



Broadwas Village Hall

Broadwas Village Hall Stall Holder Terms 2024

Terms applying to all those letting a trade space

Space for Trade Stands will be allocated by the Committee on the premises and a perfectly level site cannot be guaranteed.

1. OUTSIDE COVER

Cover is only provided on specific agreement. If the Trade Stand exhibitor intends to erect tents and marquees, allowance must be made for guy ropes in calculating space required and must be included in the frontage booked.

2. SITE ALLOCATION

The Committee by its members or agents will allocate spaces. In no case can a Trade Stand exhibitor beforehand select any particular site unless prior agreement has been made with the Event Organiser.

3. FEES

The appropriate fees must be paid via BACs unless agreed to be paid on the day in writing. If the event is cancelled Fees will be refunded.

Once an Event Form has been provided via email it will be reviewed by the Committee and a request for Fees will be sent in reply, or if we are unable to accept the application, we will inform the Trade Stand.

4. ELECTRICITY

Trade Stands requiring this service must state on the Event Form that the connection is required. A nominal fee of £5.00 - £20.00 is chargeable for the right to connect to the Main Electricity and consume power.

Details of electrical equipment or generators have to be declared with risk assessments when applying for space, i.e. use of cables and precautions taken to remove trip hazards if applicable.

5. GENERATORS

A current certificate and proof of service record must be produced to the Committee with the expiry date for generators stated along with a risk assessment.

6. ARRANGING EXHIBITS

All exhibitors must be on the Premises and in the space allocated by the time provided by the Event Organiser. This is normally to be set up and ready 30 minutes before the start of the event.



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7. REFUSAL

The Committee reserve the right to refuse to accept, to cancel, to order the removal of any Trade Stand which they deem a danger to the event or the public. There shall be no obligation upon the Committee to make or offer any explanation or reason for any such action and the Committee shall not incur any liability or responsibility in the matter.

8. FORFEITURE

Any exhibitor failing to exhibit by 30 minutes before the start of the event shall forfeit the fee to the Committee and the Committee may reallocate the space to another exhibitor. It is at the discretion of the Committee whether they allow late Trade Stands to set up and still attend the event.

9. PARKING

Except while unloading, vehicles will not be allowed to park in the side car park near the building. Once unloaded vehicles must be moved to the Car Park as instructed on the day.

10. LITTER

Trade Stand exhibitors are responsible for leaving their space in a clean and tidy condition. Trade Stand exhibitors are required to take all waste away with them.

11. DISCLAIMER OF LIABILITY

Save for damages caused by the negligence of the Committee, its servants or agents, the Committee will not be responsible for any damages caused by any exhibitor, his servants, agents, exhibits, vehicles or equipment. The exhibitor shall fully indemnify the Committee against all claims, damages and expenses.

12. PUBLIC LIABILITY & RISK ASSESSMENT

Trade Stand exhibitors are advised to insure against fire and other appropriate risks not only as regards their own property but also against any third-party claim. You must make available to the Committee your Risk Assessment and evidence of your current Public Liability Insurance together with your insurance policy number should you be asked to.

13. SPACE AVAILABILITY

A limited number of stands are available and a full description of the items to be displayed must be entered on the Event Form. Failure to do so may mean you will not be able to offer undisclosed items and services.

14. GDPR

Names and addresses of exhibitors will be included in advertising. By providing details you consent to the use of the details you have provided.

Acceptance of the foregoing provisions shall be a condition of entry