

2024 CONDITIONS OF BOOKING

- 1) The Village Hall has an emergency payphone (located in the kitchen) because of the lack of mobile coverage.
- 2) Broadband is available, internet safety is the responsibility of the hirer.
- 3) The hirers must make themselves aware of the enclosed **Fire** and catering information.
- 4) The maximum occupancy figure for the whole premises must not exceed 130 people.
- 5) The centre section of the stage moves. To be locked, the bolts must NOT be in the red position.
- 6) Alcoholic drinks cannot be sold without a licence. The hirer is responsible for enforcing the under 18 drinking law.
- 7) No Smoking. No Candles or naked flames. No dogs except guide dogs.
- 8) Children are not allowed on the stage unaccompanied.
- 9) Accidents must be recorded in the accident book. Any problems must be brought to the attention of a Committee member.
- 10) Music to cease at 11.45pm. No commercial music on Sunday.
- 11) Parking: do not obstruct gateways or the highway.
- 12) Leave the hall in a quiet, respectful manner and return the key to the keyholder.
- 13) Please note the upstairs rooms do not have disabled access.
- 14) The hall must be left on time, clean and tidy. The last person out must check electric appliances and taps are turned off, and all doors are secure before leaving.
- 15) Please return all furniture to its original site.
- 16) Please take all your rubbish away with you.
- 17) The Village Hall Committee reserves the right to refuse usage without explanation, as well as the right of entry at any time.
- 18) Arrangements for opening and closing the hall must be made through the Bookings Co-ordinator.

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