

Minutes of the King Edward's Hall committee meeting held on 22nd February 2024

Present:

Andy Page, Charlotte Strutt, Neil Carpenter, Barry Whitlock, Vian Cameron and David King.

1) Apologies for absence: Julie Neilson, Fiona Collier, Margaret Down and Victoria Davidson.

2) Declarations of interest: None.

3) Minutes of the last meeting held on 18th January 2024:

No matters arising.

4) Chairman's report:

Two large photographs, one each of Lady Singer and Grant Singer, have been printed. Andy will mount these in frames which will be hung in the hall. Anne Harkus will invoice the committee.

Chris Meon held a film afternoon for youngsters which was well attended.

Due to low attendance there was no keep fit class this evening (22nd); the pickleball continues to attract a good number of players.

Since the last meeting the hall lights and heating have not been left on into the late evening which the committee appreciated.

The feed-in tariff figures for submission to OVO energy will be done by Andy.

5) Treasurer's report:

Charlotte reported the bank balance stood at £42,225.29 plus £589.21 in petty cash.

The Parish Council have contributed £933.00 toward the hall's insurance premium for the 2023-2024 year which was welcomed by the committee. In addition the Parish Council have paid £1396.00 for the new hand driers in the toilets which was appreciated by the committee.

The accounts for the year end are being prepared.

It was agreed that a new wall-mounted first aid kit will be purchased at a cost of £112.00 (CS).

6) Hall Maintenance:

Andy and Vian have fabricated steel railings to be installed on the stairwell to the basement, and stair treads will be installed at the same time (total cost of materials £130.32).

The rubbish to the front of the hall will be cleared.

Andy reported that the roof condition is fine, the toilets are kept clean and the sump pumps for the undercroft and boiler room are awaiting installation. When work to make sure items of value kept in the undercroft are able to be secured is completed it is planned that the undercroft will become accessible to all.

Andy and Vian will install the smoke alarms and Charlotte will activate them.

- 7) Health and Safety:
Vian reported all is in order.
Harris fencing will be erected when work on the outbuilding commences.
- 8) Forthcoming events and bookings:
Regular bookings continue; Winterslow Scouts have made a booking in July. A St. George's Day tea is planned for 23rd April.
Regarding holding film nights Charlotte outlined the Moviola offering, including licensing which is taken care of.
- 9) KEH Emergency Plan - update:
Andy and Charlotte had an informal meeting with Harry Urquhart, chair of West Tytherley Parish Council; the new clerk is to send a letter to SSEN* confirming certain details of the plan.
It was agreed that the hall will donate £3,500 towards the renovation of the hall's outbuilding as part of the Resilience Project. Regarding this Neil will write to the hall's insurance company. The question of ongoing ownership of the generator was raised; David King agreed to draw up an agreement with the Parish Council and seek advice to check all is legal.
- 10) Website update:
Charlotte is happy to continue to oversee the website with help from Chris Hammond.
- 11) KEH Village survey:
Charlotte produced a draft of the survey. It was agreed to print enough copies to distribute around the village and insert within the next parish newsletter.
- 12) AGM briefing:
Andy outlined the process followed at the AGM. The school, the parish council and the parochial church council will be asked to nominate their respective representatives to sit on the hall committee for the forthcoming year.
- 13) Any other business:
Mike Fry would like a team to help him tidy the church grounds.
- 14) Date and time of the next meeting – the AGM: Friday 22nd March 2024 at 7.00pm at KEH.

* : Scottish and Southern Electricity Networks