hours.

After School Sessions:

To begin from September 2025, we would be looking to run a range of sport sessions after school using the community centre's hall. Sports could include Football, Basketball, Tennis, Hockey. We would potentially look at targeting a specific age group within one club (e.g Football Club for 6-16 year olds on a Tuesday, 4-5pm). We want to try and keep the children within the community as active as possible through the power of sport to help keep them engaged in something as opposed to causing havoc around the community. Session could be a turn up and play session in a similar way to the Summer Sessions (to be discussed).

Tots Football Sessions:

To begin in September 2025, we would like to run some Tots Football Sessions at the community hall in the week during the day time (mid-morning). This will give an opportunity for new parents to get their child engaged into a sport early whilst also providing a social setting for them to meet other parents and allow them to engage with other people within the local area.

New Bradwell Parish Council
New Bradwell Community Centre, Church Street
Milton Keynes Buckinghamshire MK13 0DA
United Kingdom

Tectonic Software ApS
Alliancevej 8A st. mf.
2450 Copenhagen SV
Denmark

Tax ID: DK41622148
Phone: N/A. Email:
hannah@tectonic-software.com

Reverse charge VAT (20%).
Please use your invoice number (3385) as the reference for your payment.

Invoice 3385

Invoice number: **3385** Invoice date: **Aug 30, 2025** Due date: **Sep 13, 2025**

Description	Quantity	Unit price	Price
Module - GOV.UK Pay (M)			
12 months (18 Apr 2025 - 17 Apr 2026)	12	2.00 GBP	24.00 GBP

Nontaxable amount: 24.00 GBP
Taxable amount: 0.00 GBP

Total excluding VAT	24.00 GBP
VAT	0.00 GBP
Total including VAT	**24.00 GBP**
Exchange rate:	1 GBP = 8.64 DKK

The amount is due on Sep 13, 2025.

Payment methods accepted

Bank transfer: Routing number: 23-14-70. Account number: 83621280. SWIFT: TRWIGB2L. IBAN: GB54 TRWI 2314 7083 6212 80.

Wise Bank. 56 Shoreditch High Street, London, E1 6JJ, United Kingdom

You can also pay automatically by Direct Debit: https://lemonbooking.com/direct-debit

National Joint Council for local government services

Employers' Secretary
Naomi Cooke

Address for correspondence
Local Government Association
18 Smith Square
London SW1P 3HZ
Tel: 020 7664 3000
info@local.gov.uk

Trade Union Secretaries
Kevin Brandstatter, GMB

Mike Short, UNISON

Address for correspondence
UNISON Centre
130 Euston Road
London NW1 2AY
Tel: 0845 3550845
l.government@unison.co.uk

To: Chief Executives in England, Wales and N Ireland
(to be shared with Finance Director and HR Director)
Regional Employer Organisations
Members of the National Joint Council

24 July 2025

Dear Chief Executive,

LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2025

NB: This circular replaces the one dated 23 July 2025 as it contained rounding errors in some of the hourly rates. The correct figures are now shown as underlined italics in the pay spine at Annex 1.

Employers are encouraged to implement this pay award as swiftly as possible.

Agreement has been reached on rates of pay applicable from **1 April 2025** (covering the period 1 April 2025 to 31 March 2026). The new pay rates, each increased by 3.20 per cent per annum, are attached at **Annex 1**.

All locally determined pay points above the maximum of the pay spine but graded below deputy chief officer, should also be increased by 3.20 per cent, in accordance with Green Book Part 2 Para 5.4[1].

The new rates for allowances, uprated by 3.20 per cent, are set out at **Annex 2**.

The NJC has agreed that **from 1 April 2026, Spinal Column Point (SCP) 2 will be permanently deleted** from the NJC pay spine.

Backpay for employees who have left employment since 1 April 2025

If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2025 to the employee's last day of employment.

When salary arrears are paid to ex-employees who were in the LGPS, the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if

[1] The Green Book Part 2 Para 5.4 provides that posts paid above the maximum of the pay spine but graded below deputy chief officer are within scope of the NJC. The pay levels for such posts are determined locally, but once fixed are increased in line with agreements reached by the NJC.

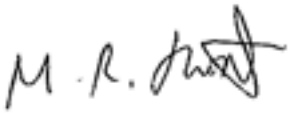
the ex-employee has pre-April 2014 LGPS membership and / or underpin protection) accordingly.

Further detail is provided in section 15 of the HR guide and the Backdated Pay Award FAQs, which are available on the employer resources section of www.lgpsregs.org

Yours faithfully,

Naomi Cooke





Naomi Cooke **Kevin Brandstatter** **Mike Short**

ANNEX 1

SCP	01-Apr-24		01-Apr-25	
	per annum	per hour	per annum	per hour
1	*Deleted wef 01 Apr 23*			
2	£23,656	£12.26	£24,413	£12.65
3	£24,027	£12.45	£24,796	£12.85
4	£24,404	£12.65	£25,185	£13.05
5	£24,790	£12.85	£25,583	£13.26
6	£25,183	£13.05	£25,989	£13.47
7	£25,584	£13.26	£26,403	*£13.69*
8	£25,992	£13.47	£26,824	£13.90
9	£26,409	£13.69	£27,254	£14.13
10	£26,835	£13.91	£27,694	*£14.35*
11	£27,269	£14.13	£28,142	*£14.59*
12	£27,711	£14.36	£28,598	£14.82
13	£28,163	£14.60	£29,064	*£15.06*
14	£28,624	£14.84	£29,540	£15.31
15	£29,093	£15.08	£30,024	£15.56
16	£29,572	£15.33	£30,518	£15.82
17	£30,060	£15.58	£31,022	£16.08
18	£30,559	£15.84	£31,537	£16.35
19	£31,067	£16.10	£32,061	£16.62
20	£31,586	£16.37	£32,597	*£16.90*
21	£32,115	£16.65	£33,143	£17.18
22	£32,654	£16.93	£33,699	£17.47
23	£33,366	£17.29	£34,434	*£17.85*
24	£34,314	£17.79	£35,412	*£18.35*
25	£35,235	£18.26	£36,363	*£18.85*
26	£36,124	£18.72	£37,280	£19.32
27	£37,035	£19.20	£38,220	£19.81
28	£37,938	£19.66	£39,152	£20.29
29	£38,626	£20.02	£39,862	£20.66
30	£39,513	£20.48	£40,777	£21.14
31	£40,476	£20.98	£41,771	£21.65
32	£41,511	£21.52	£42,839	*£22.20*
33	£42,708	£22.14	£44,075	£22.85
34	£43,693	£22.65	£45,091	£23.37
35	£44,711	£23.17	£46,142	*£23.92*
36	£45,718	£23.70	£47,181	£24.46
37	£46,731	£24.22	£48,226	£25.00
38	£47,754	£24.75	£49,282	£25.54
39	£48,710	£25.25	£50,269	£26.06
40	£49,764	£25.79	£51,356	£26.62
41	£50,788	£26.32	£52,413	*£27.17*
42	£51,802	£26.85	£53,460	£27.71
43	£52,805	£27.37	£54,495	£28.25

