APPLICATION FORM FOR USE OF ACCOMMODATION/FACILITIES AT
BROAD HINTON C OF E PRIMARY SCHOOL

Particulars of Organisation/Club

Name of Organisation……

Name and address of Hirer……

……

Phone No: daytime…… Evening……

Facilities required:……
e.g. Hall, Classroom, Playing field, Hard playground, Kitchen (for the preparation of drinks), Any other facilities. NB Toilets are included with every letting.

Purpose of use……

Day(s)…… Date(s)……

Time(s) of use: from…… to……

Heating required (in period 16 March to 30 September)……Yes/No……

Equipment/apparatus etc. required……

……

Other requirements……

Other information……
Hirer's Insurance Policy seen ☐
I agree to the terms and conditions of hiring as submitted to me and will pay the sum due:

(a) For one letting – on receipt of your consent in writing
(b) For a series of lettings – on receipt of your invoice

Date…… Signature……

CONSENT

Your application for the hiring of accommodation/facilities has been approved/rejected by the Governors. If it has been rejected a letter of explanation is attached.

The charge is £…… Date…… Signed……
On behalf of the Governors

Name(print)……