New Bradwell Parish Council

Meeting of New Bradwell Parish Council
on 1st December 2025 at 7pm.
Venue: New Bradwell Parish Council office, Unit 10 St James St, New Bradwell, Milton Keynes, MK13 OBJ

MINUTES

Present: S. Clawson, Clawson, T. Strutton, A. Francis, S.Sutcliffe, S.Barby, N.Coxon, G.Newnham.

77/25	**Apologies for absence:** *Schedule 12 of the LGA 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the LGA, members present must decide whether the reason(s) for a member's absence are accepted.* ***None***
78/25	**Declaration of interest:** in any matter on the agenda. *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act,* members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting. Members are reminded to send the clerk updated Declarations of Interest if these need to be amended. ***None***
79/25	**Minutes:** Approve the minutes of the Meeting of the New Bradwell Parish Council held on **3rd November 2025**, *LGA 1972 Sch 12 para 41(1)* ***Resolved to approve.***
80/25	**Staff & Office:** - **To approve** cost for the Clerks' attendance at SLCC Practitioners Conference (please note supporting paper which includes conference agenda) ***Resolved to approve.*** *(LGA 1972, Section 111)* - **To approve c**ost of S.Glavin Bookkeeping re consultation and customization of Xero software for producing AGAR report figures & training for staff. ***Resolved to approve*** *up to 20hrs.* ***(****LGA 1972, Section 111)***
81/25	**Finance:** - **Approve** BACS & card payments (Schedule in agenda papers) ***Resolved to approve.*** - **To note** Financial Summary & spend to date. ***Noted*** - **To note:** following receipt of additional top up grant of £1,100 from MKCC HHS Fund (7) – funding for Parishes. It was approved on 01.09.25 minute ref:52/25 To be applied to costs of Summer Play & Sports activities, a total of

	£3,540, this left £460 of £4k grant. Leaving MKPA Inv:22291 £1,040 to now be applied. Leaving balance of £520. ***Noted*** - **To review** Draft 2026/27 budget. ***Resolved*** *to move to 5.01.26* - **To consider** Precept requirement 2026/27 ***Resolved*** *to move to 5.01.26*
82/25	**NB Community Center:** - **To approve** spend of approx. £2,500 for purchase & planting of Cherry Blossom Trees at perimeter of NBCC/NBWS Carpark facing onto Church St. ***Resolved to approve.*** The Council notes that this expenditure is calculated to facilitate the discharge of the Council's function to promote biodiversity, as outlined in the Council's name of biodiversity policy and in accordance with the duty under *Section 40 of the Natural Environment and Rural Communities Act 2006*.
83/25	**Ward matters:** - **To consider** quotes re contract for CCTV to be installed on the High St, for 1yr @£8,100 +vat or 3yr £6,100 + vat per annum**:** ***Resolved to approve*** 1yr contract with review of effectiveness in preventing ASB after 6 mths *Power: Section 137 Local Government Act 1972* https://www.crimewaveltd.co.uk/evidence-gathering-service - **To consider proposal:** Transition to Digital-First Parish Newsletter Purpose: To consider ceasing print and delivery of the Parish Newsletter and moving to digital distribution with physical copies available at key pickup locations. **Reason**: Cost savings (£1,600-£1,700 annually), environmental benefits (3,000 fewer printed copies, reduced delivery emissions), and alignment with digital transparency requirements. **Decision required**: Approve transition from publication of next newsletter (Mid Dec) ***Discussion:*** Councillors raised concerns regarding residents without digital access and the potential impact on readership, and community engagement which is already low. ***Resolved:*** The next newsletter (Mid-December) will be printed and delivered as usual. A notice will be included informing residents that future editions will be available digitally, with details of where physical copies can be collected. This transition will take effect from the following edition (June 2026). - **To review and approve** Draft newsletter ***Resolved to approve***
84/25	**Grant applications:** - NB Over 50s Group grant request for £300 to fund 2026 activities. ***Resolved to approve*** *Power: Section 137 Local Government Act 1972*
85/25	**Allotments:** - **Drill Hall & Caledonian Rd Allotments to consider** current price structure & rents per annum review **Decision required:** to approve price structure (cost per pole) and approve rent increases. ***Resolved:*** That revised allotment rents be approved of £7.50 per pole (DHA) and £6.60 per pole (CRA) with a one-third pensioner discount. DHA charges to be standardised; CRA rents increased by 5% (rounded to nearest 10p). Rent increases to apply to current tenancies from October 2027; new tenancies charged at the new rates immediately. *Power*

	under s.23 LGA 1972, subject to s.10 Allotments Act 1950. - **To agree** date & time for allotment holders meeting. ***Resolved to approve*** meeting date of 9th March 2026 7pm
86/25	**Planning:** **To note:** PLN/2025/1935 Prior Approval for change of use of existing office (use class E) to four 1-bedroom residential flats (use class C3) with installation of bin and cycle store at 112 NEWPORT ROAD, NEW BRADWELL, MILTON KEYNES, MK13 0AA ***Noted*** **To note:** PLN/2025/2274Proposal: Reduction of crown by approx. 4m in height and all round of Oak (T1) protected by Milton Keynes Council Tree Preservation Order No.PS/540/15/282 at 8 GUEST GARDENS, NEW BRADWELL https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000002pdML ***Noted***
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Meeting closed 8.10pm

Signed _____Chair of Council Date _ _/_ _/_ _ _ _

Next Meeting 5th January 2026 at 7pm