NB: hourly rate calculated by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week)

Part 3 Paragraph 2.6(e) Sleeping-in Duty Payment:

1 April 2025
£43.12

RATES OF PROTECTED ALLOWANCES AT 1 APRIL 2025
(FORMER APT&C AGREEMENT (PURPLE BOOK))

Paragraph 28(3) Nursery Staffs in Educational Establishments - Special Educational Needs Allowance

1 April 2025
£1,539

Paragraph 28(14) Laboratory / Workshop Technicians

City and Guilds Science Laboratory Technician's Certificate Allowance:

1 April 2025
£251

City and Guilds Laboratory Technician's Advanced Certificate Allowance:

1 April 2025
£181

Paragraph 32 London Weighting and Fringe Area Allowances £ Per Annum

Inner Fringe Area:

1 April 2025
£1,045

Outer Fringe Area:

1 April 2025
£729

Paragraph 36 Standby Duty Allowance - Social Workers (1)(a)(i) Allowance - Per Session

1 April 2025
£34.71

FORMER MANUAL WORKER AGREEMENT (WHITE BOOK)

Section 1 Paragraph 3 London and Fringe Area Allowances £ Per Annum

Inner Fringe Area:

1 April 2025
£1,045

Outer Fringe Area:

1 April 2025
£729

MANKO CLEANING SERVICES

5 Milburn avenue,Oldbrook
MK6 2NL
MILTON KEYNES
Phone: 07500946734

INVOICE

Invoice #: MAN091

Bill To: New Bradwell Parish Cour
FAO: Germaine Newnham

Invoice Date: 31/7/25

Item #	Description	Hour	Rate	Amount
	Extra Cleaning services	15	£ 20	£300.0
			TOTAL	£ 300.0

BANK TRANSFER.
BANK: NATIONWIDE.
SHORT CODE : 07-02-46. ACCOUNT No. 43872497
PAYMENT TERM: IMMEDIATE

Thank you for business with us..

MANKO CLEANING SERVICES

5 Milburn avenue,Oldbrook
MK6 2NL
MILTON KEYNES
Phone: 07500946734

INVOICE

Invoice #: MAN094

Bill To: New Bradwell Parish Cour
FAO: Germaine Newnham

Invoice Date: 28/8/25

Item #	Description	Hour	Rate	Amount
	Cleaning services	12	£ 20	240.00
			TOTAL	240.00

BANK TRANSFER.
BANK: NATIONWIDE.
SHORT CODE : 07-02-46. ACCOUNT No. 43872497
PAYMENT TERM: IMMEDIATE

Thank you for business with us..

Preventative support

17. Authorities are encouraged to deliver some level of preventative support through The Fund, with the aim of preventing poverty locally and building local resilience. The Fund should be used to fund activities which prevent vulnerable households from falling into – or falling further into – crisis. This could include specific support to individual residents or wider support within the broader community, such as warm spaces, providing funding to local community groups who deliver preventative services, or to signpost individuals to organisations which provide this support.

18. There is no prescriptive list which provides a comprehensive definition of eligible spend under preventative support, but it may include spend on:

- advice services – the Fund may be used to provide supplementary advice services to award recipients, including debt, benefit and or employment advice, where Authorities consider this appropriate. We anticipate that a significant proportion of this might be through signposting to existing advice services funded through other routes, such as Help to Claim support, provided by Citizens Advice, which supports anyone making a new UC claim, up until their first full correct payment
- join-up between service providers, such as co-location points – the Fund could be used to facilitate join-up between different support systems and their providers, including shared spaces where different services could be delivered. For example, at community kitchens, there could be representatives from advice services who may offer those in need further support, such as checking benefit entitlement or offering financial advice
- any support with the aim of providing longer-term and sustainable solutions. This could include, but is not limited to:
  - assistance with and/or access to affordable food such as subsidised food pantries and community kitchens
  - provision of cooking lessons with an emphasis on cost-effective methods

19. Individual awards can be whatever type and amount is deemed appropriate by Authorities for the receiving household, bearing in mind the overall spend eligibility priorities listed above, the intention that The Fund provides support throughout The Fund Period, and the risk of fraud and error. Awards to any given household can cover several or only one of the spend eligibility categories listed above at paragraphs 12 to 18 and can fall within either crisis or preventative types of support.

Financial Summary

New Bradwell Parish Council
For the period 4 August 2025 to 1 September 2025

	4 AUG-1 SEPT 2025	4 JUL-1 AUG 2025
Turnover		
Community Centre Sales	2,044.50	1,949.50
Total Turnover	**2,044.50**	**1,949.50**
Cost of Sales		
Community Budget	507.50	341.50
DHA	(25.00)	(22.33)
Community Events	500.00	3,632.63
Grants LGA Sect 137	6,100.00	-
Newsletter	-	850.00
Office	219.90	250.00
Total Cost of Sales	**7,302.40**	**5,051.80**
Gross Profit	**(5,257.90)**	**(3,102.30)**
Administrative Costs		
Bank Fees	39.65	37.98
IT Software and Consumables	-	34.00
Light, Power, Heating	284.17	-
Salaries	4,397.25	4,397.25
Telephone & Internet	54.53	62.37
Square Fees	-	0.73
Bio-diversity projects	288.00	-
Community Centre Expenses	249.63	3,603.62
Total Administrative Costs	**5,313.23**	**8,135.95**
Operating Profit	**(10,571.13)**	**(11,238.25)**
Profit on Ordinary Activities Before Taxation	**(10,571.13)**	**(11,238.25)**
Profit after Taxation	**(10,571.13)**	**(11,238.25)**

SCOTTISHPOWER

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v6.6_04112025

24 hour emergency

Electricity Call free: 105 (24hrs)

scottishpower.co.uk
0345 058 0002
9am - 5pm weekdays

New Bradwell Parish Council
Old School
Unit 10 St James Street
New Bradwell Workspace
MILTON KEYNES
MK13 0BL

Find us on

Account number
1614 0010 409

Date **18 August 2025**
Page 1 of 3
Invoice number: **604005001992**
VAT number: **GB 659 3720 08**

Supply Address: NEW BRADWE, CHURCH STREET, MILTON KEYNES, MK13 0DA

Your electricity invoice, actual use

Invoice period **19 July 2025-17 August 2025. VAT on this invoice £6.41**
You are on our **RENEWABLE FOR BUSINESS VJ1 NOV 2026** product

Business account

- We'll collect your balance of £134.57, on 1st Sep 2025. If you pay earlier, we'll only collect what's outstanding.
- This is a Climate Change Levy accounting document.
- Thank you for your custom.

