

Application for Employment Summer Season 2021

Please type or complete this form in black ink. The form should be completed in full – curriculum vitae will only be accepted as additional information.

POST APPLIED FOR: (please Circle)	Lifeguard	Swim Teacher
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PERSONAL DETAILS

National Insurance No.: -----

Surname:	Home Telephone No.:
First Names:	Mobile Telephone No.:
Address:	Email Address:
	Do you need a Work Permit? Yes/No
Postcode:	Do you hold a current Driving Licence? Yes/No
	Do you have a means of transport? Yes/No

EMPLOYMENT STATUS

Please circle as appropriate:

Employed full time Employed part time Self Employed Student Unemployed

DATES AND TIMES AVAILABLE

Please state the dates you are available to start this summer season:

Please give details of any holidays already booked this summer:

CAREER HISTORY Please include part time and vacation work

Current/most recent occupation:	
Name and Address of Employer:	Current Salary:
Position held:	Benefits/Allowances:
Dates of Employment:	Notice Period Required:
Please give a description of your present duties, including details of whom you report to and staff for whom you are	

responsible. If not currently working, please mention any relevant work undertaken at home or in a voluntary capacity.

EMPLOYMENT

Name of Previous Employers (most recent first)	Position Held	Date From	Date To	Reason for Leaving

EDUCATION

Schools & Sixth Form Colleges			Qualifications – including GSCE, GNVQ, and A-levels with year obtained
University/College/Other			Qualifications and year obtained

PROFESSIONAL QUALIFICATIONS

Qualification	Method of Study	Year Obtained	Membership Number
Pool Lifeguard			
First Aid			
Health & Hygiene			
Pool Plant Operator			
Swim Teacher			

HOBBIES AND INTERESTS

OTHER INFORMATION

Please outline the reasons for your interest in this job?
Date of Birth:

REFERENCES

Please give names and addresses of two referees, one of whom must be your most recent employer	
Name:	Name:
Address:	Address:
Post Code:	Post Code:
Telephone No.:	Telephone No.:

OTHER INFORMATION

If you consider yourself as having a disability, is there any support you would require? Please specify (e.g. wheelchair accessible rooms etc)	
Are you related to any member / employee of this Organisation?	Yes/No

REHABILITATION OF OFFENDERS ACT 1974 – NOTICE TO OFFENDERS

Do you have any convictions to disclose?
YES / NO
Any information should be given on a separate sheet and sent with this application form. This information will be treated as confidential and will not necessarily preclude you from employment.

DBS (Disclosure and Barring Service) Formerly CRB (Criminal Records Bureau))

The charity requires employees to be cleared with the DBS. For some positions, the Trust will need to apply for a disclosure application - the level of the check will be dependent on the duties to be undertaken. The request would only be made in respect of a selected candidate after a provisional offer of appointment has been made. Confirmation of the job offer is conditional on the outcome of the appropriate disclosure. It would be appreciated, therefore, if you would give your consent for this procedure to be followed if you are a successful applicant and do not already hold a DBS certificate. The cost of the application will be borne by the charity. I consent to a disclosure application being made if I am a successful applicant: Signed:

HEALTH SCREENING

The appointment to any post in the charity is subject to satisfactory health screening. You will, therefore, be asked to complete a Declaration of Health.

I confirm that I have read and understood the data contained in this form. I declare that the information given is correct to the best of my knowledge and understand that omissions or false statements may disqualify me from employment or lead to dismissal. I am willing to undergo a medical examination if required

Signature: Date:

Please send your completed application to:

cowfoldcommunitypool@gmail.com

Note: Data Protection Act 1998 Under the Data Protection Act, the charity is obliged to inform you that your name, address and details of the position you are interested in will be stored on a computer for the purposes of Human Resources administration. Non-personal information from all monitoring sheets is also used for statistical purposes to assist with recruitment monitoring.

We comply with the Data Protection Act, any subsequent replacement legislation and the General Data Protection Regulation (EU) 2016/679 (GDPR).