



Code Of

Conduct



Magheracloone
Community Centre CLG



Version 1.1

Approval date 18/11/2024



Revision date 18/11/2024

Revised 18/11/2024

Next Review Date 17/11/2027



1.	Responsibility for approval of policy	Board
2.	Responsibility for implementation	Chairperson
3.	Responsibility for ensuring review	Secretary

1. Policy Statement

1.1. The Code of Conduct clarifies the standards of behaviour expected from Board Members

2. Purpose

2.1. To provide a clear and shared understanding of the responsibility and expectations of Board Members.

3. Scope

3.1. This policy applies to all Magheracloone Community Centre CLG board members.

4. Principles

4.1. Law, mission, values, policies.

Board Members will not:

- Break the law or act against any regulation in force Board Members will:
- Abide by organisational policy and procedure. If any of these commitments cause conflict with any legal obligation, then legal obligation takes precedence.

4.2. Conflict of Interest.

Board members will:

- Always act in the best interests of the organisation.
- Work in accordance with Magheracloone Community Centre CLG Conflict of Interest and Loyalty Policy.
- Accept the judgement of the Board and do as it requires regarding potential conflicts of interest.

4.3 Personal Conduct.

Board members will:

- Act honestly, fairly, and respectfully to their fellow board members, volunteers, users, Community Scheme employees and members of the community
- Strive to promote a culture of openness and transparency so that members of the public, users and regulators can have confidence in the organisation.

4.4 Guardian of the organisation's reputation

Board members will:

- Ensure that all they do on behalf of the organisation will be able to stand the test of public scrutiny.
- If asked to represent the organisation, they will reflect current policy even if personal views differ.
- When speaking in a private capacity, strive to uphold the reputation of the organisation.
- Take an active interest in the organisation's public profile and seek to promote a positive image of it.

Board members will not:

- Speak as a board member in any public forum without the prior knowledge and approval of the Chairperson.

4.5 Personal Gain

Board members will:

- Document expenses and seek reimbursement according to agreed policy
- Use organisational resources responsibly and only in accordance with authorised Magheracloone Community Centre CLG Code of Conduct policies and procedures.

Board members will not:

- Personally gain from their role as a Board member nor permit others to do so because of their actions or negligence.
- Accept any gifts or hospitality without the consent of the Chairperson

4.6 Board

Board members will:

- Abide by the organisation's governance procedures and practice.
- Commit to attending all governing meetings, and in the event of unavoidable inability to attend, give advance apologies to the chairperson or secretary.
- Accept that if they are absent without apologies for three meetings in a row, they are deemed to have relinquished their role as board members.
- Strive to be familiar with all agenda items sent in good time and be prepared to contribute opinions during the meeting.
- Honour the authority of the chairperson.
- Accept and support decisions made by majority vote even if they personally disagree or voted against the decision.
- Maintain confidentiality on all business conducted at board meetings unless expressly authorised to speak outside of meetings.

4.7 Leaving the governing body.

Board members will:

- Inform the chairperson in writing stating their reasons if they wish to resign.
- Understand they may be removed from the board for substantial breach of this Code of Conduct.

This policy will be reviewed in three years or sooner if circumstances changed.

Signed: Thomas Martin

Signed: Aisling Ward

Chairperson
Date: 18/11/2024

Secretary
Date: 18/11/2024

Signed Board member

Signed version of policy kept in MCC CLG