Your account

Last invoice	£138.76 (in debit)
Payments For full details of payments see over ->	-£138.76
Opening balance	£0.00
Charges this period	
Energy charges	**£128.16**
Government support	**Not applicable**
Total climate change levy	**£0.00**
Sub total (before VAT)	**£128.16**
VAT at 5.00% On £128.16	**£6.41**
Invoice total	**£134.57**
Current balance	**£134.57**

- Why not use our online service? You can get a new or copy bill, update your meter readings or manage and view your payments. Just register at scottishpower.co.uk/smallbusiness.
- Our interactive phone service has the answers to the questions our business customers most often ask, such as CCL payments or VAT calculations. Just call us on 0345 058 0002.
- We can help you to keep your energy costs down. Simply go to **scottishpower.co.uk/small-business/saving-energy** for Energy Efficiency tips.

Important Contract Information

Fixed term period end date: 30th November 2026*

For Business tariffs include both fixed and variable cost elements within the standing charge and unit rates. You should keep in mind that the variable costs can rise or fall quarterly. If these variable costs change, your prices will be updated accordingly each quarter on the 1st January, 1st April, 1st July and 1st October. For information on the variable costs included in your prices, as well as details on the latest changes, please visit **scottishpower.co.uk/forbusiness**

*At ScottishPower we do not require customers to give us written notice of termination. For customers on a fixed term tariff, your contract will end on the day after your current contract end date unless you choose another contract with ScottishPower. If you do not choose another contract with ScottishPower or move supplier, we will move you to a default tariff.

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	11	0001 5039	498

Energy charges this period

Electricity		
Day Charge	**Meter number 22M0016819**	
Start Reading End Reading	**6981 Actual** 18 Jul 25 **7166 Actual** 17 Aug 25	
Units used	**185** = **185 KWh (kilowatt-hrs) used**	
19/07/25 to 17/08/25	Consumption charge, **185 kWh x 31.650p** =	£58.55
19/07/25 to 17/08/25	Standing charge, **30 days x 78.940p** =	£23.68
Evening & Weekend Charge	**Meter number 22M0016819**	
Start Reading End Reading	**4726 Actual** 18 Jul 25 **4853 Actual** 17 Aug 25	
Units used	**127** = **127 KWh (kilowatt-hrs) used**	
19/07/25 to 17/08/25	Consumption charge, **127 kWh x 27.780p** =	£35.28
Night Charge	**Meter number 22M0016819**	
Start Reading End Reading	**534 Actual** 18 Jul 25 **577 Actual** 17 Aug 25	
Units used	**43** = **43 KWh (kilowatt-hrs) used**	
19/07/25 to 17/08/25	Consumption charge, **43 kWh x 24.760p** =	£10.65
	Total electricity charges	**£128.16**

Total energy charges this period	£128.16

Government support

Not applicable

Levies		
Climate change levy		
CCL Not applicable. Supply is small (deminimis).		
	Total Levies	**£0.00**

Payments received		
Payment	04 Aug 25	-£138.76
	Total payments received	**-£138.76**

VAT		
Vat at 5.00% on £128.16		£6.41
	Total VAT	**£6.41**

Important update to your payment method
Thanks for choosing to pay by Direct Debit. Please be aware that from now on, if we're unable to collect your payment on the date it's due, we may apply a £5 administration fee as per our terms and conditions.

Other important information

Complaints
We are confident we will resolve your query satisfactorily. If after contacting us you remain unhappy, please phone **0345 058 0002** and ask for our dedicated Customer Care Team. If your complaint is not resolved within 8 weeks, or you receive our Final Offer letter, you can take your complaint to the Energy Ombudsman. They are an independent service specialising in resolving customer complaints in an impartial way. You can contact them on 0330 440 1624 or enquiries@os-energy.org

Your supply
Your Electricity is delivered by **Western Power Distribution - East Midlands**. If there's a problem with **Western Power Distribution - East Midlands** equipment, call free on **105** (24 hours) or write to **Western Power Distribution - East Midlands, Information Centre, Western Power Distribution, Avonbank, Feeder Road, Bristol, BS2 0TB**.

Special Needs
If you have special needs, register with us. Call 0800 027 1122. For example we can provide bills in large print, Braille or on audio tape.

Citizens Advice and Advice Direct Scotland
If you are struggling to pay your energy bill or have a problem with your account, Citizens Advice can offer independent help and support. For free and impartial advice, you can visit their website at **citizensadvice.org.uk/energy**. In England and Wales, you can contact Citizens Advice via their consumer helpline on **0808 223 1133**. For the Welsh speaking line, the number is **0808 223 1144**. In Scotland, you can contact Advice Direct Scotland on **0808 196 8660** or at **energyadvice.scot**

Energy Efficiency
We're committed to helping your business become more energy efficient - to help lower your costs and protect the planet. For energy saving tips for your business including advice tailored to your industry visit **scottishpower.co.uk/small-business/saving-energy**

Moving premises?
If you're moving premises, please contact us on **0345 058 0002** within 28 days of your move with the following information:

- Your move date
- Your future contact details
- Your final meter read
- Name and contact details for the future owner / occupier

You can also complete your move online by speaking to one of our agents online at **scottishpower.co.uk/getintouch-sme**

Explanation of VAT and Climate Change Levy .
ScottishPower collect Climate Change Levy or CCL together with VAT from businesses on behalf of the Government. Climate Change Levy or VAT is charged depending on your average daily consumption.
If you are an electricity customer and you consume more than 33 units per day then you will be charged CCL or VAT at the full rate.
If your average daily consumption is below 33 units per day then CCL will not be charged in this period, however, VAT will be charged but at the lower rate.
Remember - Although CCL is charged on the basis of kWh consumed per day, this is averaged over the period of the bill. A business can be charged CCL for one bill and not for the next, should your consumption change etc.

For further details, why not ask your Accountant for more information.

Making the most of your smart meter data
Your smart meter sends us automated meter readings, improving accuracy and saving time.

To help you make the most of your smart meter data, we provide you with your energy consumption information in your online account. To access your energy consumption data, visit your online account or the ScottishPower app.

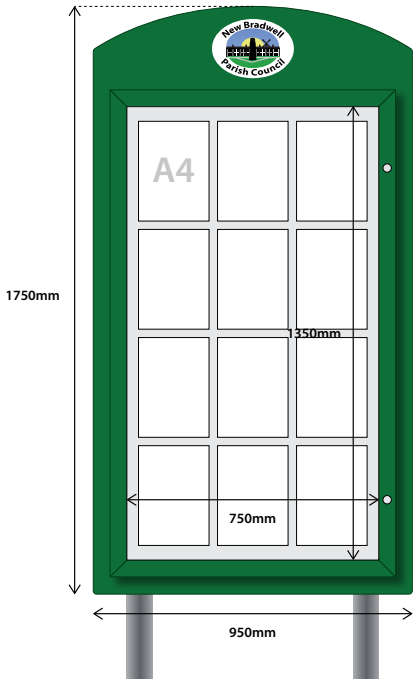
With this information, you can monitor your energy usage, which may help you consider how to reduce or optimise your energy consumption.

