

When your event ends

When your event ends, please...



Return the furniture to its original position.

Return chairs and tables to where you found them, and wind the blind cords up safely around the hooks and out of the reach of children. Don't stack chairs more than 6 high. The tables are heavy and need at least two people to move them.



Leave the centre clean and tidy

Make sure the hall is as you found it, with the floor swept, tables cleaned, lights turned off and the space checked for food debris and other rubbish.

If the hall requires more cleaning or moving furniture than our usual requirements, there will be a charge of £25 per hour. Please remember we don't allow confetti or glitter unless you remove all traces of these.



General waste - including food

You can leave a maximum of two black bin bags by the red bin in the car park. More than this will be charged at £10 per bag and deducted from your deposit.



Recycling

You can leave an unlimited amount of clean plastic, cardboard, paper and aluminium cans in the recycling boxes. Only use the plastic bag in the recycling box for recycling, not for general waste.



Specialist waste

We do not have the facility to dispose of helium canisters, nappies or anything else which would require either a specialist licence or a visit to a waste disposal site. If these items are left there may be a minimum £50 charge.



Make sure you leave on time!

One of our volunteers will come at the time your booking ends to lock the hall. The car park may also be locked when your booking ends. There is a charge for leaving later than the time you've booked : please see the terms and conditions.



Be considerate of local residents

Please leave quietly and avoid noise in the street and car park.



Let us know how we did!

Thank you for using the centre and supporting a community project. We'll send you a link to a survey and would love to know what you thought of the centre and the service you received.

Savernake Street Social Hall is managed for community use by a charity; a board of volunteers. This reminder is to be read in conjunction with the hire terms and conditions.

Thank you for your support!