



Hemingford Abbots Village Hall Management Committee

Birthday Parties & Wedding Parties Policy

Introduction

Due to previous abuse and damage to the Village Hall, the Committee regretfully has to impose the following policies and restrictions related to Birthday Parties and Wedding Parties, with immediate effect.

1. Birthday Parties

- a. Birthday parties for children up to and including the age of 12 are permitted provided that the named Responsible Person is in attendance and that there are a minimum of 5 supervising adults present at all times during the party. A security deposit of £100 is required to be paid at time of booking.
- b. Birthday parties for children from the age of 13 – 17 inclusive are not permitted.
- c. Birthday parties for adults age 18 and over are permitted provided that the named Responsible Person is in attendance at all times and a security deposit of £300 is paid at time of booking.
- d. All security deposits will be returned in full within 28 days of the event, subject to the deduction of any costs for damage, breakage, losses, additional cleaning and clauses e-g inclusive below. Any and all deductions are at the sole discretion of the Management Committee and it is a condition of hire of the Hall that the hirer accepts this condition without reservation.
- e. Any and all music equipment must be powered from the power sockets that are linked to the sound level sensors. The Facility Manager will inform the Responsible person as to the location of these power sockets. Failure to comply with this will result in an automatic deduction of 50% of the security deposit.
- f. All music must cease by 11pm. Failure to comply with this will result in an automatic deduction of 50% of the security deposit.
- g. The Responsible Person needs and agrees to ensure that noise levels outside the Hall are kept to a minimum. Any complaints received by local residents regarding excessive noise levels outside the Hall will result in an automatic deduction of 50% of the security deposit.

2. Wedding Parties

- a. Wedding parties for adults age 18 and over are permitted provided that the named Responsible Person is in attendance at all times and a security deposit of £300 is paid at time of booking.
- b. Wedding parties for children aged 16-17 inclusive are not permitted.
- c. All security deposits will be returned in full within 28 days of the event, subject to the deduction of any costs for damage, breakage, losses, additional cleaning and clauses d-f inclusive below. Any and all deductions are at the sole discretion of the Management Committee and it is a condition of hire of the Hall that hirers accept this condition without reservation.
- d. Any and all music equipment must be powered from the power sockets that are linked to the sound level sensors. The Facility Manager will inform the Responsible person as to the location of these power sockets. Failure to comply with this will result in an automatic deduction of 50% of the security deposit.
- e. All music must cease by 11pm. Failure to comply with this will result in an automatic deduction of 50% of the security deposit.
- f. The Responsible Person needs and agrees to ensure that noise levels outside the Hall are kept to a minimum. Any complaints received from local residents regarding excessive noise levels outside the Hall will result in an automatic deduction of 50% of the security deposit.