The more often we receive automated readings from your smart meter, the more detail we can provide on your energy usage. Half-hourly readings are the most regular frequency. If you have yet to opt in to half-hourly readings, you can do so from your online account.

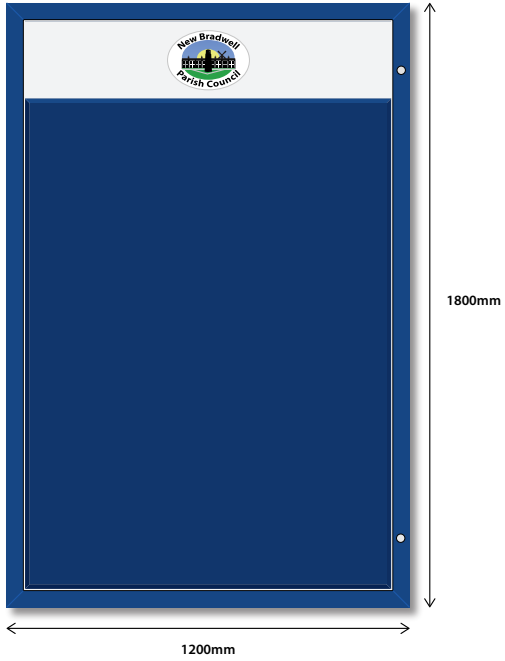
SIGN VISUAL

Client: New Bradwell Parish Council
File name: Noticeboards
Date: 12.08.2025

Job No.: DV32838
Designer: P Sheehan
Version: 01



WITH PINBOARD









CLIENT APPROVAL

Style of signage:

Solid Cut Colours

Rigid Materials

Lamination:

☐ Gloss ☐ Matt ☐ Anti Graf

Profile Cut:

☐ Yes ☐ No

Vinyl Application to:

☐ Face ☐ Reverse

Special Comments:

Please check artwork thoughly, including sizes, colours and spelling (including company contact details). We cannot be held responsible for artwork errors once job has been approved
PLEASE NOTE: THIS DESIGN LAYOUT IS FOR VISUAL PURPOSES ONLY AND AND NOT NECESSARILY TRUE TO SCALE OR AN ACURATE REPRESENTATION OF THE FINISHED PRODUCT
This drawing is the property of Signs Express and can only be used with our consent. Any unauthorised use of these designs will result in a £250 + VAT artwork charge.
Whilst every effort is made to match your corporate colour scheme, if you are in any doubt about the colour matching please request to view our colour samples.

SIGNS EXPRESS MILTON KEYNES

Quotation DV32838 / 1

Germaine Newnham
New Bradwell Parish Council
Unit 10 New Bradwell Workspace, St James Street
New Bradwell, Milton Keynes, Bucks, MK13 0BL
Tel: 01908 313602

Signs Express (Milton Keynes)
95 Alston Drive, Bradwell Abbey
Milton Keynes, Bucks, MK13 9HF
01908 221 330
dalena.vandeventer@signs-express.co.uk
www.signsexpress.co.uk/miltonkeynes

12 August 2025

Dear Germaine

Re: Noticeboards

Thank you for your enquiry, we are pleased to provide a quote for the services discussed which is laid out below.

Qty	Description	Unit Price	Total
1	External Noticeboard To supply ONE external magnetic noticeboard coated one RAL colour (green) to be mounted onto 2 No. standard grey posts. To include a dome shaped header panel reading: "New Bradwell Parish Council incl. logo) Size of sign posts + panel: 950mm x 1750mm Size of noticeboard: 850mm x 1450mm Visible area: 750mm x 1350mm ((12 x A4)) Note: Includes cut-to-shape digitally-printed vinyl logo to be applied to the dome shaped area at the top of the panel.	£1,378.25	£1,378.25
1	Internal Noticeboard To supply ONE internal aluminium frame noticeboard coated one RAL colour (blue) with title plate and internal felt pinboard, for mounting to wall. Felt to be blue to to match NBPC logo. Text to read: "New Bradwell Parish Council incl. Logo" Size of noticeboard: 1800mm x 1200mm Visible area: 1090mm x 1690mm	£1,266.88	£1,266.88
1	Installation To fit the above items at your premises during normal working hours (Mon-Friday 8am-5pm) Unit 10, New Bradwell Workspace, St James Street, New Bradwell, Milton Keynes, MK13 0BL	£345.00	£345.00

Sub Total	£2,990.13
VAT	£598.03
TOTAL	£3,588.16

All orders are subject to Signs Express standard Terms & Conditions (unless otherwise specified) that can be found attached to this quote, on our website www.signsexpress.co.uk or by telephoning our office. We would be delighted to work with you, so if you have any questions please don't hesitate to get in touch. We look forward to hearing from you

in due course.

Yours sincerely

Dalena Van Deventer

Dalena Van Deventer

Payment Terms:

All orders under £250 must be paid for in full when the order is placed.

For all orders over £250 a 50% deposit must be paid when the order is placed. The 50% balance must be paid for in full on collection, completion or installation.

Our preferred payment method is BACS, however, we accept all major credit cards (excluding American Express). All prices exclude VAT, delivery, installation, electrical installation (connection should be made by your own qualified electrician), removal and disposal of old signage, unless specifically stated otherwise.

This quotation is valid for 15 days from the date of this document.

Quotation Terms:

Lead Time: For general signage or printing is approx 7 - 10 working days from receipt of official purchase order, deposit, suitable digital artwork, typeface information and artwork sign-off.

For all signage that require powder-coating or fabrication lead time can be longer, subject to signage type or volume of work in progress, please confirm lead times with person quoting the work.

Please let us know if you have a specific lead time, we will always try to meet your requirements.

Vehicle graphics are applied in our dedicated vehicle bay. Vehicles should be clean and wax-free. Cleaning and removal of existing graphics are charged at our standard hourly rate. Please advise us of any recent paintwork or repairs of your vehicle.

Sign installation: It is the client's responsibility to check and confirm that our fitters have safe access and that there is no asbestos, cables, pipes or drains, etc. underground or inside the wall at the proposed sign location. Signs Express accepts no responsibility for damage resulting from the lack of such information.

Planning permission / copyrights: It is the client's responsibility to obtain the appropriate consent from local authorities and / or the owners of the site or building for the installation of the proposed signage. Any artwork, trademarks or logos are reproduced by us on the assumption that the client has the proper permission from the trademark or copyright holders for their use.

