New Bradwell Parish Council

Annual Meeting of New Bradwell Parish Council
on 8th May 2024 at 7 p.m.
Venue: NBCC Church St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ

All councillors are summoned to attend this meeting of New Bradwell Parish Council to transact the items of business shown below.

AGENDA

Before the meeting commences the public are invited to raise any questions with councillors 7.00 – 7.15pm.

At the start of the meeting, councilors & members of the public are requested to put their mobile phones on silent whilst the meeting is in progress.
**Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting.*

10/24	**Election of Chair of the council for 2024/25** *(Local Govt Act 1972, S15(2)) and the completion of the Declaration of Acceptance of Office Local Government Act 1972 s 83 (4)*
11/24	**Election of Vice Chair of the council for 2024/25** *(Local Govt Act 1972, s15 (6)) and the completion of the Declaration of Acceptance of Office Local Government Act 1972 s 83 (4)*
13/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.*
14/24	**To receive any declarations of interest from Members** *(Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)*
15/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare

	any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended.
16/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 8th April 2024, *LGA 1972 Sch 12 para 41(1)*
17/24	**Staff and Office:** To note: the following Cllr resignation: J. Chapman. To note: notice of uncontested election.
18/24	**To review and accept following:** - Staff Disciplinary & Grievance procedures/policy. -Complaints policy for Public -Freedom Of Information Policy -Document retention & Disposal Policy -Health & Safety Policy -Model STO's -Delegations to the Clerk -Equality & Diversity Policy
19/24	**Finance:** **VAT Return 2024-** to note vat return has been filled with HMRC total amount £5,319.52. **-Approve BACS.** **-Financial Summary & spend to date.** **-Agree appointment of internal auditor for 2024/25**
20/24	**Agree the appointment of representatives for 2024/25 to the following external bodies:** -MKALC (Milton Keynes Association of Local Councils) -MKCC Parishes Forum -East West Rail Meetings
23/24	**New Bradwell Community Centre:** Updates
24/24	**Parks & Landscaping:** **-To note** dog waste bin at New Bradwell Park was set alight and damaged beyond repair, Marcus Young to replace with metal version approx. cost £200.
25/24	**Events:** -Updates on events, to discuss planning summer coach trip. - To consider revised quotations from Atomic Live & IPS

26/24	**Caledonian Allotments –** Project "Edible Avenue" (Old Coal Rd) To approve the cost for the following. x 28 Trees = £669.68 x 85 Fruit Bushes = £700.15 Total= £1,369.83 Prep work cost £3,194.00 The cost includes to clear away all shrubs, other waste concrete etc and rotovate ready for planting. Use of Robot where can, and hand renovate the rest. TBC are the Watering Costs: Watering for 28 trees on a 3-year maintenance schedule 28 Watering Bags, 28 Stakes
27/24	**Grants:** - 1st New Bradwell Guides Group £400: to review item carried over from PC meeting on 8/4/24 min ref:8/24 was resolved that PC requires specific number of New Bradwell residents. Grant applicant responded only two NB residents attend.
28/24	**Planning:** **To note:** Application no: 24/00270/FUL. MKCC Refuse Permission for Erection of three three-bed terraced dwellings (Use Class C3) following demolition of modern canopy to the rear, including new vehicular access, parking and landscaping, together with reconfiguration of beer garden and car park At: The New Inn 2 Bradwell Road New Bradwell Milton Keynes MK13 0EN **To note**: Application no: 24/00218/FUL. MKCC Refuse Permission for Change of Use of a single garage from a Class C3 dwelling house Use to facilitate a car detailing business (Use Class E) including a single storey side extension and internal Alterations At: 6 Rowlandson Way New Bradwell Milton Keynes MK13 0FA

Councillors are reminded of the Nolan principle when making decisions affecting the Parish.

- Selflessness.
- Integrity.
- Objectivity.
- Accountability.

- Openness.
- Honesty.
- Leadership

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of any item of business deemed to be of a confidential nature as publicity would be prejudicial to the public interest.

Germaine Newnham
Parish Clerk
1st May 2024

New Bradwell Parish Council

Annual Meeting of New Bradwell Parish Council
on 8th May 2024 at 7 p.m.
Venue: NBCC Church St, New Bradwell Workspace Ltd, New Bradwell, Milton Keynes MK13 0BJ

MINUTES

Present: S.Clawson, H.Clawson , A.Francis, N.Coxon, G.Newnham, T.Strutton.

