

BROADBRIDGE HEATH VILLAGE CENTRE
MANAGEMENT COMMITTEE

REPORT AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

Charity No: 1011613

BROADBRIDGE HEATH VILLAGE CENTRE
YEAR ENDED 31ST MARCH 2024

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BROADBRIDGE HEATH VILLAGE CENTRE
YEAR ENDED 31ST MARCH 2024
LEGAL AND ADMINISTRATIVE INFORMATION

Committee	Chairperson:	E McLennan-Murray
	Secretary:	K Thomson
	Treasurer:	
	Elected members:	R Cole R Wood I Thomson
	Co-opted members:	P Bannister C Alltraine
	Representative members:	
Charity Offices	Broadbridge Heath Village Centre Wickhurst Lane Broadbridge Heath West Sussex RH12 3LY	
Independent Examiner	Magdalena Charman FCCA Accountant 24 Smugglers Way Barns Green West Sussex RH13 0PP	
Bankers	National Westminster Bank PLC 47 Carfax Horsham West Sussex	

BROADBRIDGE HEATH VILLAGE CENTRE

YEAR ENDED 31ST MARCH 2024

REPORT OF THE COMMITTEE

The committee present their report along with the financial statements for the year ended 31st March 2024. The financial statements have been prepared in accordance with our accounting policies set out below and comply with the trust deed and applicable law.

ACCOUNTING POLICIES:

Basis of Preparation of Accounts

The financial statements are prepared under the accruals basis and in accordance with the Financial Reporting Standard for Smaller Entities (eff June 2002). In preparing the financial statements the charity follows the best practice as laid down in the Statement of Recommended Practice Accounting by Charities (FROS2) and the Charities Act 2011.

Funds

All funds administered by committee are unrestricted funds.

Depreciation of Assets

All assets are depreciated at 25% straight line per annum.

MEMBERS

The committee consists of up to nine elected members, including chairman, treasurer and secretary. It can also co-opt up to three members. Officers and committee members are elected for one year at the AGM and are eligible for re-election.

CONSTITUTION, OBJECTS AND POLICIES

The charity's governing instrument is a trust deed dated 10th April 1991. It was registered with the Charities Commission on 4th June 1992 (no 1011613).

The aim of the centre is to provide a village hall for the use of the inhabitants at the Parish of Broadbridge Heath in the County of West Sussex without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure occupation with the object of improving the conditions of life of the said inhabitants.

BROADBRIDGE HEATH VILLAGE CENTRE

YEAR ENDED 31ST MARCH 2024

REPORT OF THE COMMITTEE (CONTINUED)

DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS

The occupational licence with the BBH Social Club was not extended. A new occupational licence was agreed with Bistro Branas, offering a more community focused service with increased hours of operation. An application for a grant to fund a solar energy generation and storage project was submitted.

FINANCIAL REVIEW

The financial statements show the current state of finances, which the committee consider to be sound.

STATEMENT OF THE COMMITTEE'S RESPONSIBILITIES

Law applicable to charities in England and Wales requires the committee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the committee is required to:

- a) select suitable accounting policies and apply them consistently
- b) make judgements and estimates that are reasonable and prudent
- c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the committee will continue in operation.

BROADBRIDGE HEATH VILLAGE CENTRE
YEAR ENDED 31ST MARCH 2024
REPORT OF THE COMMITTEE (CONTINUED)

The committee is responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This report was approved by the committee on 29/01/2025 and signed on their behalf.



Mr E McLennan-Murray – Chairperson
For and on behalf of the Committee

Date: 29/01/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

BROADBRIDGE HEATH VILLAGE CENTRE

On accounts for the year
ended

31st MARCH 2024

Charity no
(if any)

1011613

Set out on pages

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st MARCH 2024.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/1/2025

Name:

MAGDALENA CHORMAN

Relevant professional
qualification(s) or body
(if any):

FCCA ACCOUNTANT

Address:

24 SMUGGLERS WAY

BARNES GREEN HORSHAM

RH13 0PP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

Broadbridge Heath Village Centre
Financial statements for the year ended 31st March 2024
Charity Office: Wickhurst Lance
Broadbridge Heath, Horsham, RH12 3LY

1st April Accounts

Balance Brought Forward from 31 March 2023:

Current Account	£13,412.00	
Deposit Account	£5,233.00	
Creditors and accruals	(£1,676.00)	
Total		£16,969.00

INCOME:

Hall Lettings	£54,024.00	
Rent receivable from Social Club	£14,466.00	
Interest receivable	-	
Grants	-	
Other	£350.00	
Subtotal		£68,840.00

EXPENDITURE:

establishments expenses

Utilities	£25,341.00	
Rates	£3,148.00	
Insurance	£2,023.00	
Premises expenses	£287.00	
Service, Repairs and Maintenance	£4,958.00	
Parish council repair	£11,779.00	
Cleaning	£9,407.00	
		£56,943.00

administrative expenses

Salaries & Wages	8970.00	
Pension	£501.00	
Stationary, printing & postage	£252.00	
Telephone & Internet	£318.00	
Computer	£640.00	
Office supplies	£159.00	
Licences and Fees	£194.00	
		£11,034.00

professional and other expenses

Accountancy fees	£1,069.00	
Professional expenses	£1,412.00	
Other	-	
		£2,481.00
Subtotal		£70,458.00

INCOME/EXPENDITURE for 2023/2024: **(£1,618.00)**

TOTAL FUNDS: **£15,351.00**

Represented by:

Current Account	£22,600.00	
Deposit Account	£5,234.00	
Debtors	£149.00	
Total		£27,983.00

Loan from Parish Council	(£12,272.00)	
Creditors and accruals	(£360.00)	
Total		(£12,632.00)

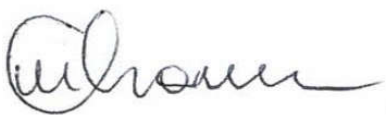
TOTAL FUNDS: **£15,351.00**

Unrestricted funds b/f	£16,969.00
Net profit/loss	(£1,618.00)

TOTAL FUNDS **£15,351.00**

Accounts prepared and examined by
Magdalena Charman FCCA Accountant

Date
28/01/2025



Accounts approved by
Mr E McLennan-Murray - Charman of Committee

Date
28/01/2025