SIGNS EXPRESS

SIGNS EXPRESS

STANDARD TERMS AND CONDITIONS OF THE SALE OF GOODS AND PROVISION OF SERVICES

1 Interpretation

1.1 In these Conditions:
"Conditions" means the standard terms and conditions of sale set out in this document and (unless the context otherwise requires) includes any special terms and conditions agreed in writing between the Customer and Signs Express;
"Contract" means the contract between the Customer and Signs Express for the supply of Goods and/or Services in accordance with these Conditions;
"Customer" means the person whose order for Goods and/or Services is accepted by Signs Express;
"Goods" means the goods which Signs Express sells to the Customer under these Conditions, as set out in the Quotation;
"Order" means the Customer's order for the supply of Goods and/or Services as accepted by Signs Express;
"Order Confirmation" means Signs Express acceptance of the Order, provided by Signs Express to the Customer whether written or oral;
"Quotation" means the quotation for the Goods and Services provided to the Customer by Signs Express whether written or oral;
"Services" means any services provided to the Customer (including all of them or any part of them) under these Conditions, as set out in the Quotation; and
"Signs Express" means the Signs Express business selling the Goods and/or Services, details of which are given in the Quotation and/or whose details have been provided to the Customer either in writing or orally.

1.2 Any reference in these Conditions to any provision of a statute shall be construed as a reference to that provision as amended re-enacted or extended at the relevant time.

1.3 The headings in these Conditions are for convenience only and shall not affect their interpretation.

2 Making the Contract

2.1 Each Order will be deemed to be an offer by the Customer to buy the Goods and/or Services in accordance with these Conditions. The Contract is made when the Order is accepted by Signs Express by the issue to the Customer of an Order Confirmation. The Contract will not be made until an Order Confirmation has been issued by Signs Express or Signs Express commences provision of the Goods and/or Services.

2.2 Signs Express may accept or reject an Order at its discretion. An Order shall not be accepted, and no binding obligation to supply any Goods or Services shall arise, until an Order Confirmation has been issued by Signs Express or Signs Express commences provision of the Goods and/or Services.

2.3 The Contract is subject to these Conditions which shall govern the Contract to the exclusion of any other terms and conditions and all previous oral or written representations made by Signs Express, but subject to the provisions of Condition 2.4.

2.4 No variation to these Conditions shall be binding unless agreed in writing between the authorised representatives of the Customer and Signs Express.

2.5 The Customer must ensure that the terms of the Quotation and any applicable specification are complete and accurate. If the C ustomer wishes to amend any aspect of the information the Customer has given it must contact Signs Express immediately. Although Signs Express will use reasonable endeavours to implement any such amendment which the Customer requests, Signs Express cannot guarantee that it will be able to do so after the Order Confirmation has been issued. If such amendment changes any other aspect of the Quot ation (for example the price) and Signs Express is able and willing to amend it, then Signs Express will send the Customer a new Order Confirmation.

2.6 All Quotations are invitations to treat only. They are not an offer to supply Goods or Services and are incapable of being accepted by the Customer. All Quotations are, unless agreed otherwise in writing, valid for 30 days only or until earlier acceptance by the Customer after which time they may be altered by Signs Express without giving notice to the Customer.

2.7 Any advice or recommendation given by Signs Express or its employees or agents to the Customer or its employees or agents as to the storage, application, suitability or fitness for purpose for use of the Goods which is not confirmed in writing by Signs Express is followed or acted upon entirely at the Customer's own risk, and accordingly Signs Express shall not be liable for any such advice or recommendations which is not so confirmed.

3 Provision of the Goods and Services

3.1 The quantity, quality and description of and any specification for the Goods and Services shall be those set out in the Quota tion. It is the obligation of the Customer to check the structure to which the Goods are to be affixed, and to prepare surfaces to which the Goods may be applied, so that in each case they are suitable for such affixing and application. The Customer acknowledges that following installation it is responsible for the inspection, maintenance and repair of Goods supplied under the Contract.

3.2 If the Goods are manufactured or any process is applied to the Goods by Signs Express in accordance with a specification subm itted by the Customer whether in writing or otherwise the Customer shall indemnify Signs Express against all loss damages costs and expenses awarded against or incurred by Signs Express in connection with or paid or agreed to be paid by Signs Express in settlement of any claim for infringement of any patent, copyright, design, trademark (whether registered or not), or other industrial or intellectual property rights of any third party which results from Signs Express' use of any or all of the Customer's specification.

3.3 Signs Express reserves the right to make any changes in the specification of the Goods and/or Services which are required to confirm with any applicable legal or regulatory requirements (including but not limited to safety requirements) or which do not materially affect their quality or performance.

3.4 No Order which has been accepted by Signs Express may be cancelled by the Customer except with the agreement in writing of Si gns Express and on terms that the Customer shall indemnify Signs Express in full against all loss (including loss of profit) costs (including the cost of all labour and materials used) damage charges and expenses incurred by Signs Express as a result of cancellation.

3.5 Where a Quotation is based upon information supplied by the Customer, the Customer is responsible for its accuracy and any increased costs of supply resulting in any inaccuracy are the Customer's responsibility.

3.6 All samples, drawings, descriptions, specifications, illustrations and advertising issued by Signs Express or contained in an y of Signs Express' catalogues or brochures or on any website connected with Signs Express (together "Samples") are issued or published for the sole purpose of giving an approximate idea of the Goods represented by or described in them. Due to the bespoke nature of the Goods and the materials used to produce them the finished Goods will likely differ from the samples. Samples do not form part of the Co ntract and the Contract is not a sale by sample.

3.7 At the request of the Customer and at its cost, and at the sole discretion of Signs Express, Signs Express may remove materials (including but not limited to old signage) from the premises of the Customer.

3.8 Signs Express requires the Customer, prior to the provision of the Goods and/or Services, to obtain any necessary consents and approval to:
3.8.1 the installation and/or application of the Goods, including but not limited to any planning and/or landlord consents; and
3.8.2 the use of any logo, trade mark or design required for the Goods (included but not limited to the right to use the copyright and any other intellectual property rights in such logo, trade marks and design).

3.9 All intellectual property rights (including but not limited to copyright) arising from the creation of Goods by Signs Express shall remain the property of Signs Express and the Customer shall not copy or reproduce the Goods without the prior written consent of Signs Express.

4 Price of the Goods

4.1 The price of the Goods and Services shall be the price set out in the Quotation or (where no price has been quoted or a quoted price is no longer valid) the price calculated by Signs Express from its normal price list from time to time.

4.2 Signs Express reserves the right to increase the price of the Goods and/or Services to cover:
4.2.1 any increase in the cost to Signs Express which is due to any factor beyond the control of Signs Express (such as without limitation any foreign exchange fluctuation currency regulation, alteration of duties, significant increases in the costs of labour, mat erials, or other costs of manufacture);
4.2.2 any change in delivery dates, quantities or specification of the Goods and Services which are requested by the Customer;
4.2.3 any delay caused by any instruction of the Customer or failure of the Customer to give Signs Express adequate information or instructions;
4.2.4 the costs of additional work carried out by Signs Express to be able to perform the Services (including but not limited to the preparation of surfaces to which Goods are to be applied and the disposal of materials at the request of the Customer); or
4.2.5 to comply with any requirements referred to in Conditions 2.5, 3.5 and 3.7.

