

Bilbrough Village Hall Committee Meeting 9/12/24.

Agenda

Note: Tom Jenkinson from the North Yorkshire Council attended the meeting just to see the new kitchen and toilets (i.e. what we have done with the grant from the council)

1. Apologies

None

Present: Laura Oxley (LO), Samantha Dalton (SD), Lewis Knight (LK), Elliott Noble (EN), Tom Gregory (TG), Brian Bussell (BB) etc

Attending: Tom Jenkinson (TJ)

2. Progress on Charity incorporation - LO

- Rollits has just sent the attached checklist of things to do prior to/shortly after the assets have transferred to the CIO. From a very quick look, most of it seems logical/ is likely already in hand. **ACTION: LO**
- Harriet, Rollits is currently drafting the deed of transfer (to transfer the assets from the old charity to the new) and hopes to provide us with a draft prior to Christmas. When the asset transfer takes place, the property will then be transferred at the same time (and then registration of title will take place, but the land registry currently has a 2-year backlog so that aspect will take time!).
- Will need to inform Bank, energy suppliers etc. **ACTION: BB**
- Boundary query to be progressed in New Year **ACTION: LO/BB**

3. Update on new kitchen and toilets - BB

- Work largely complete
- Outstanding issues - Toilet: electrics, vanity unit and installation, baby nappy changer and redecoration, Kitchen: extractor fan, fitting waste bin, heater, crates, funding plaque
ACTION: BB
- Early days but hirer feedback positive
- Irek installing extractor fan unit between Christmas and New Year
- The Levelling up grant totalled £24,063.75 (including required 20% contribution from village hall finances). So far we have spent £21,881.98 leaving £2,181.77 to fund the outstanding items. Expenditure must be complete by 31/3/25.

4. Update on booking system - EH

- EH reported new booking system in place and working well

5. Hall hire update - SD

- Bookings up from 2023
- Jazzy J returning to hall for some classes in 2025

- Committee agreed the Pop up Pub in December and January should be free of charge to “advertise” the new kitchen to encourage future hires

6. Outstanding maintenance work

- There is still substantial maintenance required: blown windows, outside redecoration/painting, security front door. The Committee agreed it was worth identifying a full list and investigate whether another grant would be available e.g. Lottery Fund.

ACTION: TG

7. Village hall fund raising event

- The Committee agreed a fund-raising event e.g. Quiz should be held early 2025.

ACTION: EN

- The Committee agreed to explore other fund-raising events e.g. 6 Nations Rugby. TJ advised a grant may be available for new ideas and would supply details after the meeting.

ACTION: EN/BB to explore.

8. AOB

- BB noted that, since Ben stood down in the summer, BB was chairing the Committee on an interim basis while still also acting as Treasurer. This wasn't good practice and realistically was not sustainable. TG agreed to explore if he would take over the Treasurer role from the 2025 AGM. **ACTION: TG/BB**

- BB advised he had discussed with Martin Durham future funding options for the Pop up Pub and how to perhaps get others in the village more engaged with creating activities at the hall. BB will update if anything is identified worth progressing.

- TG mentioned Sarah, Back Lane would be willing to join the Committee. **ACTION: BB/TG**

- LK stepped out briefly and the Committee agreed it was happy to continue using LK for electrical and plumbing work subject to competitive tendering. **ACTION: BB**

With no further business the meeting closed.