12/24	**Election of Chair of the council for 2024/25** *(Local Govt Act 1972, S15(2)) and the completion of the Declaration of Acceptance of Office Local Government Act 1972 s 83 (4)* T.*Strutton proposed Simon Clawson as Chairperson,* A.Francis seconded. **Resolved** to elect Simon Clawson as Chairperson.
13/24	**Election of Vice Chair of the council for 2024/25** *(Local Govt Act 1972, s15 (6)) and the completion of the Declaration of Acceptance of Office Local Government Act 1972 s 83 (4)* S. Clawson proposed Tina Strutton as Vice-Chairperson, A.Francis seconded. **Resolved** to elect Tina Strutton as Vice-Chairperson.
14/24	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* **None**
15/24	**To receive any declarations of interest from Members** *(Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)* Cllr Alan Francis is a parliamentary candidate.
16/24	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to

	send the clerk updated Declarations of Interest if these need to be amended. As following an election year all new cllrs completed Declaration of Interest and acceptance of office forms.
17/24	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on 8th April 2024, *LGA 1972 Sch 12 para 41(1)* **Resolved to approve.**
18/24	**Staff and Office:** To note: the following Cllr resignation: J. Chapman. **Noted** To note: notice of uncontested election. **Noted**
19/24	**To review and accept following:** - Staff Disciplinary & Grievance procedures/policy. **Resolved to approve.** -Complaints policy for Public **Resolved to approve.** -Freedom Of Information Policy **Resolved to approve.** -Document retention & Disposal Policy **Resolved to approve.** -Health & Safety Policy **Resolved to approve.** -Model STO's **Resolved to approve.** -Delegations to the Clerk **Resolved to approve.** -Equality & Diversity Policy **Resolved to approve.**
20/24	**Finance:** **VAT Return 2024-** to note vat return has been filled with HMRC total amount £5,319.52. **Noted** **-**Approve BACS. **Resolved to approve.** **-**Financial Summary & spend to date**. Noted** **-**Agree appointment of internal auditor for 2024/25 **Resolved** to appoint H.Mortimer.
21/24	**Agree the appointment of representatives for 2024/25 to the following external bodies:** -MKALC (Milton Keynes Association of Local Councils) **Resolved to appoint H.Clawson & A.Francis** -MKCC Parishes Forum **Resolved to appoint H.Clawson & A.Francis** -East West Rail Meetings **Resolved to appoint A.Francis**
22/24	**New Bradwell Community Centre:** Updates - Issue of the toilet lights not being switched off, **Resolved** G.N to get quotes to change lighting to automatically turn on & off.
23/24	**Parks & Landscaping:** **-To note** dog waste bin at New Bradwell Park was set alight and damaged beyond repair, Marcus Young to replace with metal version approx. cost £200.**Noted** and R**esolved** to approve cost to replace bin.

24/24	**Events:** -Updates on events, to discuss planning summer coach trip. **Resolved** that G.N will enquire with "Bills Coaches" for cost of a seaside coach trip. - To consider revised quotations from Atomic Live & IPS **Resolved** to accept IPS revised quote.
25/24	**Caledonian Allotments –** Project "Edible Avenue" (Old Coal Rd) To approve the cost for the following. x 28 Trees = £669.68 x 85 Fruit Bushes = £700.15 Total= £1,369.83 Prep work cost £3,194.00 **Resolved** to approve cost pending quote & details for 3 yr watering program.
26/24	**Grants:** - 1st New Bradwell Guides Group £400: to review item carried over from PC meeting on 8/4/24 min ref:8/24 was resolved that PC requires specific number of New Bradwell residents. Grant applicant responded only two NB residents attend. **Resolved** to not approve grant request due to lack of NB residents.
27/24	**Planning:** **To note:** Application no: 24/00270/FUL. MKCC Refuse Permission for Erection of three three-bed terraced dwellings (Use Class C3) following demolition of modern canopy to the rear, including new vehicular access, parking and landscaping, together with reconfiguration of beer garden and car park At: The New Inn 2 Bradwell Road New Bradwell Milton Keynes MK13 0EN: **Noted** to be also **noted** and passed onto MKCC Planning Dpt is that NBPC formal response to the initial planning application which was submitted by Cllr A.Francis was not included in the report, nor available in the documents sect of the planning portal. This is not the first time that NBPC responses to planning applications have been omitted by MKCC. **Resolved** G.N to write to planning dpt and request reasons or investigation as to why this is occurring. **To note**: Application no: 24/00218/FUL. MKCC Refuse Permission for Change of Use of a single garage from a Class C3 dwelling house Use to facilitate a car detailing business (Use Class E) including a single storey side extension and internal

	Alterations At: 6 Rowlandson Way New Bradwell Milton Keynes MK13 0FA **:Noted**

Meeting closed 8.30pm

Signed _____Chair of Council

Date _ _/_ _/_ _ _ _

Next meeting to be held on Monday 3rd June 2024 at 7pm
Venue: New Bradwell Parish Council Office, Unit 10 NBWS Ltd, St James Street, New Bradwell, Milton Keynes MK13 0BJ

Germaine Newnham
Parish Clerk
22nd May 2024