4.3 Except as otherwise expressly set out in the Contract all prices are given by Signs Express exclusive of:
4.3.1 packaging and delivery of the Goods to the Customer's premises; and
4.3.2 any applicable value added tax or other applicable sales tax or duty and such sums shall be added to the price.

5 Terms of Payment

5.1 Subject to any special terms agreed in writing between the Customer and Signs Express, Signs Express shall be entitled to inv oice the Customer for the price of the Goods and the Services on or at any time after delivery of the Goods and/or performance of the Services in accordance with Condition 6 unless the Customer fails to take delivery of the Goods and/or accept performance of the Se rvices in which event Signs Express shall be entitled to invoice the Customer for the price at any time after such notification or (as the case may be) Signs Express has tendered delivery of the Goods and the Customer has failed to take delivery.

5.2 Subject to Condition 5.3 below the Customer shall pay the price of the Goods and/or the Services within no more than 30 days of the date of each invoice in full and clear funds to such bank account as nominated by Signs Express from time to time. The time of payment of the price shall be the essence of the Contract. Receipts for payment will only be issued on request by the Customer.

5.3 If the Customer fails to make any payment due to Signs Express under the Contract by the due date then, without prejudice to any other right or remedy available to Signs Express, Signs Express shall be entitled to:
5.3.1 cancel the Contract or suspend further deliveries of Goods and/or provision of Services to the Customer in accordance with clause 8.2;
5.3.2 appropriate any payment made by the Customer to such of the Goods (or the Goods supplied under any Contract between the Customer and Signs Express) as Signs Express think fit (not withstanding any purported appropriation by the Customer); and
5.3.3 charge the Customer interest on the amount unpaid from the due date until payment of the unpaid amount, whether before or after judgment. Interest under this clause 5.3.3 will accrue each day at four per cent per annum above Barclays Bank plc base rate from time to time, but at 4% a year for any period when that base rate is below 0%.

5.4 All amounts due under the Contract shall be paid in full without any set-off, counterclaim, deduction or withholding (other than any deduction or withholding of tax as required by law).

6 Delivery

6.1 Delivery of the Goods shall be made by the Customer collecting the Goods at Signs Express' premises at any time after Signs Express has notified the Customer that the Goods are ready for collection or, if some other place for delivery is agreed by Signs Express ("Delivery Location"), by Signs Express delivering the Goods to that Delivery Location subject to the Customer having paid extra for delivery in accordance with Condition 4.3.

6.2 The Goods shall be deemed delivered:
6.2.1 if collected by the Customer, when Signs Express makes the Goods available for collection at Signs Express premises; or
6.2.2 if delivered by Signs Express, on delivery of the Goods at the Delivery Location.

6.3 Provision of the Services shall be made at the location notified by the Customer at any time after Signs Express has notified the Customer that the Services are ready to be provided.

6.4 Any dates quoted for delivery of the Goods and/or provision of the Services are approximate only and Signs Express shall not be liable for any delay in delivery of the Goods and/or provision of the Services howsoever caused. Time for delivery and/or provisions shall not be of the essence unless previously agreed in writing by Signs Express. The Goods may be delivered and/or the Services provided to the Customer in advance of the quoted date upon giving reasonable notice to the Customer.

6.5 Signs Express shall not be liable for any delay in or failure of delivery caused by:
6.5.1 the Customer's failure to: (i) make the Delivery Location available, (ii) prepare the Delivery Lo cation in accordance with Signs Express' instructions or as required for delivery or (iii) provide Signs Express with adequate instructions for delivery or otherwise relating to the Goods;
6.5.2 the Customer's failure to collect the Goods from Signs Express premises; or
6.5.3 an event which is beyond Signs Express' reasonable control in accordance with Condition 8.9.

6.6 If the Customer fails to take delivery of the Goods or accept provision of the Services or fails to give Signs Express adequa te delivery instructions at the time stated for delivery (otherwise than by reason of any cause beyond the Customer's reasonable control or by reason of Signs Express' fault) than without prejudice to any other right or remedy available to Signs Express Signs Express may:
6.6.1 store the Goods until actual delivery and charge the Customer for the reasonable costs (including insurance) of storage; or
6.6.2 where reasonably possible, sell the Goods at the best price readily obtainable and (after deducting all reasonable storage an d selling expenses) account to the Customer for the excess over the price under the Contract or charge the Customer for any shortfall below the price under the Contract.

6.7 Signs Express may deliver the Goods by separate instalments and perform any Services in stages. Each separate instalment or stage will be invoiced and paid for in accordance with the provisions of the Contract.

6.8 Any delay in performance or defect in an instalment shall not entitle the Customer to cancel any other instalment.

7 Risk and Property

7.1 Risk of damage to or loss of the Goods shall pass to the Customer:
7.1.1 in the case of Goods to be delivered at Signs Express' premises at the time when Signs Express notifies the Customer that the Goods are available for collection; or
7.1.2 in the case of the Goods to be delivered otherwise than at Signs Express' premises at the time of delivery to such premises or, if the Customer fails to take delivery of the Goods, from the time when Signs Express has tendered delivery of the Goods.

7.2 Notwithstanding delivery and the passing of risk in the Goods or any other provision of these Conditions ownership of the Goods shall not pass to the Customer until Signs Express has received in cash or cleared funds payment in full of the price of the Goods and all other Goods and Services for which payment is due from Signs Express.

7.3 Until such time as ownership of the Goods passes to the Customer the Customer shall hold the Goods as Signs Express' fiduciary agent and bailee and shall keep the Goods separate from those of the Customer and third parties and properly stored protected and insured and identified as Signs Express' property.

7.4 The Customer shall be entitled to resell or use the Goods in the ordinary course of its business but shall account to Signs E xpress for the proceeds of sale or otherwise of the Goods whether tangible or intangible including insurance proceeds and shall keep all such proceeds separate from any monies or property of the Customer and third parties and in the case of tangible proceeds properly stored protected and insured.

7.5 Until such time as ownership in the Goods passes to the Customer (and provided the Goods are still in existence and have not been resold) Signs Express shall be entitled at any time to require the Customer to deliver up the Goods to Signs Express and if the Customer fails to do so forthwith to enter upon any premises of the Customer or any third party where the Goods are stored and repossess the Goods .

7.6 The Customer shall not be entitled to pledge or in any way charge by way of security for any indebtedness any of the Goods which remain the property of Signs Express but if the Customer does so all monies owing by the Customer to Signs Express shall (without prejudice to any other right or remedy of Signs Express) forthwith become due and payable.

8 Termination

8.1 Without limiting its other rights or remedies, Signs Express may terminate this Contract with immediate effect by giving written notice to the Customer if:
8.1.1 the Customer commits a material breach of any term of the Contract and (if such a breach is remediable) fails to remedy that breach within 5 days of that party being notified in writing to do so;
8.1.2 the Customer takes any step or action in connection with its entering administration, provisional liquidation or any composition or arrangement with its creditors (other than in relation to a solvent restructuring), obtaining a moratorium, being wound up (w hether voluntarily or by order of the court, unless for the purpose of a solvent restructuring), having a receiver appointed to any of its assets or ceasing to carry on business;
8.1.3 the Customer suspends, threatens to suspend, ceases or threatens to cease to carry on all or a substantial part of its business; or
8.1.4 the Customer's financial position deteriorates so far as to reasonably justify the opinion that its ability to give effect to the terms of the Contract is in jeopardy.

8.2 Without limiting its other rights or remedies, Signs Express may suspend provision of the Goods and/or Services under the Contract or any other contract between the Customer and Signs Express if the Customer becomes subject to any of the events listed in Clause 8 .1.1 to Clause 8.1.4, or Signs Express reasonably believes that the Customer is about to become subject to any of them, or if the Customer fails to pay any amount due under this Contract on the due date for payment.

8.3 Without limiting its other rights or remedies, Signs Express may terminate the Contract with immediate effect by giving written notice to the Customer if the Customer fails to pay any amount due under the Contract on the due date for payment.

8.4 On termination of the Contract for any reason the Customer shall immediately pay to Signs Express all of Signs Express' outstanding unpaid invoices and interest and, in respect of Goods produced and/or Services supplied but for which no invoice has been submitted, Signs Express shall submit an invoice, which shall be payable by the Customer immediately on receipt.

8.5 Termination of the Contract, however arising, shall not affect any of the parties' rights and remedies that have accrued as at termination, including the right to claim damages in respect of any breach of the Contract which existed at or before the date of terminat ion.

8.6 Any provision of the Contract that expressly or by implication is intended to come into or continue in force on or after termination of the Contract shall remain in full force and effect.

9 Warranties, Liabilities and Indemnity

9.1 Signs Express warrants that for a period of 12 months from the date of delivery of Goods and from the date of provision of Services, ("Warranty Period"), the Goods and Services shall:
9.1.1 conform in all material respects to the agreed specification;
9.1.2 be free from material defects in design, material and workmanship;
9.1.3 in relation to Goods only, be of satisfactory quality;
9.1.4 in relation to Services only, be supplied with reasonable care and skill; and
9.1.5 be fit for purpose and any specific purpose held out by Signs Express.

9.2 During the Warranty Period, Signs Express will, in respect of Goods and/or Services which are proved to not comply with Condi tion 9.1, repair, or at its option replace, such Goods, and/or re-perform or at its option refund the price of such Services. This obligation will not apply where:
9.2.1 the Customer has improperly used the Goods in any way whatsoever, or the Goods have been subjected to wear and tear, misuse, unauthorised repair, damage, negligence, adverse weather conditions and/or alteration;
9.2.2 the Customer has not complied with any instructions provided by Signs Express, including instructions relating to preparation of the surfaces and areas to which the Goods are applied, and/or such surfaces or areas have been subjected to previous workmanship by third parties and/or contain latent defects;
9.2.3 damage, discolouration or failure to painted surfaces has occurred through no fault of Signs Express;
9.2.4 any failure of the Goods to comply with condition 9.1 is caused by Signs Express following any specification or requirement of the Customer;
9.2.5 the Customer has not complied with any instructions as to use and care of the Goods in all respects; or
9.2.6 the Customer has failed to notify Signs Express of any problem or suspected problem within 2 days of the provision of the Services and/or supply of the Goods.

9.3 Any repaired or replacement Goods or re-performed Services will be liable to repair or replacement (or re-provision or, at Signs Express' option, refund) under the terms specified in Condition 9.2 for the unexpired portion of the 12 month period from the original date of delivery of the replaced Goods or from the original date of provision of the re-performed Services.

9.4 The above warranty does not extend to parts, materials or equipment not manufactured by Signs Express in respect of which the Customer shall only be entitled to the benefit of any such warranty or guarantee as is given by the manufacturer to Signs Express.

9.5 Signs Express accepts liability for personal injury or death caused by the negligence of Signs Express or its employees (acting within the course of their employment or duties and the scope of their authority) and for any other matter for which it would be illegal to exclude or attempt to limit or exclude its liability.

9.6 Except as provided in Condition 9.5, Signs Express will not be liable to the Customer whatsoever (whether in contract, tort (including negligence), breach of statutory duty, restitution or otherwise) for any damage or for any indirect or consequential loss (including, but not limited to, pure economic loss, loss of profits, loss of business, depletion of goodwill and like loss) howsoever caused arising out of or in connection with:
9.6.1 any breach by Signs Express of any of the express or implied terms of the Contract;
9.6.2 any of the Goods and/or Services (including but not limited to any use made by the Customer of any Goods, or of any product incorporating any of the Goods), or the manufacture or sale or supply, or failure or delay in supply, of the Goods and/or Services by Signs Express or on the part of Signs Express' employees, agents or sub-contractors; or
9.6.3 any non-fraudulent statement made or not made, or advice given or not given, by or on behalf of Signs Express.

9.7 Except as set out in Condition 9.5, Signs Express total liability shall not exceed a sum equal to the price paid by the Customer under the Contract.

9.8 The Customer acknowledges that the above provisions of this Condition 9 are reasonable and reflected in the price which may be higher without those provisions, and the Customer will accept such risk and/or insure accordingly.

9.9 Signs Express shall not be liable to the Customer or be deemed to be in breach of the Contract by reason of any delay in perf orming or any failure to perform any of Signs Express' obligations in relation to the Goods and/or Services if the delay or failure was due to any cause beyond Signs Express' reasonable control. Without prejudice to the generality of the foregoing, causes beyond Signs Express' reasonable control shall include (but not be limited to) the following:
9.9.1 act of God, storm, explosion, flood, tempest, fire or accident;
9.9.2 war (or threat of war), riot, civil commotion or malicious damage;
9.9.3 compliance with any law or governmental order, rule, regulation or direction;
9.9.4 import or export regulations or embargoes;
9.9.5 strike, lock-out or other industrial actions or trade dispute (whether involving employees or Signs Express or a third party);
9.9.6 failure of a utility service or transport network;
9.9.7 difficulties in obtaining raw materials labour fuel parts or machinery;
9.9.8 power failure or breakdown of plant or machinery;
9.9.9 default of suppliers or sub-contractors; and
9.9.10 epidemic or pandemic.

9.10 The Customer agrees to indemnify, keep indemnified and hold harmless Signs Express from and against all direct, indirect or consequential loss (all three of which terms include, but are not limited to, loss of profits, loss of business, depletion of goodwill and like loss), costs, expenses, liabilities, injuries, damages, claims, demands, proceedings or legal costs and judgements which Signs Express incurs or suffers as a consequence of direct or indirect breach or negligent performance or failure in performance by the Customer of any of the terms of the Contract, including in particular (but not limited to) the Customer's ongoing obligations under Condition 3.1.

10 Data Protection

10.1 By placing an Order, the Customer allows Signs Express to use the Customer's personal details for the purposes of supplying the Goods and performing the Services. Any personal information that the Customer provides to Signs Express will be dea lt with in line with Signs Express Privacy Policy, which explains what personal information Signs Express collect, st ore, use and share such information, the Customer's rights in relation to its personal information and how to contact Signs Express and supervisory authorities if the Customer has a query or complaint about the use of its personal information.

11 General

11.1 Notice
11.1.1 Any notice required or permitted to be given by either party to the other under these Conditions shall be in writing and shall be:
a) delivered by hand or by pre-paid first-class post or other next working day delivery service at its registered office (if a company) or its principal place of business (in any other case); or such other address may be at the relevant time have been notified pursuant to this provision giving the notice; or b) sent by email to the following addresses (or an address substituted in writing by the party to be served): Signs Express: Sales@signs-express.co.uk and the email address that was used to issue/send the Quotation. Customer: to the email address where the Quote was sent.
11.1.2 Any notice shall be deemed to have been received:
a) if delivered by hand, at the time the notice is left at the proper address; or
b) if sent by first-class post or other next working day delivery service, at 9.00 am on the second Business Day after posting; or
c) if sent by email, at the time of transmission, or, if this time falls outside Business Hours in the place of receipt, when Business Hours resume.
11.1.3 This clause does not apply to the service of any proceedings or other documents in any legal action or, where applicable, any arbitration or other method of dispute resolution.

11.2 Signs Express may transfer, assign, hold on trust, licence or sub-contract all or any part of its rights or obligations under any Contract.

11.3 Each and every Contract is personal to the Customer and the Customer may not transfer all or any of its rights or obligations under any Contract without the prior written consent of Signs Express.

11.4 Neither party intends that any of the terms of the Contract will be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999 by any person not a party to it, save that Signs Express Limited shall be entitled to enforce any provision of the Contract.

11.5 No waiver by Signs Express of any breach of the Contract by the Customer shall be considered as a waiver of any subsequent breach of the same or any provisions.

11.6 If any provision of these Conditions is held by any competent authority to be invalid or unenforceable in whole or in part the validity of the other provisions of these Conditions and the remainder of the provision in question shall not be affected thereby.

11.7 Any dispute arising under or in connection with these Conditions and any Contract shall be governed by and construed in all respects in accordance with English law and the parties hereby submit to the exclusive jurisdiction of the English courts.

TAX INVOICE

Germaine Newnham
unit 10, New Bradwell Workspace, St James St, New Bradwell
Milton Keynes
MK13 0BJ
UNITED KINGDOM

Invoice Date
10 Aug 2025

Invoice Number
INV-25095665

VAT Number
GB891621118

Xero (UK) Ltd
5th Floor 100 Avebury Boulevard
Milton Keynes
MK9 1FH
-
All Billing Enquiries
central.xero.com

Description	Amount GBP
*** Charges receiving no discount ***	
New Bradwell Parish Council. Monthly fee, Bank Feeds - Metro Bank United Kingdom, 10 Jul 2025 to 09 Aug 2025.	1.00
*** Charges receiving subscriber discounts ***	
New Bradwell Parish Council. Monthly Subscription, Grow, 10 Aug 2025 to 09 Sep 2025.	33.00

Subtotal	34.00
TOTAL VAT 20%	6.80
TOTAL GBP	40.80
Less Amount Paid	40.80
AMOUNT DUE GBP	**0.00**

Due Date: 10 Aug 2025
The amount due will be debited from the payment details you have provided to us on or after the due date stated above

HOUSEHOLDER PLANNING PERMISSION APPROVED

Archbold Solicitors
32 Bellegrove Road, Welling, United Kingdom, DA163PY

Applicant: Owner / Occupier

Application ref: PLN/2025/0435

Proposal: The reduction of boundary brick wall height from approximately 1.80m to 1.20m, retention of existing metal gates (part retrospective) **at** 84 NEWPORT ROAD, NEW BRADWELL, MILTON KEYNES, MK13 0AA

Valid on: 9 May 2025

Decision: In accordance with your application for the above development, accepted on the date above, in exercise of its powers as the local planning authority under the Town and Country Planning Acts and related and subordinate legislation, Milton Keynes City Council hereby **approves permission subject to conditions** listed below.

Some conditions listed may require further details to be submitted for approval before any works or use may commence. If conditions are not complied with, formal action can be taken against the developer and/or landowner.

Conditions (1)

1 The development hereby permitted shall be carried out in accordance with plans/drawings ref. Received 09/05/25 - p2f/uk/1239225/1663458 - Location Plan, Site Plan, Proposed Elevations, unless as otherwise required by condition attached to this permission or pursuant to an approval of an application made under Section 96A of the Town and Country Planning Act 1990.

Reason: For the avoidance of doubt and in the interests of securing sustainable development.

Date of decision: 18 July 2025

Jon Palmer, Head of Planning

Standing informatives

Milton Keynes City Council takes a positive and proactive approach to development proposals, working with applicants or their representative in a positive and proactive manner by operating in line with its Customer Charter, offering a pre-application advice service, having clear policy on when amendments will or will not be pursued or accepted, suggesting solutions to secure a successful outcome where appropriate and feasible, and informing applicants or their representative of any likely recommendation of refusal prior to a decision.

Unless expressly applied for and stated in the description above, this decision conveys no approval of an associated planning consent (such as listed building or advertisement consent).

Any deviation from the approved plans/drawings and/or details should be discussed with the local planning authority in advance. This includes circumstances where the applicant/developer subsequently identifies inaccuracies with the approved documents or conflict with other regulatory requirements. A formal application to secure a revised permission is likely to be necessary. Failure to secure necessary approval may result in the commencement of enforcement proceedings.

Right of appeal

If you are aggrieved by the decision of the local planning authority to grant permission for your proposal subject to conditions, then you can appeal to the Secretary of State.

Appeals must be made using a form available from the Planning Inspectorate at www.gov.uk/planning-inspectorate . The Secretary of State need not consider an appeal if it seems to them that the local planning authority could not have granted permission for the proposal or could not have granted it without the conditions they imposed, having regard to statutory requirements.

Purchase notices

If permission is granted subject to an unacceptable condition, and the owner of the property claims that the property has consequently become incapable of reasonably beneficial use in its existing state and cannot be rendered capable of reasonably beneficial use by the carrying out of any development/work which has been or would be permitted, the owner may serve on the Council a purchase notice requiring that Council to purchase their interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990.

Other regulatory matters

This is a decision under planning legislation only. It does not convey a decision under, or override, supersede or negate, any other legislation or the need to comply with restrictive covenants under civil law.

You can get further information on the need for Building Control approval at www.milton-keynes.gov.uk/planning-and-building/building-control.

The applicant and/or developer is reminded of the need for separate consent to carry out any works in the adopted highway. Further information is available at www.milton-keynes.gov.uk/highways.

Anyone intending to carry out work described in the Party Wall Act 1996 must give adjoining owners at least 2 months' notice in writing of their intentions. You can find out more at www.gov.uk/party-walls-building-works .